

American Legion Auxiliary Department of Florida



Ringling In Membership

Lisa Hoyland

Department Membership Chairman

2023-2024

DEPARTMENT MEMBERSHIP COMMITTEE
2023-2024

DEPARTMENT CHAIRMAN

Lisa Hoyland
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membershipchairman@alafl.org

AREA MEMBERSHIP CHAIRMAN

NORTHERN AREA

Districts 3, 4, 5, & 17
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EASTERN AREA

Districts 6 & 12
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352-360-0016

CENTRAL AREA

Districts 7, 15 & 16
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SOUTHERN AREA

District 9, 11 & 14
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WESTERN AREA

District 1 & 2
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Navarre, FL 32566
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SOUTHWESTERN AREA

District 8 & 13
Theresa Walls
southwesternareamembership@alafl.org
48 Palm Drive
Ellenton, FL 34222
941-730-3260

RINGING IN MEMBERSHIP

2023-2024

Welcome to a captivating membership year in the American Legion Auxiliary. Our President, Dee Bell has always been completely committed to our organization and “Service not Self.” This year, through her “Bells in S.E.R.V.I.C.E.” theme, your service to our Veterans, Military families, Community and Children and Youth will be heard throughout Florida with the ringing of bells. The Membership theme is “***Ring in Membership***”. Each District has been given a unique bell to energize members while working our American Legion Auxiliary Mission.

Bells have been a symbol and used for centuries in celebration, announcement, triumph, and joy. This year we will celebrate and promote our membership by “Ringing those Bells” throughout the year.

Be creative while “ringing in membership” in your Units. Telephone those members who have not renewed, keep in touch with those who you haven’t seen in a while & invite them back, do you have a bell behind the bar, use it to announce new members and the Unit accomplishments. **Have fun with it!**

While respecting each other and working as a team, each member in the Department of Florida is the most important part of the bell, the “**clapper.**” The hash tag #ringyourbell is about you the members, your units, your program, your accomplishments, your events, your volunteering, your fundraisers and your Selflessness, Expectations, Respect, Values, Ideals, Commitment, Excellence.

Don’t forget our “Tinker Bells” (junior members) to help with membership drives. We will be having a Membership “Bell Parade” at Fall Conference, each District will be pulling out all the “bells and whistles.” to celebrate membership in Florida. Maintaining and increasing your membership is vital to your unit, district, department, and our organization, but that is not our only goal. Inspiring ALL Florida “clappers” to participate in meetings, programs, volunteering, events and **RING YOUR BELL** celebrating your accomplishments.

Have Fun -Ringing in Membership!

Lisa Hoyland
Department Membership Chairman

Key Program Statements:

- The role of the Membership Chairman is to encourage and support the nationwide effort to attract and retain a diverse, active membership and assist units with new members and retaining membership of our current members to ensure the future of the American Legion Auxiliary.
- By honoring our veterans and military through meaningful service, the American Legion Auxiliary will grow our membership. We must let members know that they are the Auxiliary's most valuable asset.
- There are several things members can do to promote membership for the American Legion Auxiliary including enhancing the member experience, reaching out to former and expired members, attracting new members and understanding and respecting member rights.

For More Information on Membership Processing please visit us at www.alafl.org under Programs for the Membership Processing Book.

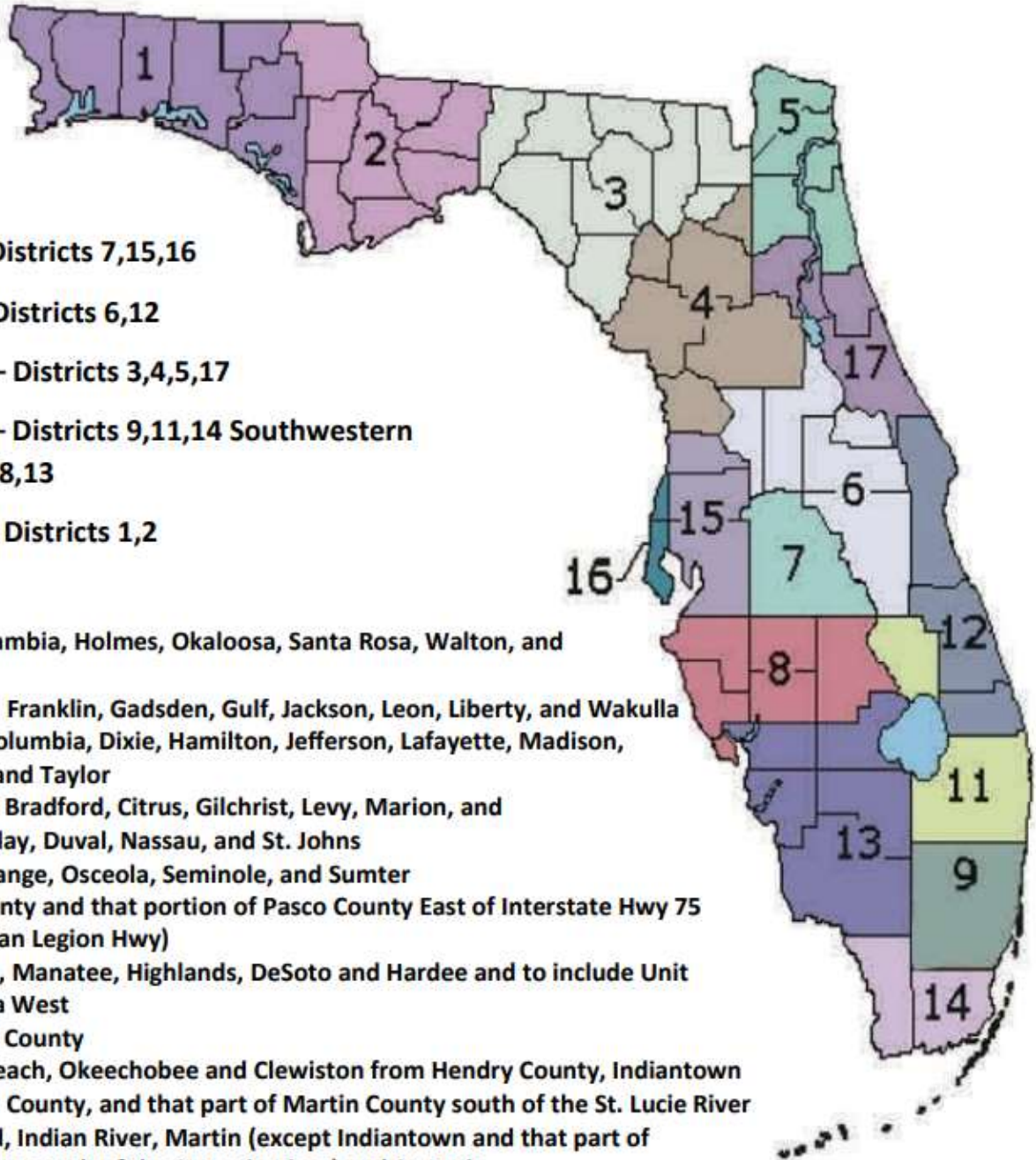
JOIN US ON FACEBOOK

ALA Committee Facebook Groups are spaces on the social media network for ALA members to discuss or share about broad or narrow topics related to each committee. Groups provide an arena for organic discussion about your local programs or services and present the opportunity to cultivate brand awareness.

