



AMERICAN LEGION AUXILIARY
DEPARTMENT OF FLORIDA, INC.

CALL

for

ONE HUNDREDTH DEPARTMENT CONVENTION

The One Hundredth Annual Convention of the American Legion Auxiliary, Department of Florida Inc. is hereby called in conformity with Article VI of the Department Constitution, which provides that it be held annually. The Convention will be held at Hilton Orlando Lake Buena Vista located at 1751 Hotel Plaza Blvd, Lake Buena Vista, Florida, 32830

PURPOSE

The Annual Department Convention is called for the purpose of electing officers for the ensuing year, amending the Department Constitution and Bylaws, receiving reports of Department Officers and Committees and transacting such other business as may be brought before it.

REPRESENTATION

Representation in the Convention shall be by Units in accordance with Article VI, Section 3, of the Department Constitution. For more information on the exact number of delegates from each Unit, please refer to page 35 of the current Unit guide. All dues must have been received and paid at Department Headquarters by close of books, June 1, 2022.

The number of Delegates registered determines the voting strength of the Convention. One member in attendance may register to pay for the ENTIRE Unit delegation.

The registered Alternate Delegate will have the power to vote only in the absence of the regular Delegate.

CREDENTIALS

A form certifying each Delegate and Alternate Delegate will be mailed to the Unit President. The President should have the credential form PROPERLY COMPLETED AND SIGNED, and report to the Registration Desk at Convention site, upon her arrival in the Convention city. The registration fee shall be the same as that of The American Legion. Each Delegate, Alternate Delegate and guest registered MUST pay **\$10.00**. Checks for registering Delegates and Alternate Delegates shall be made payable to the American Legion Auxiliary, Department of Florida, and must be in the EXACT AMOUNT to cover registration for the Certified Delegates and Alternates Delegates. **PERSONAL CHECKS WILL NOT BE ACCEPTED FOR PAYMENT OF REGISTRATION FEES. NO CASH WILL BE ACCEPTED.**

DEPARTMENT EXECUTIVE COMMITTEE

A meeting of the Department Executive Committee is hereby called and will be held at 4:00 PM, Thursday, June 16, 2022 at the Hilton Orlando Lake Buena Vista as provided by the Department Bylaws, Article III, Section 2.

ADMISSION TO CONVENTION SESSIONS

Admission to Convention sessions will be by Delegate, Alternate or Guest badge. In order to attend Convention sessions all guest must register and the pay **\$10.00** registration fee. **Business dress is required. No shorts, no capris, no tank tops.**

DEPARTMENT HEADQUARTERS

The Department Headquarters shall be at the Hilton Orlando Lake Buena Vista, Orlando FL from June 16th – June 19th, 2022.

Dated: May 16, 2022

Attest:

Patty Halliday

Patty Halliday
Department Secretary

Wanda Brandt

Wanda Brandt
Department President

American Legion Auxiliary, Department of Florida
1912 A Lee Road, Orlando, Florida 32810
(407) 293-7411 www.alafl.org

**AMERICAN LEGION AUXILIARY
DEPARTMENT OF FLORIDA
ONE HUNDREDTH ANNUAL CONVENTION
HILTON ORLANDO LAKE BUENA VISTA
ORLANDO, FLORIDA
JUNE 16, 2022 – JUNE 19, 2022**

TENTATIVE SCHEDULE

This is merely a tentative schedule with meeting locations. Locations are subject to change so please check for changes posted on site.

