

STANDING RULES

1. The regular scheduled meeting of the American Legion Auxiliary Sterling McClellan Unit 142, Inc, shall be held on 1st Thursday of each month, unless otherwise specified and shall be called to order at 6:30 PM. An Executive Committee meeting shall be held the 1st Thursday of the month unless otherwise specified and be called to order at 6:00pm.
2. Five (5) members of the Unit shall constitute a quorum at any regular scheduled meeting of the Unit.
3. The annual Senior membership dues of the the Unit shall be \$50.00 starting the fiscal year 2023. to include Department and National per capita. The annual dues of the Junior membership shall be \$ 4.50 to include the Department and National per capita.
4. In addition to the Core Committees listed in the Bylaws, the Unit shall have the following Committees: Auxiliary Emergency Fund (AEF), Community Service, Education, , Girls State, Cavalcade of Memories, Junior Activities, Leadership, Legislative, Past Presidents Parley, Poppy, and Public Relations.
5. Unit elected Officers, consisting of Unit President, Unit 1st Vice President and Unit Treasurer are authorized to sign checks for disbursement of funds from the Unit treasury. All checks MUST have two of the three above signatures.
6. All members responsible for Unit funds shall be bonded through the blanket Fidelity bond and the Unit will pay the annual premium to Department Headquarters.
7. Where deemed necessary, a Recording Secretary and a Corresponding Secretary may be elected/appointed to carry on the duties normally performed by the Secretary.
8. A Budget Committee composed of three (3) members, including the Unit Treasurer, shall be elected by the members, or appointed by the President, for the purpose of presenting a budget for the ensuing year.
9. A Nominating Committee, composed of three (3) members, shall be elected by the members for the purpose of presenting a slate of officers for the ensuing year. The committee shall have the permission of each candidate for an office in order to be presented by this committee. This committee is to form it later than two (2) months prior to election.
10. The First Vice President shall be in charge of membership for the Unit, recruit new members and contact delinquent members, plan and setup the annual initiation of new members.
11. In an emergency the Executive Committee can recommend that the Unit can spend no greater than \$100.00 without vote at Unit General Meeting.

12. Virtual meeting may be conducted in the event of an emergency situation.

THESE STANDING RULES WERE READ VOTED ON AND APPROVED AT OUR REGULAR
UNIT MEETING ON 12/1/2022

Mary Stawicki
Unit President

Monica Gray
Unit Secretary

Mary Stawicki
Unit Constitution and Bylaws Chairman