

STANDING RULES

1. The regular scheduled meeting of American Legion Auxiliary Challenger 7 Unit 348, Inc. shall be held on the second Thursday of each month, unless otherwise specified and shall be called to order at 5:30pm. An Executive Committee meeting shall be held by the President when deemed necessary by the officers of the unit.
2. Five (5) members of this Unit shall constitute a quorum at any regular scheduled meeting of the Unit.
3. The annual Senior membership dues of the Unit shall be \$40 to include Department and National per capita. The annual dues of the Junior membership shall be \$4.25 to include the Department and National per capita.
4. In addition to the Core Committees listed in the Bylaws, the Unit shall have the following Committees: Auxiliary Emergency Fund (AEF), Community Service, Education, Girls State, Children and Youth, Junior Activities, Americanism, Past Presidents Parley, Poppy, and Public Relations.
5. Unit elected Officers, consist of President, Vice President, and Treasurer are authorized to sign checks for disbursement of funds from the Unit treasury. All checks MUST have two (2) of the three (3) above signatures. One (1) signature would only be applicable during emergency situations
6. All members responsible for Unit funds shall be bonded through the blanket Fidelity bond and the Unit will pay the annual premium to Department Headquarters.
7. Where deemed necessary, a Recording Secretary and a Corresponding Secretary may be appointed to carry on the duties normally performed by the Secretary.
8. A Budget Committee composed of three (3) members, including the Unit Treasurer, shall appointed by the President, for the purpose of presenting a budget for the ensuing year.
9. A Nominating Committee, composed of three (3) members, shall be elected by the members for the purpose of presenting a slate of officers for the ensuing year. The committee shall have the permission of each candidate for an office in order to be presented by this committee. This committee is to form no later than two (2) months prior to election.

10. The Unit shall be guided by the Code of Ethics as published in the National Auxiliary Standing Rules on pages 23-27.
11. There will be no alcoholic drinks permitted in the meeting room if Holy Book is present.
12. Meeting attire is casual unless expecting a guest. No short shorts permitted at meetings.
13. If any member in good standing is hospitalized at least Three (3) days, a card and check for \$35 will be given. Get well cards will be given for multiple stays.
14. If any family is in hospital, a card will be sent. Immediate family only, spouses, father, mother and children.
15. In case of Auxiliary members death, a card will be sent and a note of donation for \$20 will be made to Memorial Scholarship Fund in the name of deceased member.
16. Auxiliary will vote on a year-end gift for the post.
17. Keep our business within the Auxiliary meetings and out of Canteen.
18. A check for \$25 is to be given to Post 348 monthly for use of kitchen. A check for \$100 Is to be given to the Post 348 for shared use of additional parking lot, unless parking lot contract is cancelled by Post
19. Unit guides will be given to new officers, the unit pays for these.
20. Delegates to Department and Fall Conference will receive \$50 per day and must attend all required meetings. Driver will be given .55 cent per mile. Hotel accommodation maximum two (2) night stay and minimum two (2) delegates per room.
21. A jar will be put out each meeting for donations to Auxiliary Emergency Fund.
22. Immediate outgoing President is automatically on the Executive board, and a year-end gift to outgoing President is not to exceed \$75
23. Annual events will be: Free Dinner for Fathers on Father's Day Christmas in July where we offer free meal for bringing in supplies for area schools. Early Bird Dinner, Prepare five (5) Thanksgiving baskets in November. An Angel Tree for children within our Community in December.
24. Electronic meetings and voting would only be applicable during emergency situations.
 - a) Unit meetings may be held in person or via electronic means.

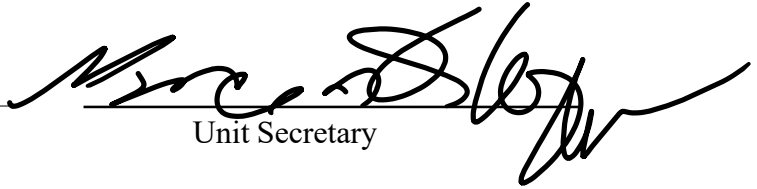
- b) Voting may be by voice, ballot, email, or other electronic means.

Standing Rules are adopted by a majority vote and may be amended by two-thirds (2/3) vote at any meeting, or if notice has been given, by a majority vote.

THESE STANDING RULES WERE READ, VOTED ON AND APPROVED AT OUR REGULAR UNIT MEETING ON January 12.2023

X Mary Fish

Unit President


Unit Secretary

X Kathleen Hosek

Unit Constitution and Bylaws Chairman

X

Department Constitution & Bylaws Chairman

Date Approved