

**AMERICAN LEGION AUXILIARY
Barefoot Bay #366, Inc.
STANDING RULES**

JUL 13 2026

MEETINGS

1. The regular scheduled meeting of American Legion Auxiliary Barefoot Bay Unit #366, Inc. shall be held on 3rd Tuesday of each month October through April and shall be called to order at 1:00 PM, unless otherwise specified.

An Executive Committee meeting shall be held on the 3rd Tuesday of each month October through April and shall be called to order at 12:00 Noon, unless otherwise specified.

2. Unit meetings may be held in person or in emergency situations, via electronic means. Voting may be by voice ballot, email or other electronic means.
3. Five (5) members, two (2) Officers plus three (3) Members, of this Unit shall constitute a quorum at any regular scheduled meeting of the Unit.

MEMBERSHIP DUES

4. The annual Senior membership dues of the Unit shall be \$35.00 to include Department and National per capita.

The annual dues of the Junior membership shall be \$4.25 to include the Department and National per capita.

UNIT OFFICERS

5. Where deemed necessary, a Recording Secretary and a Corresponding Secretary may be elected/appointed to carry on the duties normally performed by the Secretary.
6. Unit elected Officers consisting of the Treasurer, Secretary, President, and First Vice-President are authorized to sign checks for disbursement of funds from the Unit treasury. All checks MUST have two of the four above signatures.
7. All members responsible for Unit funds shall be bonded through the blanket Fidelity bond and the Unit will pay the annual premium to Department Headquarters.

COMMITTEES

8. In addition to the Core Committees listed in the Bylaws, the Unit may have the following Committees: Auxiliary Emergency Fund (AEF), Community Service, Education, Girls State, Cavalcade of Memories, Junior Activities, Leadership, Legislative, Past Presidents Parley, Poppy, and Public Relations.

9. A Finance Committee composed of three (3) members, including the Unit Treasurer, shall be elected by the members, or appointed by the President, for the purpose of presenting a budget for the ensuing year.
10. A Nominating Committee, composed of three (3) members, shall be elected by the members for the purpose of presenting a slate of officers for the ensuing year.
 - a. The Nominating Committee shall have the permission of each candidate for an office in order to be presented by this committee.
 - b. This committee is to form no later than two (2) months prior to election.
11. The immediate past president shall become an ex-officio member of the Executive Committee having a voice and the right to vote unless they choose to decline.

ELECTIONS

12. Due to our Unit being a seasonal unit, members in good standing that wish to vote in our election when out of town or sick may vote by **one of** the following means: Written vote, electronic vote by text, or electronic vote by email.
13. The newly elected officers shall take office at the first meeting following Department Convention. Outgoing officers should be prepared to hand over all pertinent materials to the newly elected officers at the last scheduled meeting of the year.
14. The outgoing President shall be responsible for planning the installation of incoming officers. In the event the President cannot, the installation planning falls to the First Vice-President.

CODE OF ETHICS

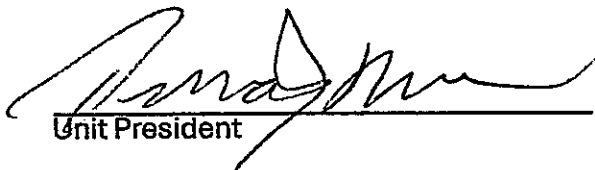
15. The Unit shall be guided by the Code of Ethical Conduct as published in the American Legion Auxiliary National Standing Rules.

AMMENDMENTS

16. These Standing Rules may be amended by two-thirds (2/3) vote of the members present at a regular meeting, provided the proposed amendments were read at a previous unit meeting.

Amendments not having been previously read may be adopted by unanimous vote of members present.

THESE STANDING RULES WERE READ, VOTED ON, AND APPROVED AT OUR REGULAR
UNIT MEETING ON February 17, 2026


Unit President


Unit Secretary Pro tem


Unit Constitution & Bylaws Chairman

Department Constitution & Bylaws Chairman

Date Approved