CONSTITUTION AND BYLAWS
OF
AMERICAN LEGION AUXILIARY
CHARLES F THOMAS IV, UNIT 117, INC
189 VETERANS DR
PALM BAY, FL 32910
DEPARTMENT OF FLORIDA
February 18TH 2021

PREAMBLE

For God and Country, we associate ourselves together for the following purposes:

To uphold and defend the Constitution of the United States of America; to maintain law and order; to foster and perpetuate one hundred percent Americanism; to preserve the memories and incidents of our associations during all wars; to inculcate a sense of individual obligation to the community, state and nation; to combat the autocracy of both the classes and the masses; to make right the master of might; to promote peace and goodwill on earth; to safeguard and transmit to posterity the principles of justice, freedom and democracy; to participate in and contribute to the accomplishment of the aims and purposes of The American Legion; to consecrate and sanctify our association by our devotion to mutual helpfulness.

CONSTITUTION

ARTICLE I-NAME

The Name of this organization shall be *American Legion Auxiliary Charles F Thomas 1V Unit 117, Inc., Department of Florida.*

ARTICLE II-NATURE

Section1: American Legion Auxiliary Unit Charles F Thomas IV., Inc. is a civilian patriotic service organization that supports the mission of The American Legion.

Section2: American Legion Auxiliary Charles F Thomas IV Unit 117, Inc. shall be absolutely nonpolitical and shall not be used for dissemination of partisan principles nor for any promotion of the candidacy of any person seeking public office or preferment.

ARTICLE III-OBJECT

The object of the American Legion Auxiliary Charles F Thomas Unit 117, Inc., Department of Florida, shall be as stated in the Preamble to the Constitution.

ARTICLEIV–ELIGIBILITY

Section1: Eligibility for membership in The American Legion Auxiliary is determined by The American Legion. The eligibility requirements from The American Legion governing documents shall be provided as follows and shall be updated as appropriate.

(1) grandmothers, mothers, sisters, spouses, and direct and adopted female descendants of members of The American Legion; and

(2) grandmothers, mothers, sisters, spouses, and direct and adopted female descendants of all men and women who served in either of the following periods: April6,1917 to November11, 1918; and any time after December 7, 1941: who, being a citizen of the United States at the time of their entry therein, served on active duty in the Armed Forces of any of the governments associated with the United States during either eligibility periods and died in the line of duty or after honorable discharge;

(3) grandmothers, mothers, sisters, spouses and direct and adopted female descendants of all men and women who were in the Armed Forces of the United States during either of the following periods: April 6, 1917 to November 11, 1918; and any time after December 7, 1941 who served on active duty in the Armed Forces of the United States during either eligibility periods and died in the line of duty of after honorable discharge; and

(4) to those women who of their own right are eligible for membership in The American Legion.

Section2: There shall be two classes of membership, Senior and Junior.

(a) Senior membership shall be composed of members aged eighteen (18) and older; provided, however, a member eligible under Section1of this article, and who is under the age of eighteen (18) years and married shall be classified as a Senior.

(b) Junior membership shall be comprised of members under the age of eighteen (18) years, whose activities shall be supervised by the Senior membership. Upon reaching the age of eighteen (18), Junior members shall automatically be admitted into Senior membership with full privileges.

(c) Dues for both classes shall be paid annually or for life.

ARTICLE V–UNIT OFFICERS

Section1: The Unit shall elect annually a President, First Vice President, Second Vice President, Secretary*, Treasurer, Chaplain, Historian, Sergeant-at-Arms, Assistant Sergeant-at-Arms who shall serve until their successors are duly installed or as otherwise provided.
(or a combination of some of these officers.)

*Secretary may be appointed.

ARTICLE VI–EXECUTIVE COMMITTEE

There shall be an Executive Committee, which shall consist of all officers and four additional Members at Large three elected by the Unit. The term of office for members of the Executive Committee shall be for one year. (Fourth member to be the immediate Past President.) The Past President shall only serve 1 term on the EC Board. If the current President is re-elected, there shall only be three members at large for the term.

ARTICLE VII–FISCALYEAR

The fiscal year shall be the same as that of the Department.

ARTICLE VIII–AMENDMENTS

Section1: This Constitution may be amended by two-thirds (2/3) vote of the members at a regular meeting, provided the proposed amendment shall have been read at the previous meeting.

