

**AMERICAN LEGION AUXILIARY**  
**UNIT CHAPLAIN – YEAR END REPORT 2022/2023**

Name of Chaplain \_\_\_\_\_ Unit # \_\_\_\_\_ District # \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

**Note: Please do not send checks for Memorial Scholarship Fund to Department Chaplain they should be sent to Department Headquarters. (1912A Lee Road, Orlando, FL 32810)**

1. Did you open and close all Meetings with a Prayer? Yes \_\_\_\_\_ No \_\_\_\_\_  
Did you use the Home Front Reflection Page? Yes \_\_\_\_\_ No \_\_\_\_\_  
Were you called upon to deliver a prayer other than at meetings? Yes \_\_\_\_\_ No \_\_\_\_\_

Describe: \_\_\_\_\_

2. How many Sympathy Cards did you send? \_\_\_\_\_  
3. How many Get Well Cards did you send? \_\_\_\_\_  
4. How many Thinking of You cards did you send? \_\_\_\_\_  
5. How many Congratulations Cards did you send? \_\_\_\_\_  
6. How many Birthday Cards did you send? \_\_\_\_\_  
Did you visit the sick? Yes \_\_\_\_\_ No \_\_\_\_\_ Number of Times \_\_\_\_\_  
7. Did you drape the Unit Charter for deceased members? Yes \_\_\_\_\_ No \_\_\_\_\_ How Many times? \_\_\_\_\_  
Did you conduct a Memorial/Funeral Service? Yes \_\_\_\_\_ No \_\_\_\_\_ How Many \_\_\_\_\_  
Did the Unit make a donation to the Memorial Scholarship Fund in honor of a deceased member? Yes \_\_\_\_\_ No \_\_\_\_\_

8. Did you Participate in, or conduct a service for the Four Chaplains? Yes \_\_\_\_\_ No \_\_\_\_\_  
Did your Unit contribute to the Chapel of the Four Chaplains? Yes \_\_\_\_\_ No \_\_\_\_\_

9. Did you use Grace Cards? \_\_\_\_\_ How Many? \_\_\_\_\_  
Describe how: \_\_\_\_\_

10. Did your Unit participate in, or conduct a service on: Memorial Day \_\_\_\_\_  
Veterans Day \_\_\_\_\_ Wreaths Across America \_\_\_\_\_ POW/MIA \_\_\_\_\_  
Pearl Harbor Day \_\_\_\_\_ Flag Day \_\_\_\_\_ Others: List \_\_\_\_\_

11. Did you prepare a Prayer Book for the Unit President? \_\_\_\_\_ For Competition? \_\_\_\_\_  
Did you submit any Prayers to Department Chaplain? \_\_\_\_\_ How Many? \_\_\_\_\_

**Year End Reports**

**Unit Chaplains - Send two (2) copies of this report to the District Chaplain by April 1, 2023.**  
**District Chaplains - Send one (1) copies of your Year End report to Department Chaplain by April 15, 2023.**

Please remember, if your reports reach the District Chaplain after that date, your information will not be reported. If you have any questions, please email me at [Chaplain@ALAFL.org](mailto:Chaplain@ALAFL.org) and I will respond as quickly as I can, or call me at 727-744-3672 and leave a message.

Department Chaplain address: Ruth Burgess 5023 Bridgeport Dr., Safety Harbor, FL 34695