

AMERICAN LEGION AUXILIARY
MICHAEL J. CICERO UNIT 173, Inc.
HOLIDAY, FLORIDA - DISTRICT 16
STANDING RULES

JAN 22 2025

- Dues shall be paid annually or for life. Senior dues are \$40.00 and Junior dues for age under 18 are \$6.00.
- In case of the death of a Unit member, \$20 shall be remitted to the Department, earmarked for the Memorial Scholarship Fund and \$25 for Past Unit President. Sympathy cards shall be mailed to the next of kin.
- The Secretary of the Unit shall be responsible for purchasing the Past President's pin and the expenditure shall not exceed \$50.00. If the President has served two consecutive terms, a gift of \$50.00 will be made.
- Automatic delegates for the Department and Constitutional Convention shall be the in-coming and out-going President and Secretary. If any of the aforementioned is unable to attend, a delegate shall be elected to go in their place. If time does not permit for an election to be held for an Alternate Delegate, the delegation shall select a member for that purpose. The selectee should be willing to participate in the role of the delegate. If either the in-coming or out-going President is unable to attend, the Secretary shall be the Chairman.
- The Secretary will serve as Chairman of the Delegates for said Department Convention. They will secure a check prior to and be responsible for registering the Unit.
- All Delegates and Alternates to the Department Convention shall report on the Chairmanships assigned by the Chairman of the Delegation, at the next regular meeting.
- All Delegates are responsible for their own reservations and accommodations.
- There shall be no alcoholic beverages allowed during the Unit meeting.
- There shall be no smoking during the Unit meeting.
- Elections will be held in May, contingent on the date of the Department conference. The June Executive Committee meeting shall be attended by the incoming and outgoing Executive Committee. At the close of the June meeting, all records shall be turned over to the incoming officers.
- The Executive Committee shall serve as the Ways and Means Committee. The Second Vice President will serve as the Chairman. The Committee will discuss and make recommendations to be presented at the regular meeting of the Membership.
- Auxiliary membership pins will be available ONLY after attending two (2) general meetings. On request of a qualifying member, year pins will also be purchased. The above mentioned pins will be presented at a general meeting. The Unit will purchase incremental years commencing with 35 and

over. The Unit will also recognize those Members with other number of years who have consistently contributed, volunteered hours and funds for our causes.

- The Unit will pay for lodging for the Incoming/Outgoing Presidents and the Secretary to attend the Fall Conference and Department Convention. A stipend of \$75.00 is available, upon request, for officers and/or committeeman, not to exceed three attendees, for such conferences.
- The signature card will include four signatories on the checking account. The signatories are to include the President, First Vice President, Secretary and the Treasurer. If the Secretary/Treasurer is held by one person, the President may appoint, with the Executive Committee approval, the fourth signatory.
- There shall be two signatures on all checks as required by Department.
- The Unit shall be guided by the Code of Ethics as published in the National Auxiliary Standing Rules on pages 23-27. 0

Presented and approved at the regular meeting held on November 21, 2024.

Marlene Ungerleider
Unit President

J. Bourque
Unit Secretary

Marlene Ungerleider
Unit Constitution and ByLaws Chairman