Section2: Amendments not having been read at the previous meeting may be adopted by the unanimous vote of the members present.

Section3: This Constitution shall be automatically amended to conform to the National and Department Constitution and Bylaws and Standing Rules of the American Legion Auxiliary.

BYLAWS

ARTICLE I–EXECUTIVE COMMITTEE

Section1: Between meetings, the government and management of this Unit shall be entrusted to the Executive Committee and all proceedings of said committee shall be presented to the Unit at the next meeting for approval.

Section2: A vacancy on the Executive Committee, from any cause other than expiration of a term, shall be filled by a majority vote of the entire committee. A person so elected shall hold office for the unexpired term of the member succeeded.

Section3: A majority of the members of the Executive Committee shall constitute a quorum.

Section4: Special meetings may be called by order of the President, or on written or electronic request of at least three (3) members of the Executive Committee. Uniform notice of such special meetings shall be given to all members of the Executive Committee; and, except in extreme emergency, shall be given at least forty-eight (48) hours in advance. At special meetings only business specified shall be transacted.

ARTICLE II–DUTIES AND POWERS OFOFFICERS

Section 1: Duties of the Unit President–It shall be the duty of the President to preside at all meetings of the Unit and Unit Executive Meetings; to enforce strict observance of the Constitution and Bylaws; to appoint members of Standing Committees; to create such other committees and appoint members thereof as deemed advisable; to perform other such duties as custom and parliamentary usage required and to appoint all officers not otherwise provided for.

Section 2: Duties of the Vice President– The First and Second Vice Presidents, in the order named, shall, when called upon, assist the President and if absent, perform the duties of the office and shall succeed to the office in case of death, resignation or removal.

Section 3: Duties of the Secretary– It shall be the duty of the Secretary to receive and answer official mail under the direction of the President; to keep on file, in a comprehensive manner, copies of all correspondence sent and received; and to send and give notice of all meetings. It shall be the duty of the Secretary to record the proceedings and transactions of all meetings of the Unit; and to keep all books, papers and records that are needed to carry on the working of the office and care for the archives of the Unit. The Secretary is hereby vested with such authority as it is necessary to carry out the duties of the office successfully for the good of the American Legion Auxiliary.

Section 4: Duties of the Treasurer– It shall be the duty of the Treasurer to receive all monies belonging to the Unit and account for them. The Treasurer shall pay the bonding fee as determined by the Department Office. The Treasurer shall maintain two (2) separate funds, namely a General Fund, and Poppy Fund. All Poppy donations shall be placed in the Poppy Fund and be used to assist the Veteran and his/her children. The Treasurer shall keep an accounting of the receipts and expenditures, making an annual report thereon and such other reports as may be deemed necessary by the Unit Executive Committee. The accounts shall be audited annually. All current bills shall be paid before transferring all funds, books, vouchers and papers belonging to the Unit to the successor.

Section 5: Duties of the Chaplain–It shall be the duty of the Chaplain to offer prayer at the opening and closing of each meeting, and perform such other duties as directed by the President and to notify Department of any deceased members on a monthly basis.

Section 6: Duties of the Historian–It shall be the duty of the Historian to compile the historical records of the Unit and to make a report to the Department.

Section 7: Duties of the Sergeant-at-Arms– It shall be the duty of the Sergeant-at-Arms to preserve order at the meeting of the Unit and to perform such duties as may be requested by the President.

ARTICLE III–DUES

Section 1: The annual Senior membership dues of the Unit shall be as stated in the Standing Rules which shall include the Department and National per capita. The annual dues of the Junior membership shall be as stated in the Standing Rules to include the Department and National per capita.

Section 2: A member failing to pay annual dues, including the Unit, Department, and National assessments by January 31, shall be classified as delinquent, and shall be suspended from all membership privileges. Payment of back dues, after suspension, shall reinstate such member to active membership. Any member delinquent to December 31 of the year of the delinquency shall automatically be dropped from the rolls and may be reinstated by only paying back dues or by re-establishing eligibility and making application as anew member.

ARTICLE IV–UNIT MEETINGS

Section 1: The regular scheduled meeting of American Legion Auxiliary, Charles F Thomas Unit, Inc. shall be held as stated in the Standing Rules. An Executive Committee meeting shall be held as stated in the Standing Rules.

