

## STANDING RULES

1. The regular scheduled meeting of American Legion Auxiliary Allen Rawls, Inc Unit #77 shall be held on 3<sup>rd</sup> Tuesday of each month, unless otherwise specified and shall be called to order at 5:30 pm. An Executive Committee meeting shall be held the 3<sup>rd</sup> Tuesday of the month unless otherwise specified and shall be called to order at 4 :00pm.
2. Five (5) members of this Unit shall constitute a quorum at any regular scheduled meeting of the Unit.
3. Effective for 2024, annual Senior membership dues of the Unit shall be \$40.00 to include Department and National per capita. The annual dues of the Junior membership shall be \$8.00 to include the Department and National per capita.
4. In addition to the Core Committees listed in the Bylaws, the Unit shall have the following Committees: Auxiliary Emergency Fund (AEF), Community Service, Education, Girls State, Cavalcade of Memories, Junior Activities, Leadership, Legislative, Past Presidents Parley, Poppy, and Public Relations.
5. Unit elected Officers, consisting of President, Secretary and Treasurer are authorized to sign checks for disbursement of funds from the Unit treasury. All checks MUST have two of the three above signatures.
6. All members responsible for Unit funds shall be bonded through the blanket Fidelity bond and the Unit will pay the annual premium to Department Headquarters.
7. When deemed necessary, a recording secretary and a correspondence secretary may be appointed by the President to carry on the duties normally performed by the secretary.
8. A Budget Committee composed of three (3) members, shall be appointed by the President and approved by the membership, including the Unit Treasurer, for the purpose of presenting a budget for the ensuing year.
9. A Nominating Committee, composed of three (3) members, shall be appointed by the President for the purpose of presenting a slate of officers for the ensuing year. The committee shall have the permission of each candidate for an office in order to be presented by this committee. This committee is to form no later than two (2) months prior to election.

10. The Unit shall be guided by the Code of Ethics as published in the National Auxiliary Standing Rules.
11. The Unit President and Secretary, by the virtue of their office shall be automatic first and second delegate to all Conventions requiring the election of delegates and alternates. The registration fees for delegates and alternates who attend the convention are to be paid for by the Unit.
12. New members shall be given an American Legion Membership Pin when initiated.
13. The Unit shall present the outgoing President with a Token of Appreciation up to \$50.00,
14. The Unit shall present the outgoing President with a Token of Appreciation,
15. The Auxiliary shall be responsible for fund raising to support Veterans and Community.

Standing Rules are adopted by a majority vote and may be amended by two-thirds (2/3) vote at any meeting, or if notice has been given, by a majority vote.

THESE STANDING RULES WERE READ, VOTED ON AND APPROVED AT OUR REGULAR UNIT MEETING ON JANUARY 17, 2023.

X *Lou Isley*  
Unit President

X *Mary*  
Unit Secretary

X *Elvonne Schors*  
Unit Constitution and Bylaws Chairman

X 1-17-2023  
Date Approved