

STANDING RULES

1. The regular scheduled meeting of American Legion Auxiliary, Hawthorne Unit 230, Inc., shall be held to coincide with The American Legion Post 230's meeting day, time and place.
2. An Executive Committee meeting shall be held monthly on the first Monday of the month unless otherwise specified to coincide with the Legionnaires meeting. Any member may attend this meeting but only the Committee members can vote.
3. Five members of this Unit shall constitute a quorum at any regularly scheduled meeting.
4. The annual Senior membership dues of the Unit shall be \$45.00 to include Department and National per capita. The annual dues of the Junior membership shall be \$5.00 to include the Department and National per capita.
5. Any member of the Unit who shall attain the one hundredth anniversary of their birth, and has maintained their membership for at least five years, shall have their annual dues, including National and Department per capita, paid by the Unit for the remainder of their life.
6. In addition to the Core Committees listed in the Bylaws, the Unit may have the following Committees: Auxiliary Emergency Fund (AEF), Unit 230 AEF, Community Service, Education, Girls State, Cavalcade of Memories, Junior Activities, Leadership, Legislative, Past Presidents Parley, Poppy and Public Relations.
7. Unit elected officers consisting of the President, Vice President, Treasurer and Secretary are authorized to sign checks for disbursement of funds from the Unit treasury. All checks MUST have two of the four above signatures.
8. All members responsible for Unit funds shall be bonded through the blanket Fidelity bond and Unit will pay the annual premium of Department Headquarters.
9. Where deemed necessary, a Recording Secretary and/or a Corresponding Secretary may be appointed by the President, to carry on the duties normally performed by the elected Secretary.
10. A Budget shall be presented to the membership in July prepared by the newly elected Unit Treasurer and/or outgoing treasurer, and any other member appointed by the President
11. A Nominating Committee, composed of three (3) members, shall be elected by the members for the purpose of presenting a slate of officers for the ensuing year. The committee must have the permission of each candidate for an office in order to be presented by this committee. This committee is to form no later than three (3) months prior to election.

12. During emergencies, Unit meetings may be held electronically. Also, during emergencies voting may be by voice, ballot, email or other electronic means.
13. The Unit shall be guided by the Code of Ethics as published in the National Auxiliary Standing Rules on pages 23-27.

Standing Rules are adopted by a majority vote and may be amended by two-thirds (2/3) vote at any meeting, or if notice has been given, by a majority vote.

THESE STANDING RULES WERE READ, VOTED ON AND APPROVED AT OUR REGULAR UNIT MEETING ON January 15, 2024 at 6:46 PM.

Michele McCarthy
Unit President

Carol L. Butler
Unit Secretary

Paulette S. Krug
Unit Constitution & Bylaws Chairman

Department Constitution & Bylaws Chairman

Date Approved