

**American Legion Auxiliary
Department of Florida
Community Service
2019 – 2020**

The visibility of the Community Service program of the American Legion Auxiliary within our neighborhoods shows our commitment to our Veterans in the communities, state and nation.

Through our involvement in many different aspects of our neighborhoods, we can let them know what the American Legion Auxiliary is all about. Getting involved in Community service projects will bring awareness of our mission to support veterans, service members, their families and the community.

WHAT CAN YOU DO AS A MEMBER AND AS A UNIT

- Always wear your American Legion Auxiliary apparel and pins while being active within your communities
- Reach out to local Churches, Red Cross and first responders to indicate your willingness to be a designated responder for veteran families in need. Be sure to keep a list of veteran resources handy so you will be ready.
- Get involved with your neighbors by volunteering at your local libraries, food pantries, domestic violence shelters, senior citizens, assisted living centers and nursing homes.
- Represent, the Auxiliary as a member of local community boards and committees
- Volunteer with your local Meals on Wheels to deliver meals, especially on days when they are typically closed (Thanksgiving and Christmas)
- Volunteer to assist with your community's Veterans Day activities.
- Organize or participate in service projects for veterans, service members, their families and local community programs on ALA suggested days of service.
- Post service projects on websites, community forums and social media to attract other community members to participate in your service projects.
- Volunteer for local service projects and causes like walks and special events.
- Work with your Post home to offer space and their participation in local service projects and causes.
- Attend and represent the Auxiliary at special celebration events in the community such as holiday parades, grand openings of community facilities and community leader recognition ceremonies.

- Get involved with our Department President's project "Honor Flight". There are (9) hubs within the state of Florida. They are located in: Naples, Winter Springs, St. Petersburg, Fort Lauderdale, Tallahassee, Stuart, North Port, Rockledge and Lady Lake. You can help sponsor a veteran for the trip, start up a new hub in your area or just be there to see them off or returning.

Community Service Reporting

Mid-Year Reports

Each Unit Community Service chairman is required to submit a report to the District Community Chairman by December 1, 2019

Each District Community Service chairman is required to submit a report to the Department Chairman by December 15,

Year-End Reports

Each Unit Community Service chairman is required to submit a report to the District Community Chairman by April 1, 2020

Each District Community Service chairman is required to submit a report to the Department Chairman by April 15, 2020.

Awards

Taking the time to share a favorite story about the positive impact you or your Unit has had on our mission is worth submitting. It helps us tell the world who we are, what we do, and why we matter.

In just a couple of simple steps you can add your part to our national success story.

- Please follow instructions as you fill out the National Report and Awards Cover Sheet found in the awards section of the Annual Supplement to the Programs Action Plan.

- National Report and Awards Cover Sheet, deadlines, and Community Service committee contact information may be found on the Community Service committee page on the national website: www.ALAforVeterans.org

National

Community Service Reporting

Mid-Year Reports

Mid-Year reports reflect the program work of units in the departments. Each department chairman is required to submit a narrative report by January 5, 2020 to the division Community Service chairman, plus a copy to the national Community Service chairman.

Year-End Reports

Annual reports reflect the program work of units in the department and may result in a national award. Each department Community Service chairman is required to submit a narrative report by May 15, 2020 to the division Community Service Chairman, plus one copy to national Community Service Chairman. Members and units should follow their department's protocol and deadlines for report submissions at the department level.

Special 100th Anniversary History Program Facts:

The national Community Service committee was established in 1926, during the term of Past National President Adalin Macauley of Wisconsin. In 1934, during the term of Past National President Tess Carlson of Minnesota, a campaign was launched to make "good" books available to more Americans. The Community Service carried out the program.

Unit Award

- Most Outstanding Unit Community service program
- Deadline: June 1, 2020
 - Award: Citation Plaque
 - Presented to: One Unit in each division (5)
 - Send to national division chairman postmarked or emailed by 5 PM EST on the deadline listed above
 -

Department Award

- Best Department Community Service Program (per divisions)
 - Deadline: June 1, 2020
 - Send to national division chairman postmarked or emailed by 5 PM, EST on the deadline listed above.

Department

Jan Croft Hometown Award

To be awarded to the Unit reporting multiple projects within the community

Cover page must include:

- Name of Trophy
- Units Full name and number
- Location (City and State)
- Population of town or city

Entry to be in narrative form, double spaced, 8 ½ x 11 paper, not to exceed 1500 words, bound in a folder.

List all activities, hours spent, number of members participated, total value of projects.

Newspaper clippings, pictures, posters and flyers may be included at the end of report.

Entries must be signed at the end of the narrative by the Unit President and Community Service Chairman.

Entries are to be received by the Department Chairman no later than May 26, 2020, thirty (30) days prior to Convention.

I will also award certificates at convention, to all Auxiliary members who participate in blood drives with their American Legion/American Legion Auxiliary logo shirts on. Please submit a photo with your name and unit number.

Let's get out in our communities and let them know who we are!

Jill Lux, Community Service Chairman
4815 Robin Drive
St. Cloud, Florida 34772
407-791-8948
communityservice@alaf1.org

Committee members: Debie Showalter
Diane Wood

Additional Resources You Can Use

- 1 See your National Community Service Committee page of the national website:
 - o ALA Service Not Self Volunteer Outreach

- How to partner with Organizations for Community Outreach
 - How to mobilize Community support for Those Who Serve
 - How to serve on National Days of service
- 2** ALA suggested days of service
 - 9-11 National Day of Service and Remembrance (annually on Sept 11)
 - Make a Difference Day (observed on fourth Saturday of Oct)
 - Veterans Day (annually on Nov 11)
 - Martin Luther King Jr Day of Service (observed on third Monday of Jan)
 - National Volunteer Week (usually the third week in April)
 - 3** Your National Community Service Committee members (see Community Service program on the national website or Annual Supplement for contact information)
 - 4** The national Community service Committee Facebook group, search "ALA Community Service"
 - 5** Honor Flight information: www.honorflight.org
Apply for an Honor Flight trip: www.honorflight.org/application
New Hub information: hubs@honorflight.org (Jane Julian)

American Legion Auxiliary
Department of Florida

2019 - 2020

Unit Mid-Year Report

Due to your District Community Service Chairman by Dec. 1, 2019

Committee Chairman Name _____

Address and Phone Number _____

_____ Unit Number and Location _____

What types of Community Service activities and/or projects were done in your Unit?

What was the number of volunteers completing Community Service activities and/or projects? _____

What was the number of volunteer hours completed by members for Community Service activities and/or projects? _____

How much money was spent on Community Service activities and/or projects?

Value of in-kind donations received for Community Service activities and/or projects?

Did members volunteer for or organize service projects for any ALA suggested National Days of Service? If so, please list which ones. _____

Please use additional sheet of paper if needed.

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2019 - 2020

Unit Year-End Report

Due to your District Community Service Chairman by April 1, 2020

Committee Chairman Name _____

Address & Phone Number _____

_____ Unit Number & Location _____

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Please use additional sheet of paper as needed.

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2019 - 2020

District Mid-Year Report

Due to your Department Community Service Chairman by Dec. 15, 2019

District Chairman Name _____

Address and Phone Number _____

_____ District Number _____

What types of Community Service activities and/or projects were done in your Unit?

What was the number of volunteers completing Community Service activities and/or projects? _____

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Name _____

Address and Phone Number _____

_____ District Number _____

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