Section 2: The number of members of a Unit that shall constitute a quorum at any regular scheduled meeting of the Unit shall be as stated in the Standing Rules.

Section 3: Special meetings of the Unit may be called by the President, by a majority of the Executive Committee, with the President notified, or upon written request of three (3) members of the Unit.

ARTICLE V–ELECTION

Section 1: Elections shall be held annually. In order to participate in the election of the Unit Officers, a member shall have paid dues for the current fiscal year within which the election is held.

Section 2: Elections shall be by ballot, and a majority of the votes cast shall be necessary with the nominee declared. If there is only one person nominated for an office the ballot may be dispensed with and that nominee declared a winner.

Section 3: All Officers and Executive Committee members shall be elected at a meeting duly called for the purpose not more than ninety (90) days prior, nor less than fifteen (15) days prior, to Department Convention.

Section 4: The Unit shall notify the Department Secretary of the names and addresses of such newly elected officers, not less than ten (10) days prior to Convention, certification to be made on forms furnished by Department.

Section 5: Vacancies in office between annual elections shall be filled by the Executive Committee. New officer will be introduced to membership at the next general meeting.

Section 6: Delegates and Alternates to District Constitutional Conference, or Department Convention shall be elected not less than two (2) weeks prior to the Conference or Convention. Alternates shall have priority in the order of their election.

ARTICLE VI–COMMITTEES

The Unit shall have the following Core Committees: Americanism, Children & Youth, Constitution and Bylaws, Membership, National Security, Audit, Veterans Affairs and Rehabilitation, and such other mission and member/organizational support committees as provided in the Standing Rules.

ARTICLE VII–TRANSFERS

Transfer of membership from one Unit to another in the Department of Florida shall be upon application of the member to be voted on at our general meeting, and acceptance by member vote, the other Unit, inconformity with National and Department Constitution and Bylaws.

ARTICLE VIII–DISCIPLINE

Section 1:For any violation of the Unit, Department, or National Constitution, or for conduct improper and prejudicial to the welfare of the Auxiliary or The American Legion, any member may be expelled from membership or any officer may be removed from office by a two thirds (2/3) vote at a Unit meeting duly called for that purpose, said expulsion or removal to be binding only in the event said member or officer shall have been given at least fifteen (15) days' notice in writing by the Unit Secretary of the charges and the hearing thereon. Either party may have the right to appeal to the Department Executive Committee and their action thereon shall be final. The expenses of the said appeal shall be borne by the appellant.

Section 2: No member, or group of members, shall subject this Unit to liability without authorization of the Unit.

ARTICLE IX–PARLIAMENTARY AUTHORITY

The Unit organization shall be governed by "Robert's Rules of Order, Newly Revised" on all points not covered in National and/or Department Constitution and Bylaws.

ARTICLE X-AMENDMENTS

Section 1: These Bylaws may be amended by two thirds (2/3) vote of the members present at a regular meeting, provided the proposed amendments shall have been read at a previous Unit meeting.

Section 2: Amendments not having been previously read may be adopted by the unanimous vote of the members present.

Section 3: These Bylaws shall automatically be amended to conform to the National and Department Constitution and Bylaws and Standing Rules of the American Legion Auxiliary.

THIS CONSTITUTION AND BYLAWS WERE READ, VOTED ON AND APPROVED AT OUR REGULAR UNIT MEETING ON FEBUARY 18TH 2021

Unit President

Unit Secretary

Unit Constitution and Bylaws Chairman

Department Constitution & Bylaws Chairman

Date Approved

STANDING RULES

Housekeeping

1. The regular scheduled meeting of American Legion Auxiliary Charles F Thomas IV, 117, Inc. shall be held on the 3ro Thursday of each month, unless otherwise specified and shall be called to order at 7PM. An Executive Committee meeting shall be held the 2nd Monday of the month unless otherwise specified and shall be called to order at 6:00 PM

   1. a. American Legion Auxiliary Charles F Thomas IV Unit 117 shall, in the event of a Post home closing due to lockdown orders or any other mishap, may conduct their monthly general meeting electronically through conference call, and or video chat platform. Voting may be by voice, ballot, email or other electronic means.

