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JAN 30 2025

STANDING RULES

1. The regular scheduled meeting of American Legion Auxiliary Unit 90, Inc. shall be held on the third Monday of the months September through May unless, otherwise specified and shall be called to order at 7:00 pm. An executive Committee meeting shall be held at 6:30 pm the 3rd prior to the regular meeting.
2. 5 members of this Unit shall constitute a quorum at any regular scheduled meeting of the Unit.
3. The annual Senior membership dues of the Unit shall be \$45.00 to include Department and National per capita. The annual dues of the Junior membership shall be \$7.50 to include the Department and National per capita.
4. In addition to the Core Committees listed in the Bylaws, the Unit shall have the following Committees: Auxiliary Emergency Fund (AEF), Children and Youth, Education, Girls State, Leadership, Legislative, Poppy, and Public Relations.

Unit elected Officers consisting of President, 1st Vice President, Treasurer and past Treasurer are authorized to sign checks for disbursement of funds from the Unit treasury. ALL checks MUST have two of the above four signatures. All members responsible for Unit funds shall be bonded through the blanket Fidelity bond and the Unit will pay the annual premium to Department Headquarters.

5. Where deemed necessary, a Recording Secretary and a Corresponding Secretary may be elected/appointed to carry on the duties normally performed by the Secretary.
6. A Budget Committee composed of three (3) members, including the Unit Treasurer, shall be appointed by the President, for the purpose of presenting a budget for the ensuing year.
7. A Nominating Committee, composed of three (3) members, shall be elected by the members for the purpose of presenting a slate of officers for the ensuing year. The committee shall have the permission of each candidate for an office in order to be presented by this committee. This committee is to form no later than two (2) months prior to election. (March)

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1. A memorial of \$25.00 shall be sent in case of bereavement of a member of the Unit. (Approved 8-18-97)
2. To Present the outgoing President a Past President pin or ring at the installation dinner. In the event she succeeds this office (President), a gift of her choice will be given at the end of her last term (Approved 1/3/84, Revised 8/17/2023)
3. Delegates to receive compensation at Unit meeting prior to the Department Convention or conference. Authorized attendees include Officers, Executive Board and two Delegates (Approved 1-12-86, Revised 8/17/2023).
4. Auxiliary Fiscal year July 1 to June 30 to comply with the American Legion Department of Florida Auxiliary year. (Approved 12-12-86)
5. Upon the death of a Unit member's spouse due to catastrophic circumstances, and with no visible means of income, notification to the Unit for assistance will be considered.
6. Upon the death of a Unit member or spouse, the Unit President will contact a family member asking if they would like food served after memorial services. (Approved 2-15-93).
7. Any Chairman of a special money- making project must give a detailed written report of income and expenses to the President, Secretary, and Treasurer within 30 days of the event. Report to be kept on file. (Approved 2-15-93, Revised 8/17/2023).
8. The President has the authority to spend up to \$500.00 per year without consent of the Board for any event that may occur between meetings. If monies are used, invoices will be brought to the next general meeting and reported to the Board in the meeting. (Approved 3-22-93, Revised 4-25-12, 01/23/23, Revised 8/17/2023).
9. The Membership Chairman shall be in charge of Membership. It shall be the duty to act as custodian of all membership books, papers, and records for every year. She shall keep a record of individual membership applications, including the names, addresses, and eligibility of all members. They shall keep copies of remittance sheets and records of individual membership, members lost by transfer, resignation, non-payment of dues, and death. (Approved 3-21-94)
10. The Unit Chaplain will send a plant or flowers to any member in the hospital. (Approved 1-15-96, Revised 5-20-02)

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11. All jointly held functions by the Post and Auxiliary will share equally the expenses and profits. (Approved 10-9-98, Removed 5-20-02, Revised Approved 4-25-12)
12. No drinking of alcoholic beverages during meetings. (Approved 2/20/2017, Revised 8/17/2023)
13. No inappropriate language used in the Post or in meetings. (Approved 2-20-2017)
14. No discussion of Auxiliary meeting business to be discussed at the bar. (Approved 2-20-2017. Revised 8/17/2023)
15. Any monetary donation given to any Auxiliary Member must be reported to the Treasurer and placed in the Auxiliary Lock Bo upon receipt. (Approved 1/24/2025)

THESE STANDING RULES WERE READ, VOTED ON AND APPROVED AT A SPECIAL MEETING ON
January 24, 2025

x Uta Keeling
Unit President

x Lauren Allen-Flower
Unit Secretary

x Sherry O Baker
Unit Constitution and Bylaws Chairman