THURSDAY, JUNE 16, 2022

8:00 AM - 5:00 PM	Convention Registration – Room: Palm Ballroom 3
8:00 AM – 5:00 PM	Auxiliary Store – Room: Grand Ballroom 3
10:00 AM – 3:00 PM	Raffle – Hallway of Palm Ballroom
9:00 AM – 9: 45 AM	Historian – Room: Jasmine – Presenter: Eleanor Amato
9:00 AM – 9:45 AM	AEF – Room: Kahili – Presenter: Karen Humann
9:00 AM – 9:45 AM	Leadership – Room: Lily – Presenter: Robin Burke
9:00 AM – 9:45 AM	VA&R – Room: Magnolia – Presenter: Dee Bell
9:00 AM – 9:45 AM	Americanism – Room: Poinsettia - Presenters: Liz Close
9:00 AM – 11:00 AM	District Presidents – Room: Quince – Presenters: Michele DeGennaro
9:00 AM – 11:00 AM	Department Chairmen – Room: Veranda – Presenters: Mary Kelly Perkins and Treva Kay Wildrick
9:00 AM – 11:00 AM	Unit Presidents – Room: Rose – Presenters: Kelli Coppla and Lisa Hoyland
9:00 AM – 11:00 AM	Membership – Room: Palm Ballroom 1-2 – Presenter: Patty Halliday
10:00 AM – 10:45 AM	Public Relations – Room: Jasmine – Presenter: Eleanor Amato
10:00 AM – 10:45 AM	Children & Youth – Room: Magnolia – Presenter: Dee

Bell

- 10:00 AM – 10:45 AM Unit Secretary – **Room: Kahili** – Presenter: Pat Maynard
- 10:00 AM – 10:45 AM Legislative – **Room: Lily** – Presenter: Robin Burke
- 10:00 AM – 10:45 AM Chaplain – **Room: Poinsettia** – Presenter: Ruth Burgess
- 11:30 AM – 12:30 PM Conflict Resolution – **Room: Palm Ballroom 1-2** –
Presenter: Michele DeGennaro
How to handle situations with members. Learn easy ways to solve issues with members that can positively resolve themselves in order to KEEP WORKING OUR MISSION.
- 1:00 PM – 2:15 PM Pre-Convention Constitution & Bylaws –Open to All Members- Resolution Review – **Room: Palm Ballroom 1-2**
*Presenters: Pat Devine
Resolution TBD*
- 2:30 PM – 4:00 PM Pre-Convention Finance Meeting – Open to All Members
Room: Palm Ballroom 1-2
- 4:00 PM – 5:00 PM Executive Committee Meeting – Open to All Members -
Room: Palm Ballroom 1-2
- 6:00 PM Rehearsal for Flag Bearers / Opening ceremony – **Room: Palm Ballroom 1-2**
- 7:00 PM – 8:30 PM Legion Family Kick-Off Reception - **Room: Crystal J1**

FRIDAY, JUNE 17, 2022

- 7:30 AM All involved in Opening report to your location!
- 9:00 AM – 3:00 PM Raffle – **Hallway Palm Ballroom 1-2**
- 8:00 AM - 5:00 PM Convention Registration – **Room: Palm Ballroom 3**
- 8:00 AM – 5:00 PM Auxiliary Store – **Room: Grand Ballroom 3**
- 8:00 AM – 12:00 PM General Session – **Room: Palm Ballroom 1-2**
- 10:30 AM Special Order of Business
Nomination of Department Officers
Nomination of National Convention Delegates
- 12:00 PM – 1:15 PM Lunch Recess

1:30 PM – 5:00 PM General Session – **Room: Palm Ballroom 1-2**
Year End Reports/Awards

6:00 PM – 7:00 PM Cocktail Hour - **Room: International Foyer**

7:00 PM – 9:00 PM Commander & President’s Dinner - **Room: International Ballroom**

SATURDAY, JUNE 18, 2022

7:30 AM – 8:30 AM Convention Registration – **Room: Palm Ballroom 3**

8:00 AM – 4:00 PM Auxiliary Store – **Room: Grand Ballroom 3**

9:00 AM – 12:00 PM Raffle – **Hallway of Palm Ballroom 1-2**

8:30 AM – 12:00 PM General Session - **Room: Palm Ballroom 1-2**

10:30 AM – 12:00 PM Special Order of Business
Final Credentials Report – Patty MacDonald
Election of Department Officers 2021-2022
Election of Delegates to National Convention

12:00 PM – 1:30 PM Lunch Recess

1:15 PM Line up for Membership Parade

1:30 – 5:00 PM General Session - **Room: Palm Ballroom 1-2**

5:00 – 5:30 PM Closing Ceremonies

SUNDAY, JUNE 19, 2022

8:30 – 9:00 AM Memorial Service – **Room: Palm Ballroom 1-2**

9:15 – 10:15 AM Installation of Department Officers – **Room: Palm Ballroom 1-2**

