

## STANDING RULES

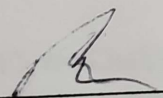
1. The regular scheduled meeting of the American Legion Auxiliary Charles L. Futch Unit 189 Inc. shall be held on the third (3rd) Monday of each month, unless otherwise specified and shall be called to order at 7:00 PM and shall take place at the American Legion Post 189, 807 Louisiana Avenue, Sebastian, Florida 32958. An Executive Committee meeting shall be held the third (3rd) Monday of each month, unless otherwise specified, preceding the regular meeting and shall be called to order at 5:30 PM at the same location.
2. Five (5) members of this Unit shall constitute a quorum at any regular scheduled meeting of the Unit.
3. The annual Senior membership dues of the Unit shall be \$45.00 to include Department and National per capita. The annual dues of the Junior membership shall be \$10.00 to include Department and National per capita.
4. In addition to the Core Committees listed in the Bylaws, the Unit shall have the following Committees: Auxiliary Emergency Fund (AEF), Community Service, Education, Girl State, Cavalcade of Memories, Junior Activities, Leadership, Legislative, Past Presidents Parley, Poppy and Public Relations.
5. Unit elected Officers, consisting of President, Vice President and Treasurer are authorized to sign checks for disbursement of funds from the Unit treasury. All checks MUST have two of the three above signatures.
6. All members responsible for Unit funds shall be bonded through the blanket Fidelity bond and the Unit will pay the annual premium to Department Headquarters.
7. Where deemed necessary, a Recording Secretary and a Corresponding Secretary may be elected/appointed to carry on the duties normally performed by the Secretary.

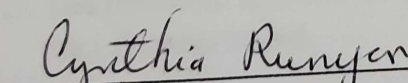
8. A Budget Committee composed of three (3) members, including the Unit Treasurer, shall be elected by the members, or appointed by the President, for the purpose of presenting a budget for ensuing year.
9. A Nominating Committee, composed of three (3) members, shall be elected by the members for the purpose of presenting a slate of officers for the ensuing year. The Unit President will not serve on this committee. The first person elected by the members for the Nominating Committee will serve as the Chairman. This committee is to form no later than two (2) months prior to election. The Committee shall have the permission of each candidate for an office in order to be presented by this committee. The Committee shall present the slate of proposed officers to the membership at the March, April and May meetings, and the elections will take place at the May meeting. Nominations can be received from the floor at the March, April and May meetings. The elected officers will take office when installed or otherwise provided. Installation will take place when convenient to the installing officer. The outgoing President is in charge of making arrangements for this event. All must be in good standing and have paid their dues in order to be installed as an officer.
10. No Chairman has the authority to make a decision pertaining to this Unit without approval of the President and/or the general membership.
11. The President is limited to \$100.00 in expenditures without the approval of the Executive Board.
12. A monthly financial statement shall be given to the Secretary and the President of the Unit.
13. An annual meeting of this Unit shall be held each year, not more than 90 days and no less than 15 days prior to the Department Convention, for the purpose of electing officers and receiving annual reports.

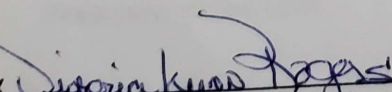


14. No member (or guest) shall smoke, use foul language or consume alcohol during regular Unit meetings. All members shall be attentive during meetings of the Unit and refrain from talking without permission.
15. Each Unit Officer shall turn over all records, monies, keys and pins belonging to the Unit to her successor at the installation of officers, or before, if asked to do so by the President.
16. A Secret (paper) ballot or oral ballot may be taken for voting for new members. A two-thirds (2/3) majority of the membership present at a regular meeting shall be required to elect.
17. These Standing Rules may be amended by a two-thirds (2/3) vote of the members present at a regular Unit meeting, or if notice has been given, by a majority vote.

THESE STANDING RULES WERE READ, VOTED ON AND APPROVED AT OUR REGULAR UNIT MEETING ON OCTOBER 17, 2022

X  Bobbie Bruce  
Unit President

X  Cynthia Runyon  
Unit Secretary

X  Victoria Kyo  
Unit Constitution and Bylaws Chairman

X \_\_\_\_\_  
Department Constitution and Bylaws Chairman

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Date Approved