

AMERICAN LEGION AUXILIARY

ONECO UNIT 312

STANDING RULES

January 17th 2023

1. A past president's pin shall be purchased by the unit and presented to the president upon completion of her/his term, or a substitute of said officer already has one in possession.
2. The president shall attend all district and department meetings and encourage officers, chairperson, and members to attend.
3. All books, bulletins and important data shall be turned over to the newly elected officers within fifteen days after installation.
4. A gift shall be presented to the district president of twenty-five dollars or representative at the time of installation of new officers.
5. A gift shall be presented to the department president at the time of official visit.
6. A treasurer's report shall be given at the monthly meeting.
7. The president will be able to spend up to \$125.00 per month for emergency purchase without the consent of the membership, but must report it at the next meeting.
8. The chaplain or representative will be allowed to give a \$25.00 donation to an active member who is ill at home or hospitalized. NO emergency funding.
9. A written notice will be mailed out to members pertaining to any special meeting, stating date, time, and purpose of said meeting no other business shall be transacted at said meeting.
10. The president with approval of the membership shall appoint a membership chairman.
11. The president and two vice presidents shall help in all fund raising and entertainment functions.
12. If at any time any officer can not fulfill their duties, they will notify the president.
13. Appointment of an assistant Sgt at Arms shall be at the discretion of the president.
14. Our annual dues are \$40 to be paid on or before December 31st of each year. Junior dues are \$12 annually due on or before December 31st of each year.
15. The Regular meeting of American Legion Auxiliary Christopher Cobb unit 312 shall be held on the third Tuesday of each month unless otherwise specified and shall be called to order at 6:30pm.
16. A meeting of this unit shall be held in the month of March each year for the purpose of receiving annual reports.

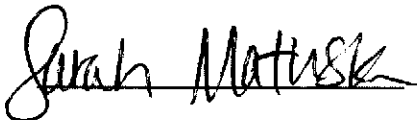
17. Auxiliary nominations will begin in the months of April/May. Newly elected officers will take over the night of nominations, or right after voting if voting needs to take place.
18. Secretary and membership duties can be appointed by the President.
19. In the event of an emergency, (hurricanes, pandemic, etc.,) Virtual meetings and elections can be held if needed.



UNIT PRESIDENT



UNIT SECRETARY



UNIT CONSTITUTION AND BYLAWS

DEPARTMENT CONSTITUTION
& BYLAWS CHARIMAN

DATE APPROVED