

Step 1: 2024 Girls State Delegate/Alternate Welcome Letter

Congratulations on being chosen as a Delegate or an Alternate for the 2024 Girls State session. As a delegate/alternate, you and your parent/guardian will have forms to complete electronically. You will also have to upload documents during the registration process. You and your parent/guardian **MUST** have an active email address. You can not use a school email.

☐ Online Registration - Delegate/Alternate

- Complete the online registration at <https://alafl.org/girls-state-registration/> (this is also **Step 2: Girls State Online Registration**) using the Delegate/ Alternate Registration number. You will also need to upload your birth certificate and insurance card, if applicable.
- After registration is complete you will receive on-screen confirmation along with an email confirmation.
- You will receive an email from ALA Girls State letting you know that this was received and you and your parent/guardian will be receiving the electronic forms that will need to be completed.

☐ Electronic Forms

- You and your parent/guardian will receive an email from ALA Girls State with a link to Adobe Sign. The subject line will say Signature Requested on “2024 Girls State Packet.REV.” (Check the inbox and spam folder.) This will be sent to the email addresses that are provided during the online registration process.
- Once you click on the link you will be directed to the Adobe website.
- You and your parent/guardian will **BOTH SEPARATELY** need to fill out and electronically sign all the documents. It is recommended to sign the form using the mobile link, however is it not required. Once complete, click **SUBMIT**. **These documents can not be printed and emailed or mailed.**
- You will be sent an email (from Adobe) confirming your forms have been signed and filed. There will also be an attachment with your signed documents to keep for your records.
- Once these are reviewed, you will receive an email from ALA Girls State letting you know that this was received and whether or not it was accepted.

☐ Registration Forms Additional – Delegate/Alternate

- Go to <https://alafl.org/programs/girls-state/> and print **Step 3: Girls State Additional Forms**. Bring these with you to your orientation and the Unit Girls State Chairman will be better to assist you.

☐ Confirmation E-Mails – 2 in Total

These emails will come from gsregistration@alafl.org

- 1st confirmation email once registration and online forms are received and reviewed
- 2nd confirmation email once you and your parent/guardian electronic forms are received and reviewed

You are considered registered once your forms are uploaded, and electronic forms are completed by you and your parent/guardian.

Registration will close on March 15, 2024. There will be no exceptions.

All delegates and alternates who have received a confirmation that their registration is

complete will need to attend an orientation. You can attend an orientation at any location. You can find the dates for the orientations on our website.

Please note that all transportation questions will need to be asked to your sponsoring unit. You will find the contact information on your delegate/alternate registration form. If you need to change your mode of transportation after submitting your transportation form you will need to have a new one completed and resubmitted. There will be no transportation changes **after June 7, 2024** unless it is an emergency.

All correspondence in reference to your registration will be done via email. If you have any questions on the forms or issues with registration please email gsregistration@alaf.org.

Congratulations again and have a great time at Girls State!

FLORIDA AMERICAN LEGION AUXILIARY GIRLS STATE

Packing List - 2024

Use this checklist as you pack for Girls State.

NOTE: DO NOT BRING ANYTHING THAT CONTAINS ANY SORT OF NUTS INCLUDING SHAMPOO, CONDITIONER OR LOTIONS.

Please Note:

You will be staying in suite style resident halls; two bedrooms that are conjoined with a bathroom in the middle. Each room has two beds; therefore four girls will share a bathroom. These rooms have a bed, mattress, desk, dresser, and closet, otherwise they are completely empty. Rooms are only supplied with a shower curtain and toilet paper.

- ☐ Government Questionnaire - submit to your City Advisor in Tallahassee
- ☐ Bedding: Bed Sheets - Twin XL set (39 X 80 inches), Pillow and Pillowcase, Blanket, light comforter, sleeping bag, or mattress pad
- ☐ Mini fan- just in case the room is warmer than you like it for sleeping as the AC cannot be controlled
- ☐ Shower shoes/flip flops - for use only in the shower
- ☐ Bath towels (not thick) and wash clothes
- ☐ Hand soap/ hand sanitizer/Lysol wipes
- ☐ Bathroom toiletries: Bath soap, Shampoo/Conditioner, Razor, Deodorant, Comb/Brush, Tooth brush/tooth paste, Hair Dryer/Straightener, Feminine products, Cosmetics, Shower caddy, /basket for toiletries,
- ☐ Sleepwear
- ☐ Rain poncho or umbrella
- ☐ Black slacks for Capitol* - **closed toe/flat shoes - NO high heels** *at Capitol 3 days
- ☐ Dressy outfit for awards program (if you want) - **NOT** prom dress
- ☐ Casual clothes for dorm wear (shorts, jeans) (**NO BASKETBALL/GYM SHORTS**)
- ☐ Plain white t-shirt for pep rally
- ☐ Comfortable shoes (follow dress code)
- ☐ Laundry Bag
- ☐ Hangers and Extension cord
- ☐ Flashlight
- ☐ Pens/paper, etc for notetaking and scissors
- ☐ 2 copies of your bill (**Must be on USB**)
- ☐ Money for snacks, gifts from Girls State Store
- ☐ Sweater or light jacket (the Capitol can be very cold)
- ☐ Picture money
- ☐ Inexpensive camera
- ☐ Campaign material (from approved list) **NO GLITTER**
- ☐ Band-aids
- ☐ Stamps/White envelope
- ☐ Dictionary
- ☐ Snacks (**cannot include any NUTS**)
- ☐ Book of your personal faith for swearing to oath of office, if needed.

**American Legion Auxiliary
Florida Girls State
Approved Campaign Materials**

No Campaign Materials Created Prior to Arrival Are Permitted

Paper – blank, any size or color

Examples: card stock, poster board, shelf paper, computer paper, thin round paper plates

Markers – any color or type of writing utensil **NO paint or glitter**

Labels – unprinted white rectangular mailing type

Scissors

Glue

Sticks

Clothes

Pins