

Step 1: 2025 Girls State Delegate/Alternate Welcome Letter

Congratulations on being chosen as a Delegate or an Alternate for the 2025 Girls State session. As a delegate/alternate, you and your parent/guardian will have forms to complete electronically. You will also have to upload documents during the registration process. You and your parent/guardian MUST have an active email address. You can not use a school email.

□ Online Registration - Delegate/Alternate

- Complete the online registration at <https://alafl.org/girls-state-registration/> (this is also **Step 2: Girls State Online Registration**) using the Delegate/ Alternate Registration number. You will also need to upload your birth certificate and insurance card, if applicable.
- After registration is complete you will receive on-screen confirmation along with an email confirmation.
- You will receive an email from ALA Girls State letting you know that this was received and you and your parent/guardian will be receiving the electronic forms that will need to be completed.

□ Electronic Forms

- You and your parent/guardian will receive an email from ALA Girls State with a link to Adobe Sign. The subject line will say Signature Requested on “2025 Girls State Packet.REV.” (Check the inbox and spam folder.) This will be sent to the email addresses that are provided during the online registration process.
- Once you click on the link you will be directed to the Adobe website.
- You and your parent/guardian will **BOTH SEPARATELY** need to fill out and electronically sign all the documents. It is recommended to sign the form using the mobile link, however is not required. Once complete, click **SUBMIT**. **These documents can not be printed and emailed or mailed.**
- You will be sent an email (from Adobe) confirming your forms have been signed and filed. There will also be an attachment with your signed documents to keep for your records.
- Once these are reviewed, you will receive an email from ALA Girls State letting you know that this was received and whether or not it was accepted.

□ Registration Forms Additional - Delegate/Alternate

- Go to <https://alafl.org/programs/girls-state/> and print **Step 3: Girls State Additional Forms**. Bring these with you to your orientation and the Unit Girls State Chairman will be better to assist you.

□ Confirmation E-Mails - 2 in Total

These emails will come from gsregistration@alafl.org

- 1st confirmation email once registration and online forms are received and reviewed
- 2nd confirmation email once you and your parent/guardian electronic forms are received and reviewed

You are considered registered once your forms are uploaded, and electronic forms are completed by you and your parent/guardian.

Registration will close on **March 15, 2025**. There will be no exceptions.

All delegates and alternates who have received a confirmation that their registration is

complete will need to attend an orientation. You can attend an orientation at any location. You can find the dates for the orientations on our website.

Please note that all transportation questions will need to be asked to your sponsoring unit. You will find the contact information on your delegate/alternate registration form. If you need to change your mode of transportation after submitting your transportation form you will need to have a new one completed and resubmitted. There will be no transportation changes **after June 6, 2025** unless it is an emergency.

All correspondence in reference to your registration will be done via email. If you have any questions on the forms or issues with registration please email gsregistration@alaf1.org.

Congratulations again and have a great time at Girls State!

FLORIDA AMERICAN LEGION AUXILIARY GIRLS STATE

Packing List - 2025

Use this checklist as you pack for Girls State!

NOTE: DO NOT BRING ANYTHING THAT CONTAINS ANY SORT OF NUTS INCLUDING SHAMPOO, CONDITIONER, OR LOTIONS.

You will be staying in a resident hall with suites; two bedrooms are connected with a bathroom in the middle. Each room has two beds; therefore, four girls will share a bathroom. These rooms have a bed, mattress, desk, chair, dresser, and closet, otherwise they are completely empty. Rooms are only supplied with a shower curtain and toilet paper.

- Government Questionnaire - submit to your City Advisor in Tallahassee when you arrive
- Bedding: bed sheets, twin XL set (39 X 80 inches); pillow/pillowcase; blanket; mattress pad
 - Shower shoes/flip flops - for use only in the shower
- Bath towels (not thick) and wash clothes
- Soap/ hand sanitizer/antibacterial wipes
- Bathroom toiletries: bath soap, shampoo/conditioner, deodorant, comb/brush, toothbrush/toothpaste, hair dryer, feminine hygiene products
- Sleepwear
- Rain poncho and/or umbrella
- Black, ankle-length slacks and closed toe/flat shoes for 3 days at Capitol
- Dressy outfit for awards program (if you want) - NOT prom dress
- Casual clothes for dorm wear (shorts, jeans); shorts (mid-thigh length), skirts (mid-thigh length), and/or jeans with no holes for 5 days on campus, no leggings
- Plain white t-shirt for pep rally
- Safe, comfortable shoes for campus wear (follow dress code)
- Clothes hangers, extension cord, flashlight
- Backpack to carry manuals/notetaking supplies in around campus/Capitol
- Pens/paper for notetaking; scissors
- 2 printed copies of your bill, plus a USB drive with electronic copy of bill
- Optional clothing/gifts available from FGS store may be purchased by credit card in advance or during FGS online (items delivered during FGS)
- Sweater or light jacket (Capitol can be cold)
- Picture money (refer to photographer information provided)
- Inexpensive camera (not cell phone camera)
- Campaign material (refer to approved list)
- Band-aids
- Stamped envelope with sponsoring unit's address for delegates to write thank you note
- Snacks/drinks are available for purchase from FSU vending machines with cash or credit card
- Book of your personal faith for oath of office (Holy Bible will be provided)
- Printed copy of FGS Delegate Manual and FGS Legislative Handbook
- Printed copy of Samsung scholarship application and FSU Scholarship application (if applying)

*Two FGS polos will be provided to be worn when outside of the dorm. These polos will be laundered during your stay.

2025 American Legion Auxiliary
Florida Girls State
Approved Campaign Materials

No Campaign Materials Created Prior to Arrival Are Permitted

Paper – blank, any size or color

Examples: card stock, poster board, shelf paper, computer paper, thin round paper plates

Markers – any color or type of writing utensil **NO paint or glitter**

Labels – unprinted white rectangular mailing type

Scissors

Glue sticks