

American Legion Auxiliary

Department of Florida

ALAMIS Access Request

Each Unit can have two (2) users for ALAMIS. Each user is a cost of $10.00 billed to the Unit. Please complete the following information and submit to Department Secretary, Patty MacDonald at secretary@alafl.org. Once the request is received it will be sent to National to have the user set up. National will email the user id and password directly to the member.

Full Name as shown on membership card: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Member ID Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Unit number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

New User: Yes \_\_\_\_ No \_\_\_\_\_\_

Replacing a user: Yes \_\_\_\_\_\_ No \_\_\_\_\_\_\_

 If yes, please provide the name of person being replaced: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please note that National sets up the user for ALAMIS so it may take longer than expected depending on their work load.