This group is for members of the American Legion Family and their friends who are committed to enhancing the membership experience for members of the American Legion Auxiliary. Posts and comments will be "in the spirit of good will" and include the sharing of ideas and success stories that will inspire others. Photos and videos will be encouraged.

**Department of Florida Membership Facebook Page:
ALAFL Membership**

DISTRICT AND AREA ORGANIZATION



AREAS:

Central – Districts 7,15,16

Eastern – Districts 6,12

Northern – Districts 3,4,5,17

Southern – Districts 9,11,14
Southwestern
– Districts 8,13

Western – Districts 1,2

DISTRICTS:

1 – Bay, Escambia, Holmes, Okaloosa, Santa Rosa, Walton, and Washington

2 – Calhoun, Franklin, Gadsden, Gulf, Jackson, Leon, Liberty, and Wakulla

3 – Baker, Columbia, Dixie, Hamilton, Jefferson, Lafayette, Madison, Suwannee, and Taylor

4 – Alachua, Bradford, Citrus, Gilchrist, Levy, Marion, and Union. 5 – Clay, Duval, Nassau, and St. Johns

6 – Lake, Orange, Osceola, Seminole, and Sumter

7 – Polk County and that portion of Pasco County East of Interstate Hwy 75 (The American Legion Hwy)

8 – Sarasota, Manatee, Highlands, DeSoto and Hardee and to include Unit 113 Rotonda West

9 – Broward County

11 – Palm Beach, Okeechobee and Clewiston from Hendry County, Indiantown from Martin County, and that part of Martin County south of the St. Lucie River

12 – Brevard, Indian River, Martin (except Indiantown and that part of Martin County south of the St. Lucie River) and St. Lucie

13 – Charlotte, Collier, Glades, Hendry (except Clewiston) and Lee, except Unit 113 Rotonda West

14 – Miami - Dade and Monroe

15 – Hillsborough County, that portion of Pasco County, except New Port Richey, Hudson, Holiday, and Seven Springs West of Interstate 75, (The American Legion Hwy), and all of Hernando County

16 – Pinellas County and New Port Richey, Hudson, Holiday, and Seven Springs from West Pasco County

17 – Flagler, Putnam, and Volusia



DEPARTMENT BELLS

Department of Florida Members	Clappers
Department Headquarters	Bell Tower
Department President	Ma Bell
Past Department Presidents	Angel Bell
Department Officers	Stationary Bell
Department Membership Chairman	Belle of the Ball
Department Chairman	Action Bell
Department Sargeant-At-Arms	Bellman
District Presidents	Bell Ringer
Unit President	Fire Bell
District Membership Chairman	Phone Bell
Unit Membership Chairman	Alarm Bell
Junior Members	Tinkerbelle



DISTRICT

BELLS

District 1	Biker Bells
District 2	School Bells
District 3	Dinner Bells
District 4	Church Bells
District 5	Ships Bells
District 6	Wedding Bells
District 7	Crystal Bells
District 8	Desk Bells
District 9	Door Bells
District 11	Bicycle Bells
District 12	Patriotic Bells
District 13	Brass Bells
District 14	Hand Bells
District 15	Cow Bells
District 16	Jingle Bells
District 17	Garden Bells

Celebrate Our Members

Yahoo! It's your celebration Yahoo!
This is your celebration
Celebrate our members, come on,
Let's celebrate
Celebrate communities, come on
Let's celebrate
There's a party going on right here,
A dedication to veterans we hold dear
Bring your renewals and your rejoins too,
The American Legion Family welcomes you
Come on Now Ring Your Bells Loud
Come be a member and have a good time
Celebration,
Salute our veteran's and have a good time
For God and County we come together,
American Legion membership is stellar
For veterans around the world come on!
Yahoo! This is your celebration
Yahoo!, Celebrate good times, come on!
This is your celebration
Ring the bells for membership, come on!
Let's celebrate
We're gonna have a good time tonight,
Military families are alright
We're gonna have a good time tonight,
Our memberships, are out of sight, baby
We're gonna have a good time tonight,
Educate our members, it's alright

We're gonna have a good time tonight,
Come Be the One, for a veteran tonight
For God and Country we come together,
American Legion membership is stellar
For veteran's around the world come on!
Yahoo! It's a celebration,
Yahoo! This is your celebration
Celebrate good times, come on!
Let's Celebrate, Come On Now
Celebrate our veterans, come on!
Let's Celebrate
We're gonna have a good time tonight,
Military families are alright
We're gonna have a good time tonight,
Our memberships, are out of sight, baby
We're gonna have a good time tonight,
Educate our members it's alright
We're gonna have a good time tonight,
Come Be the One, for a veteran tonight
Yahoo! Yahoo!
Celebrate good times, come on!
Ring Bells for memberships, come on!
Celebrate good times, come on!
American Legion Auxiliary, come on!
Celebrate good times, come on!, Come on!

“IMPORTANT DATES”
MEMBERSHIP CELEBRATIONS
2023 – 2024

NATIONAL DUES EMAILS/MAILINGS REMINDERS

“Bell Communication”	July 2023 Email Renewal Reminder
“Alexander Graham Bell”	September 15, 2023 – 1st USPS
Renewal Notice	
“Bell Communication”	November 2023 – Email Renewal
Notice	
“Love Bell Reminder”	February 1, 2024 – 2 nd USPS
Renewal Notice	

(Email reminders are only sent to members if there is an email address in ALAMIS)

“ALL THE BELLS AND WHISTLES” DEPARTMENT DATES

“Clear as a Bell”	Department Workshop	July 21-23,2023
“School Bells Ring”	School of Instruction	Within 30 days of Workshop
“Festival of the Bells”	Fall Conference	November 17-19,2023
“With Bells On”	Department Convention	June 13-16, 2024

DEPARTMENT MEMBERSHIP DATES

“Membership Bells Grow”

EVENT	TARGETS	Date
#1 – “Christmas Bells”	75%	December 1,2023 (National Christmas Light’s Day)
#2 – “Bellflowers Bloom”	85%	February 1, 2024 (President Dee’s Birthday)
#3 – “April Bell”	95%	April 1, 2024 (April Fool’s Day)
#4 – “Bluebell”	100%	May 14, 2024 (Mother’s Day)

DEPARTMENT MEMBERSHIP AWARDS

“LUNCH BELL”

Membership Luncheon will be held at Department Workshop for Department Offices, P.D.P. Mentors, Area Membership Chairmen, District Presidents, and District Membership Chairmen.

BOK TOWER

(Lake Wales, FL)

A special gift will be given to the Unit President and Membership Chairman in each membership grouping with the highest percentage received by Department and processed the week prior to Department Workshop.

