



AMERICAN LEGION AUXILIARY 2019-2020

SUPPLEMENT TO THE PROGRAMS ACTION PLAN

Linda Knoblach-Harkness, Chairman
**5916 Starlite Lane,
Milton, FL 32570
484-264-7890
emergencyfund@alaf1.org**

Rosemary Hamlin-bgammo@aol.com
Liz Hill-lizardlassie@aol.com

What is this Program?

The Auxiliary Emergency Fund

Why do we have it?

The AUXILIARY EMERGENCY FUND provides temporary financial assistance to eligible members during times of financial crises or weather-related emergencies and natural disasters. The intent is to help members who have suffered a financial setback and to be a “helping hand” until financial stability is re-established.

Types of assistance available:

Temporary assistance during a time of financial crisis, when no other source of aid is readily available to pay for shelter, food, and utilities.

Temporary assistance for food and shelter due to weather-related emergencies and natural disasters.

Temporary assistance for educational training for those who lack skills necessary for employment or to upgrade competitive workforce skills.

Assistance will not be granted to pay for accumulated debts or medical expenses.

Eligibility:

Department – Members in good standing with a minimum of (3) consecutive years dues and must be current at the time of the emergency.

National - Member whose dues have been paid for (2) two consecutive years as well as the current year = three years total, may apply.

Assistance provided:

The Department of Florida AUXILIARY EMERGENCY FUND maximum grant amount is \$1,200.00

The ALA National maximum grant amount is \$2,400.00

ALA Department of FL AUXILIARY EMERGENCY FUND application:

<https://alaf1.org/programs/emergency-fund>

Member completes pages applicable for individual grant needed:

- Financial
- Disaster relief for food and shelter



- Educational training

Unit Investigator, appointed by Unit President completes page 6 with a narrative report. Signatures from the Unit President, Unit Secretary and Unit Investigator are necessary for submission.

ALA National AUXILIARY EMERGENCY FUND Applications:

www.ALAforVeterans.org

Same as Unit – Unit submits to Department Secretary.

Disaster application only:

Expedited Application for Members Affected by **Disaster** - apply on-line:

<https://www.alaforveterans.org/Expedited-Application-for-Members-Affected-by-Disaster/>

Application must be received at National Headquarters within 3 months from disaster date

Eligibility: Persons who have been members of the American Legion Auxiliary for at least the immediate past two consecutive years, AND whose current membership dues are paid at the time the emergency occurs (three consecutive years' dues) may apply for assistance

You may submit the application in one of four ways:

1. Download paper copy of application and fax completed application to National Headquarters at 317-569-4502,
2. Mail to American Legion Auxiliary National Headquarters, Attn: AUXILIARY EMERGENCY FUND, 3450 Founders Road Indianapolis, IN 46268 3450 Founders Road Indianapolis, IN 46268
3. Submit via the national website (click on the submit button after completing form)
4. E-mail directly to AUXILIARY EMERGENCY FUND@ALAforVeterans.org. Questions may be directed to AUXILIARY EMERGENCY FUND Grant Coordinator.

Note: Applications lacking required information will be returned

Fundraising is limited to your imagination

- Purchase Auxiliary Emergency Fund Pins and sell them to your members. They can be purchased at alafl.org in the store or at workshop, conference and convention
- Eat for a cause. Go to local restaurants and ask if one night's proceeds can be given to the Auxiliary Emergency Fund if the patrons say a key phrase such as AEF
- Wrap a 20oz. water bottle with "Lend a Hand" logo. When full of dimes = \$100.00
- Raffle off a gambling cruise
- At Christmas, offer to a gift-wrapping service
- A family movie night can allow families to get away and enjoy a movie without paying the high price at the movie theater. Set up a "concession stand" with popcorn, soda, and candy



- With the busyness of family life, why not cook family size meals so a mom or dad can swing by the post and take home a home-cooked meal prepared by patriotic women. What could be better?
- Don't forget those bake sales! Especially during the Holidays. Homemade Christmas Cookies, Pies, Cakes and candies. YUM!!!
- How about a Silent Auction? Make good use of those free sample sites on the internet. You can also sign your unit up to and request product donations for your Auctions and raffles. One site is www.otterbox.com/product-donations
- Recycle those 20oz water bottles. You can find bottle wraps at www.alaforveterans.org
- Pinterest is full of fundraising ideas that you can modify for your event.
- Of course, without advertising and getting the word out, you can't have a successful fund raiser. SPREAD THE WORD

Auxiliary Emergency Fund Reporting:

Mid-Year Reports

Mid-Year reports reflect the program work of units in the department and are intended as an opportunity for mid-year correction. Each **Unit** AUXILIARY EMERGENCY FUND chairman is required to submit a report to the District Chairman **by December 1, 2020**. District Chairmen must submit a report to the Department Chairman **NO LATER** than **December 15, 2020**. They can be emailed to: emergencyfund@al afl.org or mailed to Linda Knoblach-Harkness 5916 Starlite Lane, Milton, FL. 32570

Year-End Reports

Annual reports reflect the program work of units in the department and may result in a national award for participants if award requirements are met. Each **Unit** AUXILIARY EMERGENCY FUND chairman is required to submit a report to the District Chairman **by April 1, 2021**. District Chairmen must submit a report to the Department Chairman **NO LATER** than **April 15, 2021**. They can be emailed to: emergencyfund@al afl.org or mailed to Linda Knoblach-Harkness 5916 Starlite Lane, Milton, FL. 32570

Awards:

Department Chairman:

Each unit collects \$1 from each of their members. What could be easier!? Awards will be given to Units with the largest percentage of donations, by grouping, to the Auxiliary Emergency Fund. Please use the Department Donation Remittance Form. Please have your donations in by April 30th, 2021 to be considered for the award. You can keep donating after April 30th, but those funds will not count towards the award.



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National:

Department award for the largest contribution to Auxiliary Emergency Fund

Deadline: June 1, 2021

Unit award for the largest amount contributed (per capita) to Auxiliary Emergency Fund

Deadline: June 1, 2021

If a member donates \$50.00 to the National Auxiliary Emergency Fund, she will receive a women helping women pin.