

## STANDING RULES

1. The regular scheduled meeting of AMERICAN LEGION AUXILIARY, DELTONA UNIT 255, INC. shall be held on the 1<sup>ST</sup> Saturday of each month, unless otherwise specified and shall be called to order at 10:00 AM.
2. Unit meetings shall be held in person or via electronic means. "Voting may be by voice, ballot, email, or other electronic means applicable during emergency situations as deemed an emergency by the Unit.
3. The Executive Committee meetings will be called by the Unit President with a 48hour notice.
4. A member failing to pay annual dues, including the Unit, State, and National Assessments, by January 31, shall be classed as delinquent and shall be suspended from all membership privileges. Payment of back dues after suspension, shall reinstate such member to active membership. Any member delinquent to December 31 for the year of delinquency shall automatically be dropped from the rolls and may be reinstated only by paying all back dues or by re-establishing eligibility and making application as a new member.
5. 5 members of this Unit shall constitute a quorum at any regular scheduled meeting of the Unit.
6. The Office of Secretary shall be appointed by the President and Executive Committee.
7. All Motions made at a regular meeting of Unit 255 must be approved by majority vote.
8. The Unit President is allotted a \$50.00 monthly discretionary funds to use for Unit business and must submit receipts to the Treasurer for reimbursement of funds. All other officers and committee chairman shall have a budget that is laid out in the annual unit budget, which is approved by the Unit.
9. The annual Senior membership dues of the Unit shall be \$40.00 paid annually or for life, to include Department and National per capita. The annual dues of the Junior membership shall be \$5.00 to include the Department and National per capita paid until age 18.
10. All members are encouraged to dress in white dress shirts with collar, Unit designated patriotic scarf, red vest, dark blue dress pants, and dark blue or black shoes for official events. All other Unit events allow casual attire such as polo shirts and Unit T- shirts which are encouraged to be worn in representation of our Unit.
11. In addition to the Core Committees listed in the Bylaws, the Unit shall have the following Committees: Auxiliary Emergency Fund (AEF), Community Service, Education, Girls Slate, Cavalcade of Memories,

Junior Activities, Leadership, Legislative, Past Presidents Parley, Poppy, and Public Relations.

12. Unit elected Officers, consisting of President, Secretary, and Treasurer are authorized to sign checks for disbursement of funds from the Unit treasury. All checks MUST have two of the three above signatures.
13. All members responsible for Unit funds shall be bonded through the blanket Fidelity bond and the Unit will pay the annual premium to Department Headquarters.
14. Where deemed necessary, a Recording Secretary and a Corresponding Secretary may be appointed to carry on the duties normally performed by the Secretary.
15. A Budget Committee composed of three (3) appointed members, including the Unit Treasurer, shall be elected by the members, or appointed by the President, for the purpose of presenting a budget for the ensuing year.

A Nominating Committee, composed of three (3) members, shall be elected by the members for the purpose of presenting a slate of officers for the ensuing year. The committee shall have the permission of each candidate for an office in order to be presented by this committee. This committee is to form no later than two (2) months prior to election. 18. The Unit shall be guided by the Code of Ethics as published in the National Auxiliary Standing Rules on pages 23-27.

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17. Amendments not having been previously read may be adopted by the unanimous vote of the members present.
18. These Bylaws shall automatically be amended to conform to the National and Department Constitution and Bylaws and Standing rules of the American Legion Auxiliary.

Standing Rules are adopted by a majority vote and may be amended by two-thirds (2/3) vote at any meeting, or if notice has been given, by a majority vote.

THESE STANDING RULES WERE READ, VOTED ON AND APPROVED AT OUR REGULAR UNIT MEETING ON 01/07/2023.



Unit President  
Unit Constitution & Bylaws Chair