



**American Legion Auxiliary Department of Florida Auxiliary Emergency
Fund Engagement Plan 2023 – 2024**

The Auxiliary Emergency Fund (A.E.F.) provides temporary financial assistance to eligible members during times of financial crises, or weather-related emergencies, and natural disasters, and promotes awareness of and knowledge of the program.

Although the Auxiliary Emergency Fund is an extremely important Program, we often forget about it until an emergency occurs and we desperately need it.

Temporary assistance is available:

- During a time of financial crisis when no other source of financial aid is readily available to pay for shelter, food, and / or utilities.
 - For food and shelter due to weather-related emergencies and natural disasters
 - For educational training for those who lack skills necessary for employment or to upgrade competitive workforce skills.
- The maximum amount granted by the Department of Florida for each AEF case is \$1,200 and the maximum amount granted by National is \$2,400.

All applications can be found at the Florida Department website: <https://alaf1.org/programs/emergency-fund/>. In addition, you can also find National applications at <https://www.legion-aux.org/aef>. Please make sure these applications are fully completed and signed by the Unit Investigator, Unit President, and Unit Secretary and send the application to the appropriate office (i.e.: Department or National).

The National application must be received at National Headquarters within 6 months of the disaster date. Please follow the directions on application.

ALL APPLICATION WILL BE CONFIDENTIAL

There are multiple ways to raise money for your Unit's Auxiliary Emergency Funds. Some suggestions are as follows:

- Collection Cans set out along your post.
- 50/50 Raffles
- Hold a AEF special fundraiser event
- Bake Sales
- Be the One to Give one

Awards

National Awards

Unit Award-Plaque presented at national convention. To One Unit contributing the largest amount. Units will be tracked by National Headquarters.

Deadline is May 1, 2024, for contributions to national, to department chairman.

Saved by the Bell AEF Chairman Award- Citation Plaque

Presented to- one unit in each membership grouping that demonstrates the most creative way using your district bell to raise money for AEF and have fun doing it. I am looking for a narrative explaining the event, and pictures accompanied to show your completion of your fundraiser.

AEF Reporting

Your required year end reporting forms can be found at <https://alaf1.org/programs/emergency-fund/> , however please also submit a narrative, and pictures of all the wonderful work you have done as well. In your narrative, share stories about the positive impact you or somebody you know has had on our Program. Don't forget to be creative and use your district bell in your fundraiser you have held to increase funds, or any fantastic work that has been accomplished for AEF.

There is no mid-year report, we do have the monthly magazine you can send in your stories and photos.

Please make sure to fill in all reports and send in no later than the due dates as listed below:

Units due to District April 1, 2023

District due to Department & Units Report April 15, 2023

Department Chairman Awards/Narrative April 15, 2023

Please make sure when submitting your department report you send a copy of unit reports along with your district report.

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#helpisaringaway