



AMERICAN LEGION AUXILIARY
UNIT CHAPLAIN – YEAR END REPORT – 2025-2026

Name of Chaplain _____ District _____

Address _____ Phone _____

Email address: _____

Section 1: This section of information will be included in the Department Year End Report

1. Did your unit open and close all Meetings with a Prayer? Yes ___ No ___
2. Did your unit use the Reflection Page in the National Magazine? Yes ___ No ___
3. Was your unit called upon to deliver a prayer other than at a meeting? Yes ___ No ___
4. How many cards did your units send ?
 - a. Sympathy _____
 - b. Get Well _____
 - c. Thinking of you _____
 - d. Congratulations _____
 - e. Birthday _____
 - f. Texts for various reasons _____
5. Did your unit drape the Unit Charter? _____ # of times _____
6. Did your unit use Grace Cards? _____ How Many? _____
7. Did your unit prepare a prayer book for the unit president? _____
8. Did your unit submit any prayers to the Department Chaplain? _____
9. Did your unit prepare a Prayer Book for the Mae Nalley Chaplain's Award?
Yes _____ No _____

Section 2: The Following information will help us to keep track of how many hours we have served our Military, Veterans, and Community. These numbers will flow directly onto the Member Data Sheet. Thank you for taking the time to do this report!

10. Did your unit visit the sick? Yes ___ No ___
 - a. Veteran/ Active-Duty Visit Total Hours _____
 - i. Number of Persons Served _____
 - b. Military Family Visit Total Hours _____

- i. Number of Families Served _____
- c. Children & Youth Visit sick/hospital _____ Total Hours
- i. Number of Children Served _____
- d. Number of Hours serving not listed above _____ Total Hours

11. Total hours your unit spent preparing cards / communications for our veterans _____

12. Total dollars were spent on cards and postage _____

13. Total amount of in-kind donations collected as Chaplain* _____
 (ie cards, notes, postage, etc)

14. Total hours participating in the 4 Chaplains Ceremony _____

15. Total hours to Conduct/Attended memorial services for veterans _____

16. Did your unit participate in or conduct a service on Memorial Day, Veterans Day, Wreaths Across America, POW/MIA, Pearl Harbor Day, Flag Day, Others
 a. Total Hours of participation _____

Please feel free to add a narrative to your report. I know many of you do other things as Chaplains and I look forward to sharing this information with our Department President in my year-end report!

YEAR END REPORTS

Unit Chaplains, please send this report via email to the District Chaplain by April 1, 2026. Do not send the department chaplain your unit report. Please only send to your District Chaplain.

Please remember, if your reports reach the District Chaplain after that date, your information will not be reported.

If you have any questions, please email me at chaplain@al afl.org and I will respond as quickly as possible. Let's show our passion and have 100% reporting for the 2025-2026 Year!

Department Chaplain: Karen Marks 904 903- 9552

*in-kind donations would be material items donated to assist the Chaplain