

2025-2026 Community Service Program Awards Deadline and Submission Requirements

Department Awards:

Most Compassionate Community Service Project

Awarded by the Chairperson to the Unit or Member that has created the most Compassionate project during this reporting year.

1. Page header should include:
 - a. Unit Name and number
 - b. Location
2. Short narrative describing the Community Service Project and how the compassion of that project made an effect.

Jan Croft “Hometown Award”

Sponsored by Boynton Beach, Unit 164

To be awarded to the Unit reporting multiple projects within the community.

1. Fly Page:
 - a. Name of Award
 - b. Unit Name and number
 - c. Location
 - d. Population of town or city
2. Entry to be in narrative form, double spaced, 8.5”x11” paper, not to exceed 1,500 words.
3. List all activities, hours spent, number of members participated, total value of projects.
4. Newspaper clippings, pictures, posters, and flyers may be included at the end of report.
5. Entries must have the name of the Unit President and Unit Community Service Chairperson at the end of the narrative.
6. Entry to be received by the Department Chairperson no later than thirty (30) days prior to Convention.

Cathy Larkin-Richards “Back the Badge” Award

Sponsored by Madeira Beach, Unit 273

This award will be granted to the Unit that had the greatest impact in supporting local law enforcement. Entries will be judged on the basis of the program’s overall effectiveness. Some suggestions are: Involvement with local law enforcement P.A.L. (Police Athletic League) or other sponsored at-risk youth mentoring, sponsoring high school future police officer initiatives, promoting community police appreciation events, and/or contributions to fallen officer memorials.

1. The Unit must submit a cover page stating the name of the award, Unit name and number, location, number of members, population of the town/city, and name of the law enforcement organization chosen for the program.
2. The entry must be written in narrative form, double-spaced, and must include all activities, hours spent, names of participating Unit members, and activities relating to the event from inception to conclusion.
3. The event/activity must be clearly explained and include the outcome or rationale for winning this award (what was accomplished either as it relates to one individual, event group or community).
4. The submission must include dollars spent and proceeds, specifically, what was given by the Unit and date in which it was received by the law enforcement agency or it's designee.

National Awards:

All award submissions must include a narrative (either a PDF or Microsoft Word document) explaining why the unit you are nominating should receive the award. You may also upload other supporting documentation that will give the committee a full picture of the important mission work your unit has accomplished this year. These files can be photos (JPG, JPEG or TIFs — no larger than 14MB) or PDF documents. If you have more than three supporting files, please email the committee at the email address listed in the form.

Committee-Specific Reporting Guidelines:

- What specific things did your unit do to make their communities a better place to live?
- What did your unit do to mobilize community support for those who are serving our country?
- How did your unit participate in the Martin Luther King Jr. Day of Service and the 9/11 National Day of Service? Please give as many specific details as possible.
- Did your unit find new and creative ways to promote the ALA Community Service program? Please give specific examples.
- How did your unit participate in American Legion Family Day?

Unit Award: Most Outstanding Unit Community Service Program (per division)

- All unit entries must be submitted via [electronic form](#) by 5 p.m. EST on June 1.

Note: You will receive a confirmation when your award is submitted.

National Awards Form Link: <https://www.legion-aux.org/National-Awards-Form>

Unit Award: Best Promotion of American Legion Family Day (one per division)

- All unit entries must be submitted via [electronic form](#) by 5 p.m. EST on June 1.

National Awards Form Link: <https://www.legion-aux.org/National-Awards-Form>

(As a special request, if you submit for a National award, please let me know so that I can be on the lookout for it during the National Pre-Cons!)