TAKE ACTION LIBERTY BELL

(Liberty Bell in Tallahassee, FL)

A special gift will be given to the Unit President and Membership Chairman in each membership grouping with the highest percentage in membership received by Department and processed the week prior to Department Fall Conference.

CALIFORNIA BELL TOWER

(Islands of Adventure, Orlando, FL)

A certificate will be given to the first Unit President and Membership Chairman in each membership grouping to achieve 100% in membership.

FREEDOM SQUARE LIBERTY BELL

(Magic Kingdom, Orlando, FL)

100% pins will be presented to **ALL** District Presidents, District Membership Chairman, Unit Presidents and Unit Membership Chairman who achieve 100% by April 15, 2024.

100% membership ribbons for banners for each District and Unit who achieve 100% by close of books.

“VICTORY BELL”

A plaque will be presented to each District and Unit President achieving 105% by close of books.

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2024 MEMBERSHIP AWARDS

Member Award: Recruit 10

- **Award:** Special gift selected by the National Membership Chairman
- **Presented to:** Members who recruit 10 NEW Senior and/or Junior members
- **Deadline:** Members must be entered and paid in ALAMIS member database by June 1, 2024.
 - FORMS must be received at National HQ by June 5, 2024.
- **Materials and guidelines:**
 - Form can be printed from the ALA national Membership Committee page of the national website (www.ALAforVeterans.org). You must be logged in to the *MyAuxiliary* area to access the page.
 - One entry per recruiter.

Unit Award: 100% Unit Award

- **Award:** 100% Unit Flag Ribbon
- **Presented to:** Units that reach 100% of their 2024 membership goal by January 31, 2024.
- **Deadline:** January 31, 2024
- **Materials and guidelines:**
 - This award will be based on units that reach 100% of their reported goals by January 31, 2024 as verified by ALAMIS.

***Note:* Departments must submit unit goals to National Headquarters by September 1, 2023, to be eligible for the 100% Unit Award. These must be sent in a specific format which will be provided by NHQ. 100% Unit Flag Ribbons for winning units will be mailed to each department for distribution.**

Unit Award: New Unit Award

- **Award:** \$25.00 Gift Certificate to Emblem Sales
- **Presented to:** New units chartered between September 1, 2023 and July 31, 2024.
- **Deadline:** July 31, 2023.
- **Materials and guidelines:**
 - This award is automatically presented upon receipt and processing of new unit charter applications at National Headquarters.

Department Award: 85% Award

- **Award:** \$85 to be used to advance the ALA mission
- **Presented to:** Departments reaching 85% of their 2024 department membership goal.
- **Deadline:** TAL Birthday, March 15, 2024.
- **Materials and guidelines:**
 - Award will be based on membership entered in the ALAMIS member database by March 15, 2024.

Department Award: 95% Award

- **Award:** \$95 to be used to advance the ALA mission
- **Presented to:** Departments reaching 95% of their 2024 department membership goal.
- **Deadline:** National Poppy Day®, May 24, 2024.
- **Materials and guidelines:**
 - Award will be based on membership entered in the ALAMIS member database by May 24, 2024.

Department Award: 100% Award

- **Award:** \$500 to be used to advance the ALA mission
- **Presented to:** Any department that has reached 100% of their department goal.
- **Deadline:** Independence Day, July 4, 2024.
- **Materials and guidelines:**
 - Award will be based on membership entered in the ALAMIS member database by July 4, 2024.

Department Award: 102% Award

- **Award:** \$500 to be used to advance the ALA mission
- **Presented to:** Any department that has reached 102% of their department goal.
- **Deadline:** 30 Days Prior to National Convention, July 24, 2024.
- **Materials and guidelines:**
 - Award will be based on membership entered in the ALAMIS member database by July 24, 2024.

Seating at National Convention: Seating at National Convention will be based on each department's percentage of their 2024 membership goal, from highest percentage to lowest.



2024: RECRUIT 10

Members who recruit 10 new junior or senior Auxiliary members for the 2024 membership year.

One entry per recruiter.

Certified forms must be received at ALA National Headquarters by June 5, 2024.
Please send this form to your department headquarters office no later than one week prior to the deadlines.

New members must be paid in ALAMIS by June 1, 2024.

ENTRY/CERTIFICATION FORM

Please type or print legibly and fill out the form completely. Incomplete forms may not be processed.

Recruiter's Name: _____ Member ID#: _____

Recruiter's Department: _____ Unit #: _____ Email: _____

Recruiter's Address: _____

Names of <u>New</u> Members	Member <u>ID#</u>	Names of <u>New</u> Members	Member <u>ID#</u>
1. _____		6. _____	
2. _____		7. _____	
3. _____		8. _____	
4. _____		9. _____	
5. _____		10. _____	

Certified by Department Secretary:

DATE: _____

Department Secretary

Printed Name: _____ Dept: _____

Dept Secretary Signature (required): _____

****I certify that all 10 members are new and joined into the 2024 year.***

****I've provided or verified member ID numbers and that the form is filled out legibly and completely.***

DO NOT SEND INCOMPLETE FORMS or more than 1 form per recruiter.

Units: Send form to your department secretary.

Departments:

Please either scan and email to:
membership@ALAforVeterans.org
(Subject line: Recruit 10)

Or

Fax: (317) 569-4502 (Attn: Membership)

***Must be received at NHQ no later than midnight June 5, 2024.**

Each recruiter will receive a special gift selected by the 2024 National Membership Committee Chairman.

One award per recruiter.



American Legion Auxiliary Membership 101 & FAQ

Membership Eligibility 101:

Membership in The American Legion Auxiliary shall be limited to the:

- (1) grandmothers, mothers, sisters, spouses, and direct and adopted female descendants of members of The American Legion; and
- (2) grandmothers, mothers, sisters, spouses, and direct and adopted female descendants of all men and women who served in either of the following periods: April 6, 1917, to November 11, 1918 and any time after December 7, 1941 who, being a citizen of the United States at the time of their entry therein served on active duty in the Armed Forces of any of the governments associated with the United States during either eligibility periods and died in the line of duty or after honorable discharge;
- (3) grandmothers, mothers, sisters, spouses, and direct and adopted female descendants of all men and women who were in the Armed Forces of the United States during either of the following periods: April 6, 1917, to November 11, 1918; and any time after December 7, 1941 who served on active duty in the Armed Forces of the United States during either eligibility periods and died in the line of duty or after honorable discharge; and
- (4) to those women who of their own right are eligible for membership in The American Legion.

Other factors to consider when determining membership eligibility:

- When a request for ALA membership is based on the military service of a family member who is still living, that family member must be a current member of The American Legion before the female relative or spouse may join.
- When a request for ALA membership is based on a deceased veteran the prospective member will be asked to provide verifying documentation that proves his/her eligibility (see acceptable documentation below).
- When a female veteran applies to join the ALA without being a member of The American Legion, she is eligible to join if her service dates fall within one (1) of the eligible service periods as described in the National Constitution. However, should her family members (including spouse) wish to join the ALA or the Sons of The American Legion through her service, she must first become a member of The American Legion.

