

## **STANDING RULES**

**SECTION 1;** The regular scheduled meeting of American Legion Auxiliary Al Kriemeyer Unit #284, Inc. shall be held on the first Monday of each month, unless otherwise specified and shall be called to order at 7:00 p.m. An Executive Committee meeting shall be held the third Monday of the month unless otherwise specified and shall be called to order 6:30 pm.

**SECTION 2.** ~~Seven~~ members of the Unit shall constitute a quorum at any regular scheduled meeting of the Unit.

**SECTION 3.** The annual Senior membership dues of the Unit shall be ~~\$35.00~~ to include Department and National per capita. The annual dues of the Junior Membership shall be \$7.00 to include the Department and National per capita.

**SECTION 4.** In addition to the Core Committees listed in the Bylaws, the Unit shall have the following Committees: Auxiliary Emergency Fund AEF) Community Service, Education, Girls State, Cavalcade of Memories, Junior Activities, Leadership, Legislative, Pat Presidents Parlay, Poppy, Public Relations.

**SECTION 5.** Unit elected officers consisting of President, Secretary and Treasurer are authorized to sign checks for disbursement of funds from Unit treasury all checks must have two of the three signatures.

**SECTION 6.** All members responsible for the Unit funds shall be bonded through the Fidelity bond and the unit will pay the annual premium in Department Headquarters.

**SECTION 7.** Where deemed necessary, a Recording Secretary and a Corresponding secretary may be elected/appointed to carry on the duties normally performed by the secretary.

**SECTION 8;** A Budget Committee composed of three members including the unit Treasurer and two members appointed by the President, for the purpose of presenting the budget for the ensuing year.

**SECTION 9;** A nominating Committee composed of three members shall be elected by the members for the purpose of presenting a slate of officers for the ensuing year. The committee shall have the permission of each candidate for an office in order to

be presented by this committee. This committee is to form no later than two months prior.

**SECTION 10;** The Unit President and Secretary by virtue of their offices shall be automatic first and second delegates to all conventions requiring the election of delegates and alternates.

**SECTION 11;** The registration fees for delegates and alternates shall be paid by the Unit.

**SECTION 12;** Each officer shall be given a Unit guide paid by the Unit at the beginning of each ensuing administrative year.

**SECTION 13;** New members shall be given an American Legion Auxiliary pin when initiated.

**SECTION 14.** A \$500.00 scholarship shall be used by candidates residing in Marion County and used in the state of Florida subject to guidelines set by the Unit Scholarship committee.

**SECTION 15;** Flowers or a gift not to exceed \$25.00 shall be sent to a hospitalized member if their dues are current.

**SECTION 16;** The Unit presents the outgoing President with a Past Presidents pin and a gift not to exceed \$150.00

**SECTION 17** The Unit shall donate \$100.00 monthly to designated purchasing agent for transportation for the purpose of purchasing items for the Auxiliary.

**SECTION 18;** The Veterans Affairs and Rehabilitation Chairman for the current year is responsible for preparing comfort articles for the ensuing year.

**SECTION 19;** The Unit will pay the lodging for the Auxiliary Delegates sharing a room (2 to a room) to the 4 days 3 nights of department Convention. A delegate going with a Legionnaire whose lodging has been paid by the post will not be entitled to an additional room allowance,

**SECTION 20;** Auxiliary Delegates shall receive \$25.00 a night to defray expenses. The drivers will receive \$25.00 for gas and \$10.00 for tolls when delegates ride in the same car, provided the money is available in the Treasury. Delegates are required to attend all sessions.

**SECTION 21.** All existing Auxiliary sponsored programs will be carried out annually by the Unit directed by the Chairman. All monies will be paid by the Unit upon presentation of such bills provided the expenses are itemized and listed under the heading of such projects as Children & Youth. Community Services etc.

**SECTION 22.** The Executive Committee shall be allowed to spend up to two hundred dollars (\$200.00) without the approval of the general membership.

**SECTION 23.** It is the duty of the Secretary to accept new applications or transfers as long as the Legion approved their eligibility or the member transferring in show their membership card.

**SECTION 24.** At the discretion of the Secretary/Membership Chairman an auxiliary member who qualifies may have their dues paid with the approval of the Executive Committee.

**SECTION 25.** The Unit will purchase the "Years of Service Certificates" and present to Unit members as they are earned.

**SECTION 26.** As an honor to Unit Past Presidents they shall be allowed to take part in the initiation of new members ceremony in place of officers designated.

**SECTION 27.** There shall be no raising of funds, for any project involving the raising of funds for charitable contributions by any member without prior approval of the Executive Committee.

**SECTION 28.** The Unit pays for members with 50+ years of continuous membership.

**THESE STANDING RULES WERE READ. VOTED ON AND APPROVED AT OUR REGULAR UNIT MEETING ON April 4, 2022.**

X Sharon Leard

**UNIT PRESIDENT**

X Loretta Campisi

**UNIT SECRETARY**