

STANDING RULES

1. The regular scheduled meeting of American Legion Auxiliary Vogel-Lee Unit #47, Inc. shall be held on second Monday of each month, unless otherwise specified and shall be called to order at 6 p.m. An Executive Committee meeting shall be held by the call of the President or written letter signed by three (3) requesting one.
2. Five (5) members of this Unit shall constitute a quorum at any regular scheduled meeting of the Unit.
3. The annual Senior membership dues of the Unit shall be \$40 to include Department and National per capita. The annual dues of the Junior membership shall be \$5 to include the Department and National per capita.
4. In addition to the Core Committees listed in the Bylaws, the Unit shall have the following Committees: Auxiliary Emergency Fund (AEF), Community Service, Education, Girls State, Cavalcade of Memories, Junior Activities, Leadership, Legislative, Past Presidents Parley, Poppy, and Public Relations.
5. Unit elected Officers, consisting of the President, Secretary and Treasurer are authorized to sign checks for disbursement of funds from the Unit treasury. All checks MUST have two of the three above signatures.
6. All members responsible for Unit funds shall be bonded through the blanket Fidelity bond and the Unit will pay the annual premium to Department Headquarters.
7. Where deemed necessary, a Recording Secretary and a Corresponding Secretary may be elected/appointed to carry on the duties normally performed by the Secretary.
8. A Budget Committee composed of three (3) members, including the Unit Treasurer, shall be elected by the members, or appointed by the President, for the purpose of presenting a budget for the ensuing year.
9. A Nominating Committee, composed of three (3) members, shall be elected by the members for the purpose of presenting a slate of officers for the ensuing year. The committee shall have the permission of each candidate for an office in order to be presented by this committee. This committee is to form no later than two (2) months prior to election.
10. The Unit shall be guided by the Code of ethics as published in the National Auxiliary Standing Rules on Pages 22-28.
11. The Audit Committee is appointed by the President of the Unit and they cannot be a signer on the Unit's bank account.
12. In the event of a National disaster or international pandemic it is written that monthly meetings may be held via internet with applications such as Zoom, Skype or any mean available to conduct Vogel-Lee Unit 47 business.

Standing Rules are adopted by a majority vote and may be amended by two-thirds (2/3) vote at any meeting, or if notice has been given, by a majority vote.

THESE STANDING RULES WERE READ, VOTED ON AND APPROVED AT OUR REGULAR UNIT MEETING ON JULY 13, 2020

Natasha Hazen-Valvo
Natasha Hazen-Valvo, Unit President

Nedra Trauger
Nedra Trauger, Unit Secretary

Mary Lou Long
Mary Lou Long, Unit Constitution and Bylaws Chairman

Catherine McQuilten
Department Constitution & Bylaws Chairman

9/20/2020
Date Approved

APPROVED

RECEIVED
SEP 25 2020