The following documents are acceptable to verify membership eligibility in the ALA:

1. DD214 discharge papers (not issued until after the Korean War)
2. Official military orders
3. Official military service citations/awards
4. Letters related to the veteran's military service. Must be on official government letterhead.
5. Certificate from the VA records center in St. Louis
6. Data from the back of older discharges

Membership Eligibility Frequently Asked Questions:

Q: Is there any circumstance where a person could join the ALA without having a relative as a current member of The American Legion?

A: There are two circumstances when a person can become a member without having a relative as a current member of The American Legion.

- 1) When a woman has served in the military during the requisite dates. She may join the ALA without being a member of The American Legion.
- 2) When a person's membership is based on a deceased veteran the prospective member will be required to provide verifying documentation of the deceased relative's service dates to prove their eligibility.

Q: Is verification of veteran eligibility required by the Post Officer?

A: The signature of the Post Officer should be on every application of those applying for membership. If the Post Officer's signature cannot be obtained after a reasonable effort, a letter from the Department Adjutant will be accepted in lieu of the Post Officer's statement.

The only exception is if the applicant is eligible in her own right, then the Unit Secretary signs and dates the application upon verification of that female veteran's military record.

Q: In a female same-gender marriage, if the female spouse wartime veteran is a member or eligible to be a member of The American Legion, is the female wife eligible for membership in the Auxiliary?

A: On June 26, 2015, the United States Supreme Court issued a landmark decision in the case of Obergefell v. Hodges. The Court's ruling requires a State to license a marriage between two (2) people of the same sex and to recognize a marriage between two (2) people of the same sex when their marriage was lawfully licensed and performed out-of-State. This decision requires all states to recognize same-gender marriages. The Legion and the ALA will continue to accept into membership those individuals who meet membership eligibility criteria regardless of the gender of their spouses.

Q: Are stepchildren eligible to become members?

A: No, IRS regulation for 501(c)19 organizations do not include stepchildren in their definition of an auxiliary organization.

Q: Are men now eligible to join the Auxiliary?

A: Male spouses of current members of The American Legion are eligible to join the Auxiliary. Male spouses of all men and women who served in the eligible periods (April 6, 1917-November 11, 1918 and any time after December 7, 1941) and died in the line of duty or after honorable discharge are eligible to join the Auxiliary.

Grandfathers, Fathers, Uncles, Brothers or other male descendants are not eligible to join the Auxiliary.

Q: Are husbands of Auxiliary members able to now join the Auxiliary?

A: Husbands of American Legion Auxiliary members are only eligible to join the Auxiliary if their spouse is also a current member of The American Legion. Husbands would be eligible due to their spouse's membership in The American Legion and not through their spouse's membership in the Auxiliary.

Q: Is a person eligible through the war service of divorced spouse?

A: A divorced man or woman does not occupy the status of spouse and, therefore, has no eligibility. But the fact that a member of the Auxiliary has become divorced from whom they gained their eligibility does not force them to surrender their Auxiliary membership, even though they may be married to another person. However, if they become delinquent in their ALA dues, they may reinstate their membership only by payment of back dues for all years of delinquency.

Q: Are relatives of members of the Sons of The American Legion eligible for membership in the Auxiliary?

A: Only if the member of the Sons of The American Legion is also a member of The American Legion. If the SAL member is not eligible for membership in The American Legion, the applicant must secure eligibility through the service of an eligible veteran.

Q: Must a potential member join the Unit of the Post of which their service relative is a member?

A: No, the potential member is eligible for membership in any Auxiliary Unit.

Q: Is the spouse of a non-veteran eligible for membership on the war service of a former spouse who died either during the war or following discharge?

A: The fact that the widow of a veteran remarried does not deprive them of their right to belong to the Auxiliary. Under these circumstances the spouse of a non-veteran is eligible for membership in the Auxiliary if their former spouse was a veteran and died either during the war or following their discharge.

Q: Why is membership limited to two degrees of consanguinity (relation)?

A: The IRS regulation concerning auxiliaries to veteran service organizations states in part: "At least 75 percent of its members are veterans, spouses of veterans, or related to a veteran within two degrees of consanguinity (i.e., grandparent, brother, sister, grandchild represent the most distant allowable relationships)."

This means that no great or great-great-granddaughters can join the Auxiliary. Current members whose eligibility relationship is great-granddaughter, great-great-granddaughter or direct descendent can continue being a member, as long as their dues are kept current.

Membership Processing Frequently Asked Questions:

Q: Does a TAL Post have authority over a Unit's membership or money?

A: Besides verifying the eligibility of a potential Auxiliary member, no TAL Post has the authority to determine the membership of a unit or dictate what a Unit does with their finances.

Q: Can staff at ALA NHQ transfer a member to another unit at the request of the member?

A: No, units have final authority over their own membership. Units must accept the new members transfer and then submit a form to their department for processing.

Q: How long must units retain membership applications?

A: The American Legion National Judge Advocate/ALA Counsel General advises that since eligibility for membership can be challenged at any time during the life of the member, eligibility information should be retained indefinitely, as long as the member is alive. Only the eligibility information needs to be securely retained, and records can be digitized to save space and provide a more convenient way to retain the information. Units are advised to have access to a locked file cabinet in the post or other secure place for record retention and to redact any personally identifying information such as birthdate and social security number in order to secure information from identity theft. Counsel General notes that in the past four years, the IRS has been more stringent about demanding to see eligibility records when they are doing field audits of posts, units and departments. The fact that the IRS has escalated its audits of Legion and ALA entities in recent years may lead to confusion about the length of time for retaining IRS records versus the length of time for retaining eligibility verification records. Counsel General has advised that tax returns need be kept for only seven (7) years, but eligibility records should be retained for the life of the member.

Q: How does the Auxiliary update/correct a members' join date?

A: Members are required to provide proof of original join date, if proof cannot be provided, the member must pay necessary back dues to reinstate continuous membership.

Q: How does a unit request ALA MIS access?

A: All requests for ALA MIS access must be submitted to their department for approval and submission of request.

Authorized Forms of Membership

The only authorized form of membership is active membership, of which there are two (2) classes: Senior and Junior. Granting special or honorary membership for any purpose or reason whatsoever is prohibited.

Senior members are those who are age eighteen (18) or older and those under the age of eighteen (18) years and married.

Junior members are those under the age of eighteen (18) years; their activities are supervised by Senior members. Upon reaching eighteen (18) years of age, Junior members are automatically admitted into Senior membership with full privileges. Junior members conduct their own meetings and perform their own special activities, planning their own community service projects and supporting unit projects. Junior members may hold honorary national officer positions. These young volunteers follow in the footsteps of Senior ALA members by donating thousands of hours in service to our veterans.

Once accepted as ALA members, they may continue their membership from year to year, whether or not their veteran relatives continue membership in The American Legion. The fact that a member's service relative is no longer a member of The American Legion does not compel the ALA member to lose their ALA membership, as long as they do not have a lapse in dues payments.

