

STANDING RULES

1. The regular scheduled meeting of Milton-Myers Unit 65, Inc., will be held on the first Wednesday of each month, unless otherwise specified, and will be called to order at 6:00 p.m.
2. An Executive Committee meeting will be held when deemed necessary by the President or at the request of a majority of the Executive Committee, with the President notified.
3. Five (5) members of this Unit will constitute a quorum at any regular scheduled meeting of the Unit.
4. No smoking will be allowed at the meetings.
5. Annual Senior membership dues of Unit 65 will be \$45.00 which includes Department and National per capita dues. Annual Junior membership dues will be \$7.50 which includes Department and National per capita dues.
6. In addition to the Core Committees listed in the Bylaws, the Unit may have the following Committees: Auxiliary Emergency Fund (AEF), Community Service, Education, Girls State, Leadership, Legislative, Past Presidents Parley, Poppy, and Public Relations.
7. The President, Treasurer and one other designated officer are authorized to sign checks for disbursement of funds from the Unit treasury. All checks MUST be signed by two of the three above officers.
8. All members responsible for Unit funds will be bonded through the blanket Fidelity bond and the Unit will pay the annual bond premium to Dept Headquarters.
9. When deemed necessary, Recording Secretary and/or Corresponding Secretary may be elected/appointed to carry on the duties usually performed by the Unit Secretary.
10. A Budget Committee composed of three (3) members, including the Unit Treasurer, will be elected by the members, or appointed by the President, for the purpose of presenting a budget for the ensuing year.
11. A Nominating Committee, composed of three (3) members, will be elected by the members for the purpose of presenting a slate of officers for the coming year. Each candidate for office must give her permission to be presented by this committee. This committee is to form no later than two (2) months prior to election.

I I. All Unit financial documents can be viewed by any Unit member; however, no financial documents or information shall be distributed to anyone other than a Unit member or outside of Unit meetings.

THESE STANDING RULES WERE READ, VOTED ON AND APPROVED
AT OUR REGULAR UNIT MEETING ON January 4, 2023

X Deirdre Butler
Unit President

X Mary A. Johnson
Unit Constitution & Bylaws Chairman

X _____
Dept Constitution & Bylaws Chairman

APPROVED _____
Date Approved