

JUL 29 2024

STANDING RULES

1. The regular scheduled meeting of American Legion Auxiliary, Hudson Unit #335, Inc shall be held on the 2nd Thursday of each month, unless otherwise specified and shall be called to order at 7 p.m. A Joint Executive Committee meeting shall be held on the last Thursday of the month unless otherwise specified and shall be called to order at 7 00 p.m
2. Three (3) members of this Unit shall constitute a quorum at any regular Scheduled meeting of the Unit.
3. The annual Senior membership dues of the Unit shall be \$40.00 commencing 2023 – 2024 dues year to include Department and National per capita. The annual dues of the Junior membership shall be \$5.00 to include the Department and National per capita.
4. In addition to the Core Committees listed in the Bylaws, the Unit shall have the following Committees. Auxiliary Emergency Fund (AEF), Community Service, Education, Girls State, Cavalcade of Memories, Junior Activities, Leadership, Legislative, Past Presidents Parlay, Poppy, and Public Relations.
5. Unit elected Officers, consisting of President, Treasurer and membership chairman are authorized to sign checks for disbursement of funds from the Unit treasury. All checks MUST have two of the three above signatures.
6. All members responsible for Unit funds shall be bonded through the blanket Fidelity bond and the Unit will pay the annual premium to Department Headquarters.
7. Where deemed necessary, a Recording Secretary and a Corresponding Secretary may be elected/appointed to carry on the duties normally performed by the Secretary.
8. A Budget composed of three (3) members, including the Unit Treasurer, shall be elected by the members, or appointed by the President, for the purpose of presenting a budget for the ensuing year.
9. A Nominating Committee, composed of three (3) members, shall be elected by the members for the purpose of presenting a slate of officers for the ensuing year. The committee shall have permission of each candidate for an office in order to be presented by this committee. This committee is to form no later than two (2) months prior to election.
10. Unit delegate's registration fee to Department Convention shall be paid by the Unit.
11. Providing Unit funds permit, the Unit will pay 50% of the room rate per night for three nights based on double occupancy. Must stay at Convention hotel, or approved overflow hotel Certification of attendance of a majority of meetings and classes by the delegates will be provided to the Unit by the senior officer attending.

12. Providing Unit funds permit, the Unit will pay 50% of the room rate per night for three nights based on double occupancy. Must stay at Fall Conference hotel, or approved overflow hotel. Certification of attendance of a majority of meetings and classes by the delegates will be provided to the Unit by the senior officer attending.
13. Providing Unit funds permit, the Unit will pay 50% of the room rate per night for two nights based on double occupancy. Must stay at Workshop hotel. Certification of attendance of a majority of meetings and classes by the delegates will be provided to the Unit by the senior officer attending.
14. The retiring Unit President shall be presented with a Past President's pin or other gift at installation of new officers and purchase of it shall be budgeted. Membership dues for the retiring Unit President shall be paid by the Unit upon two-thirds (2/3) majority affirmative vote of the members present at the May general meeting each year. If a Past President does not attend meetings or becomes inactive the Unit may, at its discretion, vote to nullify the Past President's Unit paid dues during the May meeting.
15. Past Presidents Parley for the following year shall consist of all Past Presidents. If the President is again reelected, she is entitled to be part of Past President Parley if so desired.
16. When a member is ill, a card shall be sent as soon as the Unit is aware of the illness. If a member is in the hospital for a day as an outpatient, or longer, the Unit shall send a plant at a reasonable cost.
17. All monies earned by the Auxiliary projects shall be deposited in the General Fund. It may be earmarked for specific purposes except those funds specifically designated for Veterans Affairs and Rehabilitation and Children and Youth.
18. The installation month of the general meeting of Unit 335 shall be suspended for the purpose of installation of officers at a time to be determined by the District President.
19. All officers of the Unit shall have paid their annual dues prior to installation.
20. All expenditures of funds by this Auxiliary Unit shall first be approved by the Executive Committee except it is provided that the President may, in case of special need or emergency expend from the General Fund sum not to exceed fifty (\$50 00) dollars per month without first being required to obtain approval.
21. The Executive Committee may not expend more than one hundred (\$100 00) dollars per month at any time without sanction of the Unit.
22. The Unit shall be guided by the Code of Ethics as published in the National Auxiliary Standing Rules on pages 23-27.

American Legion Auxillary Hudson Unit 335
Standing Rules

THESE STANDING RULES WERE READ, VOTED ON AND APPROVED AT OUR REGULAR
MEETING ON July 11, 2024.

Shannon M Pelt

Unit President

Michelle Williams

Unit Constitution & Bylaws Chairman

7-11-2024

Date