

STANDING RULES FOR UNIT 164

Section 1. The annual membership dues of this Unit shall be \$45.00 for the Seniors paid annually or for life and shall include the Department and National per capita. The annual membership dues for Juniors shall be \$5.00 paid annually until the age of 18 years old.

Section 2. The regular meetings of the Cline-Pautsch-Kott Farrington Auxiliary Unit shall be held on the second Tuesday of the month, the unless otherwise specified and shall be called to order at 6:30pm. An Executive meeting shall be called when deemed necessary.

Section 3. Five members of this Unit shall constitute a quorum at any regular scheduled meeting of the Unit.

Section 4. Special meetings of the Unit may be called by the President, by a majority of the Executive Committee, or upon written or electronic request of the members of this Unit.

Section 5. In addition to the Core Committees listed in the Bylaws, the Unit shall have the following Committees: Auxiliary Emergency Fund (AEF), Community Service, Education, Girls State, Junior Activities, Leadership, Legislative, Past Presidents Parley, Poppy and Public Relations.

Section 6. Unit elected Officers, consisting of the President and Treasurer are authorized to sign checks for disbursement of funds from the Unit Treasury. All checks MUST have two signatures.

Section 7. All members responsible for Unit funds shall be bonded through the blanket Fidelity bond and the Unit will pay the annual premium to Department Headquarters.

Section 8. A Budget Committee composed of three (3) members, including the Unit Treasurer, are appointed by the President for the purpose of presenting the budget for the ensuing year.

Section 9. An Audit Committee composed of three (3) members elected by the Unit shall audit the Unit Financials once a year and report their findings to the Unit.

Section 10. A Nominating Committee composed of three (3) members shall be elected by the members for the purpose of presenting a slate of officers for the ensuing year. The committee shall have the permission of each candidate in order to be presented by this Committee. This Committee is to form no later than two (2) months prior to election.

Section 11. The incoming President for the ensuing year shall take office upon Installation of Officers. The outgoing President will continue to run the meeting until such time.

Section 12. Where deemed necessary, a Recording Secretary and Corresponding Secretary may be elected to carry on the duties normally performed by the Secretary.

Section 13. The office of Secretary may be combined with that of Treasurer and called "Secretary-Treasurer."

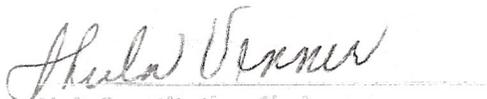
Section 14. Fall Conference – as budgeted. Unit members who are interested in attending the Fall Conference are entitled to a \$200 stipend as per our October 2017 meeting minutes. If the Unit votes on a paid room prior to the Conference, those going to the education experience can decide who shares the room.

Section 15. Department Convention -- as budgeted. The outgoing Unit President and/or Convention Chairman's room is paid for. Delegate fees are paid by the Unit as well as a stipend for attending all meetings. This stipend will depend of the budget amount assigned.

These standing Rules were read and approved at a regularly scheduled meeting held on 12/13/23, 2022.


Unit President


Unit Secretary


Unit Constitution Chairman

1/10/23
Date