

AMERICAN LEGION AUXILIARY
FELIX POPPELL UNIT 39

STANDING RULES [AMENDED 9-6-2022]

1. Regular Meeting of the Unit shall be the First Monday of every month at 7:00 pm. The Executive Committee shall meet prior to the regular meeting at 6:00 pm.
2. Five (5) members of this Unit shall constitute a quorum at any regular scheduled meeting of the Unit.
3. The annual Senior membership dues of the Unit shall be thirty dollars (\$30.00) to include Department and National per capita. The annual dues of the Junior membership shall be eight dollars (\$8.00) to include the Department and National per capita.

For the 2024 Membership Year, the annual dues shall increase to forty dollars (\$40.00) per year, which shall include Department and National per capita. Membership for Juniors shall remain at eight dollars (\$8.00) to include Department and National per capita. Membership for Gold Star Mothers will be paid from Auxiliary Treasury.

4. An annual meeting of this Unit shall be held in the month of **April** each year for the purpose of electing officers and receiving annual reports.
5. A Nominating Committee composed of three (3) members shall be elected for the purpose of presenting a slate of Unit officers for the ensuing year.
6. An Auditing Committee composed of three (3) members shall be appointed by the Unit President for the purpose of auditing the Treasurer's accounts at the close of each term and making a report of the audit to the Unit.
7. If any officer is absent for more than three (3) consecutive meetings, the Executive Committee shall convene to assess the situation and determine the future by two-thirds (2/3) vote of their fellow officer's position on the Committee.
8. There shall be a starting tip-share of thirty-five dollars (\$50.00) for Auxiliary volunteers who cook and serve breakfast, to be paid from the event's proceeds. The tips collected shall be split between volunteers; twenty-five (\$25.00) will be the starting tip-share for Auxiliary volunteers who serve wings and sliders, to also be paid from the event's proceeds and the tips shared between volunteers for the event.
9. The President's signature, along with one (1) other authorized signee, must appear

on all checks written from the Treasury.

10. No member of Unit 39 shall be served at the bar of the Post canteen during regular Unit meetings.
11. Any member attending a meeting that is intoxicated or disruptive will be asked to leave. No alcoholic beverages are allowed in the General Meeting.
12. All members should be friendly but avoid discussing Unit business in Social Quarters.
13. No outgoing or past President shall receive a life membership from Unit 39.
14. The Officers and Executive Board members shall attend an annual luncheon funded by the Auxiliary Treasury.
15. The Unit President shall maintain a Petty Cash account in the amount of \$200.00 for incidental purchases that are deemed necessary for the business conducted by Unit 39.
16. All members responsible for Unit funds shall be bonded through the blanket Fidelity bond and the Unit will pay the annual premium to Department Headquarters.
17. The Unit shall be guided by the Code of Ethics as published in the National Auxiliary Standing Rules on pages 23-27.

Standing Rules are adopted by a majority vote and may be amended by two-thirds (2/3) vote at any meeting, or if notice has been given, by a majority vote.

THESE STANDING RULES WERE READ, VOTED ON AND APPROVED AT OUR REGULAR UNIT MEETING ON THE 6th DAY OF SEPTEMBER, 2022

X _____
Unit President

X _____
Unit Secretary

X _____
Unit Constitution and Bylaws Chairman

Date Approved