The phrase "died in the line of duty," applies to all persons who were killed in action, died of wounds or disease, were killed by accident or otherwise came to their death other than as a result of their own misconduct. In case of doubt, the Adjutant General of the Army, or the Navy Department, Washington, D.C., can advise if the person was considered to have died in the line of duty.

Any person who legally marries a member of The American Legion at any time is eligible for membership in the ALA. A man or woman who is the legal spouse of a male or female Legionnaire is eligible for membership in the ALA.

Widows from legal marriages are also considered spouses for membership.

Applications for membership must be completed for every applicant, and they must provide proof of their eligibility.

Paid Up For Life membership (PUFL): Any member in good standing whose membership dues are paid for the current year may become a PUFL member.

Honorary Life Memberships: This distinction was created for units that confer Honorary Life Membership on outstanding members.

Member Recruitment & Retention

Recruiting and retaining a diverse, active membership is critical to our mission. Well into the future, veterans will need our support and advocacy to assist them at home and abroad, during war and peacetime, to receive the attention and support they deserve.

To ensure the American Legion Auxiliary continues to exist for a future of serving our veterans, military, and their families, our goal is to enhance membership strength. Following is a sampling of the resources available on the MyAuxiliary portal of the national website at www.ALAforVeterans.org to assist in achieving this goal:

1. *The American Legion Family Membership Brochure*
2. *Paid Up for Life Application*
3. *Unit Guide*
4. *Door Hanger Templates*
5. *Volunteer Interest Form*
6. *ALAMIS Training Manuals*
7. *Membership Award Forms*

It is important for department officers, board members and other leaders to become familiar with the tools available as units work to increase the ALA's positive visibility to attract and retain members. Letting members know that their contributions are valued, along with welcoming, respectful treatment goes a long way toward creating a positive experience and an appealing environment for both current and potential members. Department officers are encouraged to mentor unit leadership with these ideals.

Processing Department Membership

- Membership must be sent to Department Headquarters no less than monthly as stated in the Department Bylaws Article VI, Section 4 of the Unit Guidebook
- Consecutively number and date each Recap Sheet (This helps with research)
- Checks made out to: ALA Dept. of FL written for dues amount required
- Senior per capita – refer to current Unit Guide
- Junior per capita – refer to current Unit Guide
- Double check the following for each Recap:
 - Number of Juniors
 - Number of Seniors
 - Total dues amount is correct for the members sent
 - Number of new members
 - Applications are complete
- Letters of Credit are only good until “Close of Books” of the year issued.
- Applications must be signed by a Post Commander or Adjutant.

NOTE: Use only Blue or Black ballpoint ink on applications

Member Data Changes

National Membership Program ALAMIS allows Units to make changes to names, address, date of birth and phone numbers online directly. Units cannot mark deceased members. Units will send all Data forms to Department and mark of the Unit has made any changes in ALAMIS.

Data Form

Data Forms are used to report the following:

- Name Changes
- Address changes
- Decease Members
- Transfers: When completing the Data Form for a transfer, the Unit information on the top is the NEW Unit information.

Transfers

Any member wishing to transfer must be in “good standing”. Any member transferring after January 30th will not be in good standing.

Dues paid to New Unit, the Unit should:

- Request to see the last membership card of the member
- Collect the member’s current dues
- Complete all necessary sections of the Member Data Form. Forms must be dated. Do not abbreviate city names
- Obtain war era of member’s veteran eligibility (needed for Departments records)

- Complete a membership card and give to the member
- Send Member Data Form and dues to Department Headquarters with a Unit's Recap
- Must be signed by the member and a Unit Officer.

Dues paid to "former" Unit, the Unit should:

- Request to see the current membership card of the member wishing to transfer
- Issue the member a card from your Unit, and attach the old card to the Data Form
- Complete all necessary sections of the Member Data Form.
- In State transfers must be listed and paid for on their OWN Recap Sheet.
- Out of State transfers must be listed and paid for on their OWN Recap Sheet
- Data form must be signed by the member and a Unit Officer
- Only the new Unit can submit a Data Form to transfer a member. If a member transfer out of your Unit you send nothing to Department Headquarters.

Payment of Back Dues

Due to auditing purposes each Recap Sheet must be accompanied by a check.

- One(1) check per recap sheet
- Make checks payable to ALA Dept of FL
- Senior per capita refer to current Unit guide for pricing
- Junior per capita refer to current Unit guide for pricing

Any Back Dues Recap Sheet that is incomplete or without correct amount of money will be returned to the Unit. There will be no exceptions to the procedures for the handling back dues.

Instructions for Completing an Individual Member Application

Print or type full given name, e.g., Mary Ann Jones rather than Mrs. John Jones.

Mark with "X" the appropriate box for Junior (birth — 17 years old) or senior (18 — over) member.

Complete home address of applicant as well as telephone number and email address.

State the Unit number and location where applicant is applying for membership.

State past Unit and ALAID # if past member.

Signature of applicant (or legal guardian if under 18).

State the name of the person through whom the applicant is eligible for membership.

If the person through whom the applicant is eligible for membership is living, he/she must be a current member of The American Legion. Complete the entire line by marking the "living" box, and by stating the person's Post name, Post number, city, and state.

If the person through whom the applicant is eligible for membership is deceased, designate by "X" at "deceased."

Whether living or deceased, mark with "X" the correct period of military service for the person through whom the applicant is eligible.

Mark with "X" the appropriate box designating the applicant's relationship to the veteran. If eligibility is through her own service, mark the "Self" box.

Applicant certifies by her signature that the person through whom she is eligible for membership did indeed serve during the period so designated in #8, along with the date on which the application is being certified. *If the application is for a junior member, a parent or guardian must sign it.*

The signature of the Post Officer should be on every application of those applying for membership by reason of relationship to an American Legion member or a deceased veteran. If the Post Officer's signature cannot be obtained after a reasonable effort, a letter from the Department Adjutant of the Department in which the service relative has his/her American Legion membership will be accepted in lieu of the Post Officer's statement. A copy of this letter attesting to the relative's American Legion membership must be attached to the application. *If the applicant is eligible in her own right, then the Unit Secretary signs and dates the application.*

Applicant specifies program(s) in which she is particularly interested.

Applicant checks member benefit(s) on which she would like to receive more information.

If a member of The American Legion or American Legion Auxiliary has recruited the applicant, complete this line with the recruiter's name, Unit/Post, city, and state.

List the names and mailing addresses of other eligible individuals who might be interested in membership information from the American Legion Auxiliary.