10:30 – 12:00 PM Post Executive Meeting – **Room: Palm Ballroom 1-2**

AMERICAN LEGION AUXILIARY
DEPARTMENT OF FLORIDA

CONVENTION HOTEL INFORMATION

Hotel reservations can be made by calling:

Hilton Orlando Lake Buena Vista
1751 Hotel Plaza Blvd
Lake Buena Vista, Fl. 32830

Room rate information:

\$140 plus tax for Queen Double/King Standard (Call for other rates)

- If unit is tax exempt, you may pay with a Unit check and submit a tax-exemption certificate. You will also have to complete a tax exempt form
- Check in time is 4:00 PM and check out is 11:00AM.
- Please mention The American Legion/American Legion Auxiliary when making reservations. Although the hotel is sold out, call and check.
- A deposit on one night, per each room reserved, will be due when your reservation is made. First night deposit will be non-refundable.
- \$35.00 daily resort charge includes: guest internet access; Disney Shuttle; 2-16 oz Starbucks coffees; 2-16 oz bottle of water; DVD now rentals; \$5.00 off tickets sold at concierge desk; local/toll-free/credit card calls.

Overflow Hotels:

Holiday Inn – Disney Springs Area

**1805 Hotel Plaza Blvd
Lake Buena Vista, FL 32830**

Room Rate information:

\$140 plus tax and resort fee

Group Code: ALD

Cut-Off Date: First come – First served, as rooms are available

Resort Fee: \$30.00 daily, includes: 2 welcome drinks per room at check in valid for soda, juice, well cocktail and house beer, 2 bottles of water per room per day, morning coffee in lobby from 6am – 11:30am, afternoon lemonade and cookies 4pm – 6pm at the bar, 24- hour access to the fitness center, local calls, 800 calls, refrigerator and microwaves in every guest room, computer and printing access

Cancellations: Cancellations can be made up to 72 hours prior to arrival with no penalty, within 72 hours 1 night room and tax will be charged. Please note that the Resort Fee will display on confirmations at the full price of \$35 but will be discounted to \$30 by the front desk.

1-877-394-5765
refer to group code ALD

Wyndham Lake Buena Vista Resort
1850 Hotel Plaza Blvd
Lake Buena Vista, FL 32830

Room Rate Information:

\$149 plus tax and resort fee
Group Code: American Legion
Cut-Off Date: Monday, May 16, 2022 by 5:00PM

Resort Fee: Waived, includes: in-room safe, local calls up to 20 minutes, access to fitness center, pool and all recreational amenities, premium WIFI with unlimited device connections in guest room and public areas, 10% off food & non-alcoholic beverage purchases at Oasis Restaurant & Bar, 30 minute early entry to any Disney Theme park every day

Cancellations: Wyndham will honor a 24- hour cancellation policy for reservations under this block. Any reservations cancelled within 24 hours of arrival will be charged a 1st nights room and tax penalty.

1-844-482-8444



GENERAL CONVENTION INFORMATION

REGISTRATION

A Unit's delegation must register at one time. Please send the registration paperwork and check with the first person from your unit to arrive on site. Each Unit President will receive the voting strength and registration paperwork sent First Class mail, following Close of Books. Do not confuse this paperwork with the registration paperwork you receive for Constitutional Conference. All members of your Unit attending the Convention must be a member in good standing (2022 dues paid) and be registered by the Unit. Juniors attending must be registered as guests of the Unit they belong to. **Registration fee is \$10.00 per person.**

Remember, outstanding balances owed to Department will prevent your Unit's delegation from registering. **May Poppy Distributions MUST be paid by Convention!**

MEMBERSHIP PACKETS

2023 Membership Packets will only be available to Units that have an officer's list for 2022 – 2023 on file at Department prior to Convention and no outstanding balances. Only the membership chairman or the Unit President can sign for the packet. Any unclaimed Unit Membership packets will be given to the Incoming District President for distribution at Unit Installations.

UNIT PRESIDENTS' PACKETS

Incoming Unit Presidents will receive their packets at Convention providing Department receives the Unit's officer's list and no monies are owed (only Incoming Presidents can pick up packets). Any unclaimed Unit President Packets will be given to the Incoming District President for distribution at Unit Installations.