Membership Changes and Important Information

1. Submit only one check per transmittal. You can add an additional sheet to the transmittal for additional names but they must be under one transmittal number and one check.
2. When paying membership for more than one year, make sure you have a different transmittal sheet and check for each year.
3. Double check the application to make sure all the information is on it.
4. Membership Credit Report aka Over and short reports will go out monthly. You will receive this around the 15th of the month. Please review immediately. Corrections have to be made within 90 days of the report.
5. Dues reversals must be made within 90 days per National.
6. Member must pay current year before paying back years.