American Legion Auxiliary MEMBERSHIP APPLICATION

APPLICANT INFORMATION

Name	(First)	(M.I.)	(Last)
Address			
City	State	ZIP	
Home Phone	Cell Phone	Email Address	
/	/	<input type="checkbox"/> Birth - 17	<input type="checkbox"/> 18 and over
Date of Birth (Required)		Unit #	Location
Have you been a member previously? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, fill in below.)			
Previous Unit City/State		ALA ID # (if known)	
		/ /	
Signature of Applicant (or legal guardian if under 18)			Date

ELIGIBILITY INFORMATION

Eligible Through—Name of Veteran (Female Veterans: List Your Own Name)

If Living: American Legion Member ID # Post # City State

☐ Deceased—If veteran is deceased, contact ALA unit about the necessary military records.
For Veteran's DD214 Discharge Papers: www.archives.gov/veterans/military-service-records

Veteran Served:

☐ WWI (4/6/1917-11/11/1918)

☐ Anytime After 12/7/1941 (check all that apply):

<input type="checkbox"/> Global War on Terror	<input type="checkbox"/> Panama	<input type="checkbox"/> Vietnam	<input type="checkbox"/> WWII
<input type="checkbox"/> Gulf War	<input type="checkbox"/> Lebanon/Grenada	<input type="checkbox"/> Korea	<input type="checkbox"/> Other Conflicts

Applicant's Relationship to the Veteran:

<input type="checkbox"/> Male Spouse	<input type="checkbox"/> Female Spouse	<input type="checkbox"/> Mother	<input type="checkbox"/> Grandmother	<input type="checkbox"/> Sister	<input type="checkbox"/> Self
<input type="checkbox"/> Daughter	<input type="checkbox"/> Granddaughter				

To Be Completed By The American Legion Post Adjutant/Officer

I certify that the above named individual served at least one day of active duty during the dates marked above and was honorably discharged or is still serving honorably.

Post Adjutant/Officer Membership Verification / Date

HELP US GET YOU CONNECTED!

I am interested in learning more about:

- ☐ Volunteering for Veterans, Military, and Their Families
- ☐ Youth Activities, Including ALA Girls State, Junior Member Programs, and Scholarships
- ☐ Member Discounts and Services
- ☐ Other

Please contact the following individual about volunteering or joining the American Legion Auxiliary:

Name	Phone	Email
Name	Phone	Email
Name	Phone	Email
Recruiter's Name	Unit/Post #	City State

Submit this application to the ALA unit you wish to join. If unit is unknown, contact National Headquarters at (317) 569-4500 for assistance.
Annual dues must accompany completed application. Ask local contact for amount due. **Membership pending approval of application.**



Legión Americana Auxiliar

SOLICITUD DE MEMBRESIA

INFORMACION DEL SOLICITANTE

Primer nombre	Segundo Nombre	Apellido (s)
Dirección		
Ciudad	Estado	Código postal
Teléfono fijo	Teléfono celular	Correo Electrónico
/ /	<input type="checkbox"/> 0 - 17 <input type="checkbox"/> 18 +	
Fecha de nacimiento (requerida)	Unidad #	Ubicación
¿Ha sido usted miembro anteriormente? <input type="checkbox"/> Si <input type="checkbox"/> No (Si usted ha sido miembro en el pasado, complete las siguientes preguntas.)		
Unidad/Estado anterior	número de membresía ALA (si lo conoce)	
	/ /	
Firma del aplicante (representante legal si es menor de 18 años)	Fecha	

INFORMACION DE ELEGIBILIDAD

Elegible a través de nombre del Veterano (veterana de guerra: incluya su propio nombre)

Si aún esta vivo:

Número de membresía del veterano en la Legión Americana	Puesto #	Ciudad	Estado
---	----------	--------	--------

☐ Fallecido—si el Veterano ha fallecido, contacte la unidad de ALA acerca de los documentos militares que necesitará.
Para documentos de baja del servicio militar: <http://www.archives.gov/veterans/military-service-records>

El veterano sirvió:

☐ Primera guerra (4/6/1917-11/11/1918)

☐ Después de 12/7/1941 (seleccione todas las que aplique):

<input type="checkbox"/> Guerra contra el terrorismo	<input type="checkbox"/> Panamá	<input type="checkbox"/> Vietnam	<input type="checkbox"/> Segunda guerra
<input type="checkbox"/> Guerra del Golfo	<input type="checkbox"/> Libano/Granada	<input type="checkbox"/> Corea	<input type="checkbox"/> Otros conflictos

Relación de la aplicante con el veterano:

<input type="checkbox"/> Esposo	<input type="checkbox"/> Esposa	<input type="checkbox"/> Madre	<input type="checkbox"/> Abuela	<input type="checkbox"/> Hermana	<input type="checkbox"/> Yo misma
<input type="checkbox"/> Hija	<input type="checkbox"/> Nieta				

Para ser completado por un oficial de la Legión Americana
Certifico que el veterano de guerra nombrado en esta solicitud sirvió activamente por lo menos durante un día en las fechas arriba marcadas y fue dado de bajo honorablemente o todavía está sirviendo honorablemente.

Funcionario del Puesto que verifica esta membresía

/	/
---	---

 Fecha

¡AYUDENOS A MANTENERLA CONECTADA!

Estoy interesada en aprender más acerca de:

☐ Voluntariado para Veteranos, militares y sus familias

☐ Actividades juveniles, incluyendo ALA Girls State, programas para miembros junior y becas estudiantiles

☐ Descuentos y servicios para miembros

☐ Otro

Por favor contacte la siguiente persona para información acerca de voluntariado o para hacer parte de la Legión Americana Auxiliar:

Nombre	Teléfono	Correo Electrónico	
Nombre	Teléfono	Correo Electrónico	
Nombre	Teléfono	Correo Electrónico	
Nombre del reclutador	Unidad/Puesto #	Ciudad	Estado

Envíe esta solicitud a la unidad de ALA a la que desea unirse. Las cuotas anuales deben acompañar la solicitud completa.
Contacte su Unidad local para preguntar el monto adeudado. **Membresía pendiente a la espera de la aprobación de esta solicitud.**



American Legion Auxiliary

PAID UP FOR LIFE

MEMBERSHIP

(Please type or print – see instructions on reverse)

SECTION 1 – To be completed by APPLICANT

FULL NAME: _____ DATE OF BIRTH: (*required*) ____/____/____
(First) (Middle) (Last)

(Address)

(City) (State) (Zip)

PUFL
MEMBERSHIP FEE: \$ _____
(see rate chart on reverse side)

DAYTIME TEL # _____ - _____ - _____

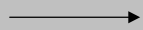
SIGNATURE OF APPLICANT: * _____ EMAIL _____

**can only be omitted if membership is a gift; if a gift, please refer to section below*

Date Application
Submitted to
Unit Secretary

____/____/____

***FOR GIFT**
Mail Card
to:



Name: _____ Tel #: _____ - _____ - _____

Address: _____

City: _____ State: _____ Zip: _____

Indicate Payment Method:

