

STANDING RULES

1. The regular meeting of the American Legion Auxiliary Blanton-Thompson Unit No. 155, Inc. shall be held on the fourth Tuesday of each month, unless otherwise specified, and shall be called to order at 6:00 pm. An Executive Committee meeting shall be held when deemed necessary and at a time convenient to the committee.
2. Seven (7) members shall constitute a quorum at any meeting of the Unit; one-third (1/3) or four (4) members shall constitute a quorum of the Executive Committee.
3. Senior dues shall be \$40.00 annually starting in 2024. Junior dues shall be \$7.00 annually until the age of 18 years. All dues money to be given to the Membership Chairman.
4. The Vice President shall be appointed as the Membership Chairman.
5. All members responsible for Unit funds shall be bonded through the blanket fidelity bond and the Unit will pay the annual premium to the Department Headquarters.
6. Unit elected Officers, consisting of President, Vice President (Membership Chair), and Treasurer are authorized to sign checks for disbursement of funds from the Unit treasury. All checks MUST have two (2) of the three (3) stated signatures.
7. Where deemed necessary, a Recording Secretary and a Corresponding Secretary may be appointed to carry on the duties normally performed by the Secretary.
8. The office of Secretary may be combined with that of Treasurer and called "Secretary-Treasurer."
9. The immediate Past President will automatically be added to the Executive Committee.
10. In addition to the Core Committees listed in the Bylaws, the Unit shall have the following Committees: Auxiliary Emergency Fund (AEF), Community Service, Education, Girls State, Cavalcade of Memories, Junior Activities, Leadership, Legislative, Past Presidents Parley, Poppy and Public Relations.
11. A Nominating Committee composed of three (3) members shall be elected by the members for the purpose of presenting a slate of Unit officers for the ensuing year. The committee shall have the permission of each candidate for an office in order to be presented by this committee. This committee is to form no later than two (2) months prior to election.
12. A Budget Committee composed of four (4) members, including the Unit Treasurer, shall be appointed by the NEWLY ELECTED PRESIDENT for the purpose of preparing a Budget for the ensuing year. Said Budget to be presented to the Unit for approval after receiving Unit Guides from Department.
13. An Auditing Committee composed of three (3) members shall be appointed by the Unit President for the purpose of auditing the Treasurer's accounts at the close of each term, and making a report of the audit to the Unit.
14. Upon death of a member or a person in their immediate family, a donation of \$10.00 shall be contributed to the American Legion Auxiliary Memorial Scholarship Fund in the member's name.
15. If a member has a terminal illness and is bedridden, the Unit shall pay the Per Capita dues for that member.

16. In the event that a member is in the hospital, a card shall be sent to her on behalf of the Unit by the Unit Chaplain.
17. The Past President's pin shall be purchased by either the Secretary or Treasurer if the outgoing President would like one. If the outgoing President has a Past President Pin, a gift of \$40.00 is given.
18. The President shall have the right to spend up to \$50.00 for any emergency that arises between meetings along with the approval of two (2) Executive Committee Members.
19. A Unit member cannot consume alcoholic beverages or participate in the recreation room while the regular meeting is in progress.
20. There will be no smoking in the Auxiliary meeting room while the regular meeting is in progress.
21. The outgoing President who attends the Department Convention will receive \$100.00 for expenses; the presiding President shall receive \$50.00 for expenses for attending the President's Workshop, \$50.00 for attending Fall Conference, and \$50.00 for attending Spring Conference. The President must attend all meetings and make a report to the Unit before receiving compensation.
22. If the outgoing President is not going to the Department Convention, then \$100.00 for expenses is to be given to an elected delegate who is going. If the presiding President cannot attend, then an elected delegate shall receive \$50.00 for expenses for attending the President's Workshop, \$50.00 for attending Fall Conference, \$50.00 for attending Spring Conference. The delegate must attend all meetings and make a report to the Unit before receiving compensation.
23. These Standing Rules may be amended by a two-thirds (2/3) vote at any regularly scheduled meeting, or if notice has been given, by a majority vote.

THESE STANDING RULES WERE READ, VOTED ON AND APPROVED AT OUR REGULAR UNIT MEETING ON 6/27/2023.

X Eileen Harmon
Unit President

[Signature]
Unit Secretary

X Eileen Harmon
Unit Constitution and Bylaws Chair

X _____
Department Constitution & Bylaws Chair

Date Approved

DECLARATION OF STATE OF EMERGENCY

In the event of a formally declared State of Emergency (National or State) that would prevent or interfere with regularly scheduled meetings, annual nominations, voting and subsequent elections, the Unit Executive Board has the authority to adopt and/or implement an alternate method of procedures for the purpose of conducting regular business. The Unit Executive Board, in making such procedural changes, shall take into consideration guidance provided by and/or set forth by National and/or Department Organizations. The procedures enacted will provide for the health, welfare, safety, and well-being of the entire American Legion Post 155 Family Members

THIS DECLARATION OF STATE OF EMERGENCY WAS READ, VOTED ON, AND APPROVED AT OUR REGULAR UNIT MEETING ON AUGUST 25, 2020

x [Signature]

Unit President

x Melanie Kaufman

Unit Secretary

x Eileen Harrison

Unit Constitution and Bylaws Chair

x [Signature]

Department Constitution and Bylaws Chair

9/22/2020

Date Approved