

STANDING RULES
OF
AMERICAN LEGION AUXILIARY
UNIT 296-DESTIN INC.

NOV 26 2024

DEPARTMENT OF FLORIDA
311 MAIN STREET
DESTIN, FLORIDA 32541

10 OCTOBER 2024

1. The regular scheduled meeting of American Legion Auxiliary Unit 296-Destin, Department of Florida, Inc. shall be held on second Thursday of each month, unless otherwise specified and shall be called to order at 11:30 a.m. An Executive Committee meeting shall be held as needed determined by two members of the Executive Committee.
2. Four members of this Unit shall constitute a quorum at any regular scheduled meeting of the Unit.
3. The annual Senior membership dues of the Unit shall be \$55 to include Department and National per capita. The annual dues of the Junior membership shall be \$10 to include the Department and National per capita.
4. In addition to the Core Committees listed in the Bylaws, the Unit shall have the following Committees: Auxiliary Emergency Fund (AEF), Community Service, Education, Girls State, Junior Activities, Leadership, Legislative, Past President Parley, Poppy, and Public Relations.
5. Unit elected Officers, consisting of President, Treasurer, and Secretary are authorized to sign checks for disbursement of funds from the Unit treasury. All checks MUST have two of the three above signatures.
6. All members responsible for Unit funds shall be bonded through the blanket Fidelity bond and the Unit will pay the annual premium to Department Headquarters.
7. Where deemed necessary, a Recording Secretary and a Corresponding Secretary may be appointed to carry on the duties of the normally performed by the Secretary.
8. A Budget Committee composed of three (3) members, including the Unit Treasurer, shall be appointed by the President, for the purpose of presenting a budget for the ensuing year.
9. A Nominating Committee, composed of three (3) members, shall be elected by the members for the purpose of presenting a slate of officers for the ensuing year. The committee shall have the permission of each candidate for an office in order to be presented by this committee. This committee is to form no later than two (2) months prior to election.

10. An Audit Committee consisting of three (3) members shall be appointed by the President for the purpose of auditing the books of the Treasurer. The Treasurer should be present during the audit to answer questions only. No one on the Audit Committee should have authorization to sign checks.
11. The Unit shall be guided by the national Code of Ethical Conduct as published in ALA's National Constitution, Bylaws, and Standing Rules and are available at www.ALAforVeterans.org. A Unit is a not-for-profit veterans auxiliary organization. It is the expectation of the American Legion Auxiliary that the Unit adheres to the highest ethical standards to earn and protect the public's trust in our business standards, operations, and mission.
12. The Treasurer will maintain a \$400 bank to be used for Bingo, Dinners, or other events. The money is not to be used for reimbursements.
13. The President or Unit 296 representative will be reimbursed hotel expenses for attending workshop, conference, and convention.
14. When the President and Treasurer agree on an expenditure, they may spend up to \$500. These funds are for office supplies, greeting cards, stamps, postage, or emergency assistance to Post.

THESE STANDING RULES WERE READ, VOTED ON AND APPROVED AT OUR REGULAR UNIT MEETING ON OCTOBER 10, 2024.

Unit President

Benee Wood

Unit Secretary

Jeni Griffin

Unit Constitution & Bylaws Chairman

Cellene Zoogler

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