☐ Check or Money Order - - Make payable to: **American Legion Auxiliary**

☐ MasterCard Card # _____ - _____ - _____ - _____

Expiration date: ____/____/____

☐ Visa Card # _____ - _____ - _____ - _____

Expiration date: ____/____/____

Daytime Tel # _____ - _____ - _____ Signature: _____

Date: ____/____/____

SECTION 2 – To be completed by UNIT SECRETARY

With my signature below, **I certify** that applicant is a member in good standing, has a valid membership card (has paid dues) for the current year, that application is completed in full, that the PUFL fee listed above is accurate, and that the application is ready for processing at National Headquarters. **Note:** After January 1, a member's current year's dues must be paid before they can apply for a PUFL membership. (see information on back)

Membership ID #: _____

Last year this member paid dues to Unit: _____

Unit #: _____ Department: _____

Annual Unit Dues (Unit + Dept + Nat'l): \$ _____

***Is Unit waiving its portion of dues for this applicant?** Yes ____ No ____

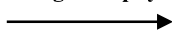
Signature of Unit Secretary: _____ Date application certified: ____/____/____

Address: _____ Email: _____

City: _____ State: _____ Zip: _____ Daytime Tel #: _____ - _____ - _____

**for explanation, see "COST" section on reverse side*

Note: Send this form,
along with payment to:



American Legion Auxiliary, National Headquarters
ATTN: Membership Division - PUFL
3450 Founders Road
Indianapolis, IN 46268

Note: PUFL Fees are non-refundable

SECTION 3 – To be completed by NATIONAL HEADQUARTERS

NATIONAL per capita: \$ _____ DEPARTMENT per capita: \$ _____ Balance for UNIT: \$ _____

Date card sent ____/____/____

ELIGIBILITY: Any member of the American Legion Auxiliary in good standing (having a valid membership card for the current year) may pay dues in advance for the remainder of member's life. After January 1, a member's dues must be paid for the current year before becoming eligible to purchase a PUFL membership. If a member pays their dues in advance and later decides they want to purchase a PUFL membership, that dues amount may be deducted from the total PUFL membership cost until January 1 of the current membership year.

COMPLETING APPLICATION: The APPLICANT completes and signs the top portion of the application form and submits to the Unit Secretary for certification that member is in good standing and has paid dues for current year. Payment or charge card information must be provided before the application can be processed. Make check or money order payable to American Legion Auxiliary. See the rate chart below for payment due. The UNIT SECRETARY must: 1) Verify that applicant has paid current year dues; 2) complete and sign the second section of the application.

PROCESSING APPLICATION: After the application and payment are accepted and processed by National Headquarters, a permanent PUFL Membership card is sent to the member. The card is proof of the member's paid-up-for-life membership status. Each year thereafter, National Headquarters will send the Unit, through its Department Headquarters, the Unit's share of the member's annual dues. The Unit and Department will receive the same amount each year as long as the member lives and remains a member of that Unit.

COST: The cost of a PUFL membership is based upon two factors -- the member's age at the time of application/purchase and the total dues of the Unit at the time the application is processed.* The total dues of the Unit consist of the Department per capita, the National per capita and the amount of annual dues retained by the Unit. The dues amount used to compute the cost of a PUFL membership may not be less than the sum of the Department per capita plus National per capita. *(Units may waive their portion of dues. By doing so, the Unit forfeits or "gives up" the annual payment of that member's dues from the Paid Up For Life Trust.)* NOTE: see "ELIGIBILITY" section (above) about deducting dues paid in advance from the total PUFL fee.

*** The PUFL fee for applications processed after June 30 must be based on the total Unit dues for the following membership year.**

The rate chart must be used to determine the exact cost of a Paid Up For Life membership. At the top of the chart, select your age group -- the age at your last birthday. In the left-hand column, find the amount of your annual Unit dues (*round to the nearest dollar amount*) and trace across to your age column. This amount is the cost of your PUFL Membership.

Example: if you are 62 years old and your Unit dues are \$14.50, the cost of your PUFL membership is \$327.00.

If your dues amount is higher than \$50.00, you can find a continuation of the PUFL rate chart in the Member Resources section of the national website at www.ALAforVeterans.org