2. Eleven members of this Unit shall constitute a quorum at any regular scheduled meeting of the Unit.

3. In addition to the Core Committees listed in the Bylaws, the Unit shall have the following Committees: Auxiliary Emergency Fund (AEF), Community Service, Education, Girls State, Junior Activities, Leadership, Legislative, Poppy, and Public Relations

4. Unit elected Officers, consisting of the President, 1st Vice President and Treasurer are authorized to sign checks for disbursement of funds from the Unit treasury. All checks MUST have two of the three above signatures.

5. All members responsible for Unit funds shall be bonded through the blanket Fidelity bond and the Unit will pay the annual premium to Department Headquarters.

6. Where deemed necessary, a Recording Secretary and a Corresponding Secretary may be appointed to carry on the duties normally performed by the Secretary.

7. A Budget Committee composed of three (3) members, including the Unit Treasurer, may be appointed by the President, for the purpose of presenting a budget for the ensuing year.

8. A Nominating Committee, composed of three (3) members, shall be elected by the members for the purpose of presenting a slate of officers for the ensuing year. The committee shall have the permission of each candidate for an office in order to be presented by this committee. This committee is to form at the February General Meeting.

9. The Unit shall be guided by the Code of Ethics as published in the National Auxiliary Standing Rules on pages 23-27.

Treasurer

1. The Treasurer shall keep an accounting of her receipts and expenditures, making a monthly report thereon and such other reports as may be deemed necessary by the Executive Committee.

2. Treasurer accounts shall be audited on a semiannual basis.

3. Treasurer is responsible for timely submission of the annual renewal of the soliciting of contributions permit to the Florida Department of Agriculture & Consumer Services, as required.

4. Treasurer is responsible for timey submission of the annual report notice to the Florida Dept of State, Division of Corporations.

5. Treasurer is responsible for timely submission of the annual 990.

6. Treasurer is responsible for compliance with state and federal tax requirements.

7. Treasurer is responsible for payment of unit obligations, as soon as financially feasible to do so.

8. Treasurer is responsible for payment of the annual $20.00 district dues at the installation of officers.

9. Treasurer shall pay all current bills before transferring all funds, books, and papers belonging to the Unit to her successor.

10. Treasurer shall insure that the checkbook is turned over to the Unit President or her designee during an extended absence from Brevard County.

Chaplain

1. Upon learning of the death of a member she will make appropriate notification to unit, district and department staff, and drape the Unit Charter at the following meeting.

2. In the case of an Auxiliary member's death or death of an immediate family member the Auxiliary member or her family will receive a card and notification that $10.00 has been donated to the "Memorial Scholarship Fund: in the name of the deceased. Immediate family members include mother, father, spouse, children, sisters, and brothers.

3. The Chaplain will send to a hospitalized or seriously ill member a floral/plant arrangement up to $50.00 purchased from a contracted florist by the Chaplain, in conjunction with the president, one time during the Auxiliary year. Should there be additional instances a get-well card may be sent.

4. Chaplain will send to the immediate family of an Auxiliary member, when ill, hospitalized or passing of the member, a card from the Auxiliary.

5. The Chaplain will send to any Auxiliary member that suffers the loss of spouse or child a floral/plant arrangement, purchased from a florist by the Chaplain in conjunction with the president, cost up to $50.00

Sergeant-at-Arms

1. Sergeant-at-Arms shall be in charge of colors at any function where colors are posted or presented.

2. Sergeant-at-Arms and Assistant Sergeant-at-Arms should arrive at least thirty (30) minutes prior to meeting time.

3. It is the duty of the Sergeant-at-Arms to see that all materials, i.e., gavel, bell, Bible, Flags, preambles, etc., are in their proper place. She should see that there is sufficient seating available both on the floor and the podium.

4. Unless otherwise instructed by the President, the Sergeant-at-Arms will greet members and guests as they arrive and attend to the sign in sheet and ensure that all guests are introduced to the President.

Executive Committee

1. Where deemed necessary, a Recording Secretary and a Corresponding Secretary may be appointed to carry on the duties normally performed by the Secretary.

Membership Chairman

I. It is the duty of the membership chairman, who is appointed by the Unit President, to keep records of names and addresses of the members showing the source of their eligibility, process new and transferring member applications, process membership changes and death notifications according to Department and National Guidelines.

2. Membership Chairman will track the Unit's compliance with department's membership goals and report such to the President and Membership at large.

