STANDING RULES

- 1. The regular scheduled meeting of American Legion Auxiliary Ocala Memorial Unit 27, Inc. shall be held on the first Tuesday of each month, unless otherwise specified and shall be called to order at 7 p.m. An Executive Committee meeting shall be held the first Tuesday of the month unless otherwise specified and shall be called to order at 6:30 p.m.
- 2. Five (5) members of this Unit shall constitute a quorum at any regular scheduled meeting of the Unit.
- 3. The annual Senior membership dues of the Unit shall be \$ 35.00 to include Department and National per capita. The annual dues of the Junior membership shall be \$7.00 to include the Department and National per capita.
- 4. In addition to the Core Committees listed in the Bylaws, the Unit shall have the following Committees: Auxiliary Emergency Fund (AEF), Community Service, Education, Girls State, Cavalcade of Memories, Junior Activities, Leadership, Legislative, Past Presidents Parley, Poppy, and Public Relations.
- 5. Unit elected Officers, consisting of President, Secretary and Treasurer (name at least three officer positions) are authorized to sign checks for disbursement of funds from the Unit treasury. All checks MUST have two of the three above signatures.
- 6. All members responsible for Unit funds shall be bonded through the blanket Fidelity bond and the Unit will pay the annual premium to Department Headquarters.
- 7. Where deemed necessary, a Recording Secretary and a Corresponding Secretary may be elected to carry on the duties normally performed by the Secretary. (Specify elected or appointed, not both)
- 8. A Budget Committee composed of three (3) members, including the Unit Treasurer, shall be elected by the members, for the purpose of presenting a budget for the ensuing year. (Specify whether appointed or elected.)
- 9. A Nominating Committee, composed of three (3) members, shall be elected by the members for the purpose of presenting a slate of officers for the ensuing year. The committee shall have the permission of each candidate for an office in order to be

presented by this committee. This committee is to form no later than two (2) months prior to election.

1. The Unit shall be guided by the Code of Ethics as published in the National Auxiliary Standing Rules on pages 23-27.

Standing Rules are adopted by a majority vote and may be amended by two-thirds (2/3) vote at any meeting, or if notice has been given, by a majority vote.

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| THESE STANDING RULES WERE READ, VOTED ON AN OUR REGULAR UNIT MEETING ON MARCH 3, 2022 | ND APPROVED AT |
| Unit President Un | Lifu Miley it Secretary |
| Godann Blair | <i></i> |
| init Constitution and Bylaws Chairman | |
| | |
| Department Constitution & Bylaws Chairman Date Da | te Approved |
| THIS CONSTITUTION AND BYLAWS WAS READ, VOTED UPON AND APPROVED AT OUR REGULAR SCHEDULED MEETING ON MARCH 3, 2022. | |
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| UNIT PRESIDENT John Main UNIT CONSTITUTION & BYLAWS CHAIRMAN | IIT SECRETARY |
| APPROVED: | |
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| Department Constitution and Rulaus Chairman Do | <u> </u> |