

# STANDING RULES

1. The regular scheduled meeting of American Legion Auxiliary Royal Palm Beach Unit #367, Inc. shall be held on the first Wednesday of each month, from September thru May, there are no meetings held from June thru August. If the meeting day is a National Holiday then the meeting will be on the second Wednesday of the month, unless otherwise specified and shall be called to order at 10:00 am. An Executive Committee meeting shall be held the last Wednesday of the month unless otherwise specified and shall be called to order at 10:00 am. All meetings are held at 13689 Okeechobee Blvd, Loxahatchee Groves, FL, unless otherwise specified.
2. Attending members of this Unit shall constitute a quorum at any regular scheduled meeting of the Unit.
3. The annual Senior membership dues of the Unit shall be \$40. to include Department and National per capita. The annual dues of the Junior membership shall be \$7. To include the Department and National per capita.
4. In addition to the Core Committees listed in the Bylaws, the Unit shall have the following Committees: Auxiliary Emergency Fund (AEF), Community Service, Education, Girls State, Cavalcade of Memories, Junior Activities, Leadership, Legislative, Past Presidents Parley, Poppy, and Public Relations.
5. Unit elected Officers, consisting of President, Treasurer, or Secretary are authorized to sign checks for disbursement of funds from the Unit treasury. All checks MUST have two of the three above signatures.
6. All members responsible for Unit funds shall be bonded through the blanket Fidelity bond and the Unit will pay the annual premium to Department Headquarters.
7. Where deemed necessary, a Recording Secretary and a Corresponding Secretary may be elected/appointed to carry on the duties normally performed by the Secretary.
8. A Budget Committee composed of three (3) members, including the Unit Treasurer, shall be elected by the members, or appointed by the President, for the purpose of presenting a budget for the ensuing year.

9. A Nominating Committee, composed of (3) members shall, be elected by the members for the purpose of presenting a slate of officers for the ensuing year. The committee shall have the permission of each candidate for an office in order to be presented by this committee. This committee is to form no later than two (2) months prior to election.

THESE STANDING RULES WERE READ, VOTED ON AND APPROVED AT OUR REGULAR MEETING

ON January 11, 2023

X Margaret Herzog \_\_\_\_\_

Unit President

Unit Secretary

X Nancy Wiegman \_\_\_\_\_

Unit Constitution and Bylaws Chairman

X \_\_\_\_\_

Department Constitution & Bylaws Chairman

Date Approved