

STANDING RULES

1. The regular scheduled meeting of American Legion Auxiliary L.E. Tommy Thomas Unit #375, Inc. shall be held on the third (3rd) Tuesday of each month, unless otherwise specified and shall be called to order at 6:00 pm. In unusual circumstances such as pandemic, hurricane etc., meetings will be held exclusively virtually or electronically via Whatsapp and proceed to Zoom or other acceptable platform. An Executive Committee meeting shall be held at 5:30 pm prior to the regular meeting unless otherwise specified.
2. Five (5) members of the Unit shall constitute a quorum at any regular scheduled meeting of the Unit.
3. The annual Senior membership dues for 2023-2024 of the Unit shall be \$40.00 due to Department and National per capita increases. And will increase in \$5.00 increments reflecting Department and National per capita increases. The annual dues of the Junior membership shall be \$10.00 to include the Department and National per capita.
4. In addition to the Core Committees listed in the Bylaws, the Unit shall have the following Committees: Auxiliary Emergency Fund (AEF), National Security, Americanism and Veterans Affairs and Rehabilitation.
5. Unit elected Officers, consisting of President, Membership and Treasurer are authorized to sign checks for disbursement of funds from the Unit treasury. All checks MUST have two of the three above signatures. Debit cards will remain in the Unit safe unless authorized for purchases and returned to Unit safe immediately after purchases are completed.
6. All members responsible for Unit funds shall be bonded through the blanket Fidelity bond and the Unit will pay the annual premium to Department Headquarters.
7. Where deemed necessary, a Recording Secretary and a Corresponding Secretary may be elected/appointed to carry on the duties normally performed by the Secretary.
8. A Budget Committee composed of three (3) members, including the Unit Treasurer, shall be elected by the members for the purpose of the presenting a budget of the ensuing year.
9. A Nominating Committee, composed of three (3) members shall be elected by the members for the purpose of presenting a slate of officers for the ensuing year. The committee shall have the permission of each candidate for an office in order to be presented by this committee. This committee is for form no later than two (2) months prior to election.
10. The Unit shall be guided by the Code of Ethics as published in the National Auxiliary Standing Rules on pages 23-27.

Standing Rules are adopted by a majority vote and may be amended by two third (2/3) vote a any meeting or if notice has been given by a majority vote.

THESE STANDING RULES WERE READ, VOTED ON AND APPROVED AT OUR REGULAR UNIT MEETING ON
08/15/2023

THE CONSTITUTION AND BYLAWS WERE VOTED UPON AND APPROVED AT OUR REGULAR MEETING ON
08/15/2023

_____Wanda Davis_____

Unit President

Wanda Davis

_____Sarita Cesaroni_____

Unit Secretary

Sarita Cesaroni

Unit Constitution and Bylaws Chairman