

STANDING RULES

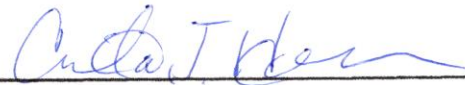
1. The regular scheduled meeting of American Legion Auxiliary Rogers-Hinson Unit 235, Inc. shall be held on the 2nd Tuesday of each month, unless otherwise specified and shall be called to order at 7:00pm. An Executive Committee meeting shall be held the 2nd Tuesday of the month unless otherwise specified and shall be called to order at 6:30pm.
2. Three (3) members of this Unit shall constitute a quorum at any regular scheduled meeting of the Unit.
3. The annual Senior membership dues of the Unit shall be \$40.00 to include Department and National per capita. The annual dues of the Junior membership shall be \$10.00 to include the Department and National per capita. As the State and National dues increase our annual Senior membership dues of the Unit and annual Junior membership dues of the Unit shall increase accordingly to include Department and National per capita.
4. In addition to the Core Committees listed in the Bylaws, the Unit shall have the following Committees: Auxiliary Emergency Fund (AEF), Community Service, Education, Girls State, Cavalcade of Memories, Junior Activities, Leadership, Legislative, Past Presidents Parley, Poppy, and Public Relations.
5. Unit elected Officers, consisting of President, 1st Vice President and Treasurer are authorized to sign checks for disbursement of funds from the Unit treasury. All checks MUST have two of the three above signatures.

6. All members responsible for Unit funds shall be bonded through the blanket Fidelity bond and the Unit will pay the annual premium to Department Headquarters.
7. A Budget Committee composed of three (3) members, including the Unit Treasurer, shall be elected by the members, or appointed by the President, for the purpose of presenting a budget for the ensuing year.
8. A Nominating Committee, composed of three (3) members, shall be elected by the members for the purpose of presenting a slate of officers for the ensuing year. The committee shall have the permission of each candidate for an office in order to be presented by this committee. This committee is to form no later than two (2) months prior to election.
9. When the Unit President travels to conferences, seminars, conventions, etc. exceeds one day, the Unit shall pay expenses including lodging, gas and tolls only for the President to attend. If the President is unable to attend, the President will then appoint another person to attend in their place and that persons authorized expenses will be paid. All receipts shall be submitted to the Treasurer for reimbursement.
10. The Treasurer may issue up to \$100 on approval of the President. Any amount exceeding \$100 shall have approval of the members at a regular meeting. Budget items and unit allocations shall be paid when due, without prior approval.

THESE STANDING RULES WERE READ, VOTED ON AND APPROVED AT OUR REGULAR UNIT MEETING ON February 8th, 2022.

X 
Unit President


Unit Secretary

X 
Unit Constitution and Bylaws Chairman

X _____
Department Constitution & Bylaws Chairman

Date Approved

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