3. The Membership Chairman will investigate all transfers into the unit from local units and present the name(s) at the meeting immediately following the transfer request. During the meeting, anyone who personally knows the transferee may make a statement in support of either acceptance or denial of the application.

4. The Executive Committee can vote in new members if there is not a quorum at a regularly scheduled General Meeting.

5. Any application that has been denied for membership, whether a new or transfer application cannot be reconsidered or resubmitted for a period of six (6) months. The person making application will be notified, in writing from the President and Secretary that her request has been denied.

6. Any member who transfers out of the unit to another unit for any reason other than moving will not be eligible to transfer back into the unit for a period of two (2) years.

7. The President and Membership Chairman will appoint two (2) members to help form a membership committee. The Membership Committee will be responsible to contact members to remind them of dues and renewals, upcoming meetings, and other unit functions by any means

necessary, social media, phone, mail, email, etc.

8. Membership Chairman is responsible for sending out invitations to new members at least two (2) weeks prior to the initiation dates as well as ensuring that it is posted in the monthly newsletter.

9. An initiation ceremony for new members will be held once a year within the first year of the Auxiliary year, here members will receive the Unit Constitution-By-Laws and membership pin.

Dues

The annual membership dues of this Unit shall be $38.00 for seniors, paid annually, year or for life, and shall include the Department and National per capita of $30.00. The annual membership dues for Juniors shall be $11.00, paid annually and shall include Department and National per capita of $4.25. These dues changes shall commence with Fiscal Year 2024. Dues will be reviewed annually and changed in accordance with National and Department charges once the Unit approves said changes by a two thirds (2/3) member vote at the appropriate meeting.

Unit Meetings

I. An annual meeting of this Unit shall be held not more than ninety (90) days and not less than fifteen (15) days prior to Department Convention for the purpose of electing officers and receiving annual reports. Said officers shall be certified to the Department Headquarters on forms furnished by the Department.

2. Eleven (11) members in good standing shall constitute a quorum

3. No alcoholic beverages will be permitted in the meeting room when colors are posted, or the Bible is open.

4. No smoking during meetings.

5. In the event that any officer cannot attend a meeting or function where their presence is required, they must notify the President as soon as possible.

Elections

1. Election may be by voice vote if there is only one candidate; but where there is more than one candidate for the same office, election shall be by ballot and the majority of votes cast shall be necessary to elect.

2. In order to participate in the elections of the Unit, members shall be prepared to show their membership card at the meeting designated for election of officers and delegates.

3. When there is a ballot vote, the President will appoint three (3) tellers to distribute, collect, and tally ballots. The result will be handed to the President to announce results.

4. A member being nominated for office, unable to attend the meeting in which they are being nominated, may send to the President a dated, signed, letter indicating their willingness

to accept nomination

5. Newly elected officers will take office on July 1st and shall immediately begin planning for the upcoming year.

6. First round of nominations will be held at our monthly general meeting in March, second round at our general meeting in April. The 3rd and final round along with Voting will take place at the May general meeting.

Committees

1. Nominating Committee composed of three (3) members for the purpose of a slate of Unit officers for the ensuing year will be elected by the membership body at the February General Membership Meeting.

a. This Committee shall prepare a slate of candidates to be read at three (3) consecutive regularly scheduled General Membership meetings prior to the election.

b. Nominating Committee shall attempt to submit at least one (1) candidate for each office, with the exception of the Secretary, who may be appointed by the President elect.

c. Members of the Nominating Committee shall not be on the slate being presented, but bay be nominated from the floor.

d. Nominations may also be made from the floor.

e. No one may be nominated whose consent to serve has not been obtained.

2. Audit Committee is composed of three (3) members appointed by the Unit President for the purpose of auditing the Treasurer's accounts on a semiannual basis and making a report of the audit to the Unit.

3. Budget Committee is composed of three (3) members appointed by the Unit President at the beginning of the year to prepare and present an annual budget to the membership no later than the second meeting of the new auxiliary year.

4. Planning Committee to be appointed by the Unit President to create a plan of events for the upcoming year to be presented to the membership no later than the second meeting of the new Auxiliary year.

5. Executive Committee, which shall consist of all officers and four additional Members at Large elected by the Unit. The term of office for members of the Executive Committee shall be for one year. (Fourth member to be the immediate Past President.) The Past President shall only serve 1 term on the EC Board. If the current President is re-elected, there shall only be three members at large for the term.

