



Secretary Auxiliary <americanlegionauxiliary67@gmail.com>

## UPDATED AND FINALIZED STANDING RULES

3 messages

Secretary Auxiliary <americanlegionauxiliary67@gmail.com>

Thu, Feb 23, 2023 at  
6:48 PM

To: Secretary Auxiliary <americanlegionauxiliary67@gmail.com>

### STANDING RULES

1. The regular scheduled meeting of American Legion Auxiliary J. FRANK CAVANAUGH Unit 67, Inc. shall be held on the first Tuesday of each month, unless otherwise specified and shall be called to order at 6:00 P.M.
2. Five (5) members of this Unit shall constitute a quorum at any regular scheduled meeting of the unit.
3. The annual Senior Membership dues of the Unit shall be \$35.00 to include Department and National per capita. The annual dues of the Junior Membership shall be \$15.00 to include the Department and National per capita.
4. In addition to the Core Committees listed in the Bylaws, the Unit shall have the following Committees: Auxiliary Emergency Fund (AEF), Community Service, Education, Girls State, Cavalcade of Memories, Junior Activities, Leadership, Legislative, Past Presidents Parley, Poppy, and Public Relations.
5. Unit elected Officers, consisting of the Unit President and Treasurer are authorized to sign checks for disbursement of funds from the Unit treasury. All checks must have two (2) signatures.
6. All members responsible for Unit funds shall be bonded through the Blanket Fidelity Bond and the Unit will pay the annual premium to Department Headquarters.
7. Where deemed necessary, a Recording Secretary and a Corresponding Secretary may be elected to carry on the duties normally performed by the Secretary.
8. A Nominating Committee, composed of three (3) members, shall be elected by the members for the purpose of presenting a slate of officers for the ensuing year. The committee shall have the permission of each candidate for an office in order to be presented by this committee. This committee is to form no later than two (2) months prior to election.

9. Nominations and Votes for elections throughout our year can be executed electronically via email or text from our members who are able and willing to do so. Members who are not utilizing such technology can vote via a hard copy ballot sent and returned through USPS mail. Each Hard Copy Ballot will be accompanied by a covered letter explaining the ballot.

10. The Unit shall be guided by the Code of Ethics as Published in the National Auxiliary Standing Rules on pages 22-28.

Standing Rules are adopted by a majority vote and may be amended by two-thirds (2/3) vote at any meeting, or if notice has been given, by a majority vote.

THESE STANDING RULES WERE READ, VOTED ON AND APPROVED AT OUR REGULAR UNIT MEETING ON:

X Marguerite Swartz  
MARGUERITE SWARTZ 3/10/22

Unit President

X Nicholas Miller 3/10/22 12:17pm

Unit Secretary

X \_\_\_\_\_

Unit Constitution and Bylaws Chairman

X \_\_\_\_\_

Department Constitution & Bylaws Chairman  
Date Approved

Secretary Auxiliary <americanlegionauxiliary67@gmail.com> Thu, Feb 23, 2023 at 6:50 PM  
To: "Maria F." <maf\_9@hotmail.com>, district14president@alaf1.org, Secretary@alaf1.org

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