

JUL 03 2024



**American Legion Auxiliary Unit 358, Inc.
4350 Oleander Avenue
White City, FL 34982**

June 26, 2024

Subject: **Changes to Standing Rules Only**

Constitution and Bylaw Chairman
1912 Lee Road, Suite A
Orlando, FL 32810

Changes to Standing Rules only.

A. Jayne Hickey
Chairman, Constitution and Bylaws
Unit 358, District 12
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STANDING RULES

- The regular scheduled meeting of the American Legion Auxiliary White City Unit #358 Inc. shall be held on the 4th Wednesday of each month and shall be called to order at 5:30 pm. An Executive Committee meeting shall be held at the discretion of the President.
- Two (2) officers plus four (4) members present at any regular scheduled meeting of the Unit shall constitute a quorum.
- When Unit meetings are held outside, smoking and drinking are permitted.
- During times of National emergency, meetings may be held in person, via telephone or electronic means. In addition, voting may be by voice, ballot, email or other electronic means.
- The annual Senior membership dues of the Unit shall be \$40.00. The annual dues of the Junior membership shall be \$8.00. Both will include Department and National per capita.
- Membership applications and transfers to be voted on.
- Three (3) members will be elected in January to serve as nominating committee for the purpose of presenting a slate of officers for the ensuing year. The committee shall have the permission of each candidate in order to be presented at the March meeting. Officers will be elected at the April meeting
- Installation of elected officers will be held at the May meeting.
- In addition to the Core Committees in the Bylaws, the Unit shall have the following committees: Education, Community Service, AEF, Girl's State, Poppy.
- All members responsible for Unit funds shall be bonded through the blanket Fidelity Bond and the Unit will pay the annual premium to the Department Headquarters.
- Unit elected officers consisting of the Treasurer, President, and membership chairman as backup, are authorized to sign checks for the disbursement of funds from the Unit treasury. All checks MUST have two signatures.
- Budget and Audit Committees composed of three members, including the Unit Treasurer shall appointed by the President for the purpose of presenting a budget for the ensuing year; and to audit the Treasurer's accounts at the close of each term and make a report of the budget and audit to the Unit.
- Delegates and Alternatives to the Department Convention, District meetings, Workshops, Fall Conference, etc. can receive remuneration to offset out-of-pocket expenses when turning over their receipts for reimbursement.

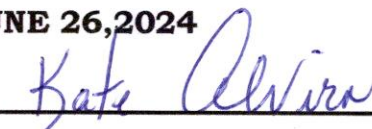
The Unit shall be guided by the Code of Ethics as published in the National Auxiliary Standing Rules on pages 23-27.

Standing Rules are adopted by a majority vote and may be amended by two-thirds (2/3) vote at any meeting, or if notice has been given, by a majority vote.

THESE STANDING RULES WERE READ, VOTED ON AND APPROVED AT

OUR UNIT MEETING ON JUNE 26, 2024


Unit President Lynn Walter


Unit Secretary Kate Alvira


Constitution & Bylaw Chairman A. Jayne Hickey


Date