Department Convention

I. Delegates to Department Convention will be elected at the unit meeting designated for purpose.

2. The Auxiliary Unit will pay the delegate fee for each delegate and alternate (if the delegate is unable to attend).

3. Based on availability of funds, each delegate will receive reimbursement of one half (1/2) the cost of the standard room rate plus a $25.00 per day per diem per day for two (2) nights during the convention days.

4. If necessary, reimbursement will be made upon submission of receipts clearly indicating that the member paid for their room and confirmed by delegation chairman that she attended the meetings necessary to receive such reimbursement.

5. Unit President (unless otherwise designated) will be the delegation chairman and responsible for; delegate registration and distribution of materials to each delegate and alternate, collection of unit materials (and when appropriate, unit awards), proper delegation decorum and insuring attendance of and approved payments to delegates.

6. Delegates to Department convention must attend ALL regular scheduled meetings or surrender to the Alternate. If the delegate surrenders to the alternate, the alternate will become the Delegate for the balances of the convention. If the Delegate receives any money from the Unit, the alternate will receive from the Delegate's fees, the pro-rated amount paid to the Delegate.

Unit Emergency Fund

I. Any request for emergency financial assistance directly from Unit 117 will be made to the AEF Chairman who will bring it directly to the Unit President and the EC for Consideration.

2. Any assistance approved shall be paid directly to a creditor(s) as needed. (NOTE: The Unit AEF Chairman should proceed to have Department and National AEF Applications completed if necessary).

3. Raise money by 50/50s and donations held at each meeting.

4. All requests are to remain confidential.

5. Based on the need, the Auxiliary can, at its discretion, elect to pay a member's dues for the current year.

Finance Issues

I. All checks require two signatures.

2. All funds received at Auxiliary fund raisers shall be handled as follows:

   a. Funds shall be counted by two (2) Unit members.

   b. Funds then shall be put into an envelope and sealed.

c. The envelope shall be marked with the total dollar amount enclosed, the date and the name of the fund raiser.

d. The envelope shall be signed by the two (2) unit members who counted the funds.

e. The envelope will be given to the Unit Treasurer or placed in the AUX locked Locker provided by the Post in the Canteen office for the Treasurer to handle at a later date, but as soon thereafter as possible.

Keys

I. The !st Vice President/Membership Chairman shall have a key to the Post Office box for retrieving mail.

2. Mail will immediately be delivered to the Posts home and as soon as possible to the addressees.

3. The Membership Chairman will have a key to the membership box at the post home.

4. The Vice President or Treasurer will distribute the mail to the appropriate party.

5. The President, Ist Vice President, and Treasurer will have keys to the Auxiliary Office and Cabinet(s)

Miscellaneous

I. The outgoing President shall receive from the Auxiliary Unit a Past President's pin or a gift not to exceed $100.00 which is indicative of the unit's appreciation of her service.

2. Sensitive Auxiliary business will not be discussed ***publicly*** outside the Auxiliary meeting. Members found to be in violation of this rule will be subject to the following disciplinary actions:

a. Ist Offense: verbal warning

b. 2d Offense: Written offense

c. 3rd Offense brought up on charges of conduct unbecoming as outlined by unit bylaws

3. A gift of $25.00 will be given to the District President or installing officer during installation of new officers.

4. Each Unit Officer and Chairman will be issued a Department Unit Guide, annually, at the expense of the unit.

5. The reporting year is from May Ist to April I5th unless stated otherwise in a specific department program plan of action.

6. The membership year is from January Ist to December 31st

Amendments

1. These standing rules may be amended by a two thirds (2/3) vote of the members at a regular unit meeting, provided the proposed amendments have been read at the previous meeting or if previous notice has been given a majority vote.

2. Amendments not having been previously read may be adopted by unanimous vote of the members present.

3. These standing rules shall be automatically amended to conform to the National and Department Constitution and By-Laws and Standing Rules of the American Legion Auxiliary.

Standing Rules are adopted by a majority vote and may be amended by two-thirds (2/3) vote at any meeting, or if notice has been given, by a majority vote.

THESE STANDING RULES WERE READ, VOTED ON AND APPROVED AT OUR REGULAR UNIT MEETING ON March 16, 2023

Unit President

Unit Secretary

Unit Constitution & Bylaws Chairman