PUFL FEE RATE CHART

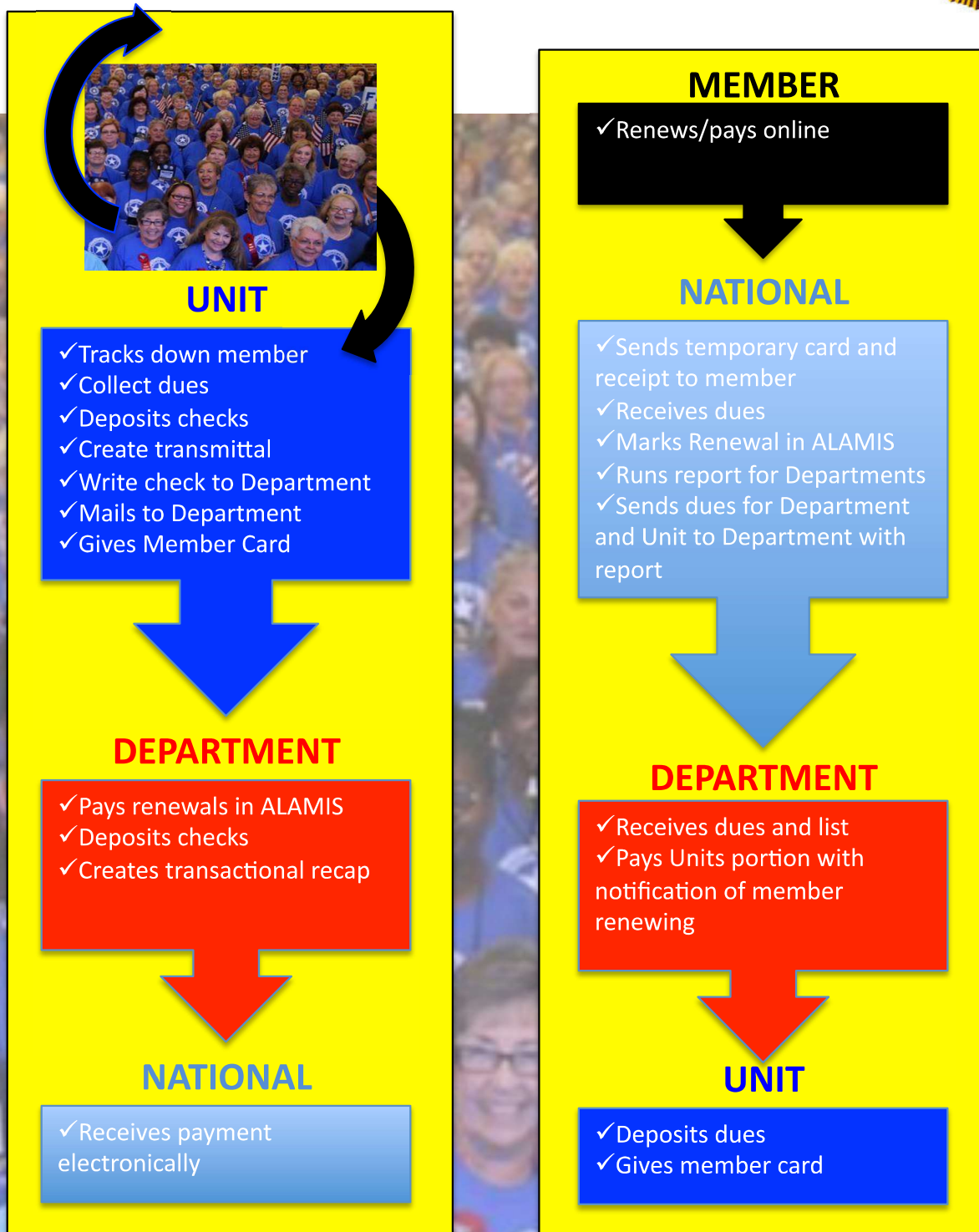
Effective September 1, 2014

Age When Single Payment Made

Rate of Sr. Annual Dues	Birth to 11	12 to 17	18 to 24	25 to 29	30 to 39	40 to 49	50 to 59	60 to 69	70 to 79	80 & Over
\$12.00	555	520	499	471	449	398	337	267	196	127
\$13.00	596	558	536	506	482	428	362	287	210	137
\$14.00	637	597	573	541	516	457	387	307	225	146
\$15.00	678	635	610	576	549	487	412	327	239	156
\$16.00	719	674	647	611	582	516	437	347	254	165
\$17.00	760	712	684	646	615	546	462	366	268	175
\$18.00	801	751	721	681	649	575	487	386	283	184
\$19.00	842	790	758	716	682	605	512	406	297	194
\$20.00	883	828	795	751	715	634	537	426	312	203
\$21.00	924	867	832	785	748	663	562	446	326	212
\$22.00	966	905	869	820	782	693	587	465	341	222
\$23.00	1,007	944	906	855	815	722	612	485	355	231
\$24.00	1,048	982	943	890	848	752	637	505	370	241
\$25.00	1,089	1,021	979	925	881	781	662	525	384	250
\$26.00	1,130	1,059	1,016	960	915	811	687	545	399	260
\$27.00	1,171	1,098	1,053	995	948	840	712	565	413	269
\$28.00	1,212	1,136	1,090	1,030	981	870	737	584	428	279
\$29.00	1,253	1,175	1,127	1,065	1,014	899	762	604	442	288
\$30.00	1,294	1,213	1,164	1,100	1,048	929	787	624	457	297
\$31.00	1,335	1,252	1,201	1,135	1,081	958	812	644	471	307
\$32.00	1,376	1,290	1,238	1,169	1,114	988	837	664	486	316
\$33.00	1,418	1,329	1,275	1,204	1,148	1,017	862	683	500	326
\$34.00	1,459	1,367	1,312	1,239	1,181	1,047	887	703	515	335
\$35.00	1,500	1,406	1,349	1,274	1,214	1,076	912	723	529	345
\$36.00	1,541	1,444	1,386	1,309	1,247	1,106	937	743	544	354
\$37.00	1,582	1,483	1,423	1,344	1,281	1,135	962	763	558	364
\$38.00	1,623	1,521	1,460	1,379	1,314	1,165	987	782	573	373
\$39.00	1,664	1,560	1,497	1,414	1,347	1,194	1,012	802	587	382
\$40.00	1,705	1,598	1,534	1,449	1,380	1,224	1,037	822	602	392
\$41.00	1,746	1,637	1,571	1,484	1,414	1,253	1,062	842	616	401
\$42.00	1,787	1,675	1,608	1,518	1,447	1,283	1,087	862	630	411
\$43.00	1,828	1,714	1,645	1,553	1,480	1,312	1,112	881	645	420
\$44.00	1,869	1,752	1,682	1,588	1,513	1,342	1,137	901	659	430
\$45.00	1,911	1,791	1,719	1,623	1,547	1,371	1,162	921	674	439
\$46.00	1,952	1,829	1,756	1,658	1,580	1,401	1,187	941	688	449
\$47.00	1,993	1,868	1,793	1,693	1,613	1,430	1,212	961	703	458
\$48.00	2,034	1,906	1,830	1,728	1,646	1,460	1,237	980	717	467
\$49.00	2,075	1,945	1,867	1,763	1,680	1,489	1,262	1,000	732	477
\$50.00	2,116	1,983	1,904	1,798	1,713	1,519	1,287	1,020	746	486

NOTE: For members under age 18, PUFL rates are based on your Unit's annual **senior** dues amount.

Members renewing Online SAVES Units time!



RENEWAL PHONE CALL

Hello, I'm _____ from Unit _____
(Your Name) (Name and Number)

here in _____. Are you _____?
(Location) (Member's Name)

The reason I'm calling is we noticed you have not renewed your membership in the American Legion Auxiliary for the current year.

Your membership is very important to us and we want to make sure everything is all right.

- If there is a problem, listen and see if the Auxiliary can be of help, or if a problem can be solved.
- If they have paid their dues, check it out and get back to them.
- If there is no problem, suggest times and dates you could come by and pick up her dues.
- Could I come by in the next 30 minutes to renew your membership, or would tomorrow about 10:00 a.m. be better?
- Confirm the response by repeating it, and also confirm her address with directions to her home.
- Thank her for her time no matter what the outcome!

ROLE PLAYING

Fears are based on assumptions about the person on the other side of the door or on the other end of the line. Put yourself in that position and go for it.

- Make a list of the fears you have when you call or
- Knock on doors. What is the worst thing that can happen?
- When you face your fears, they will become less scary.
- This will help you to be prepared for what may actually happen during canvassing/recruiting.



Reasons people say Yes:

- They like the person asking
- Believe in the program or organization
- Get something for the money
- Feeling generous
- Know their dues will be used well
- Feels guilty saying no
- Wants to support troops
- Knows someone in the organization

Reasons people say No:

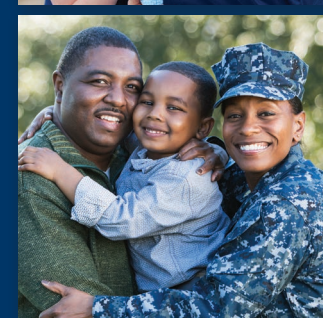
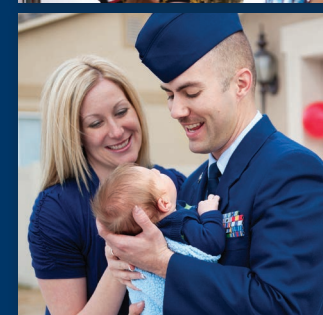
- Does not believe in the program or organization
- Organization has a bad reputation
- Bad mood that day
- Belongs to too many other organizations
- Not sure what the dues will be spent on
- Heard that members gossip and bicker too much
- Person asking is too pushy



American Legion Auxiliary

At a Glance

A Community of Volunteers
Serving Veterans, Military,
and their Families



In the spirit of *Service Not Self*, the mission of the American Legion Auxiliary is to support The American Legion and honor the sacrifice of those who serve by enhancing the lives of our veterans, military, and their families, both at home and abroad.

For God and country, we advocate for veterans, educate our citizens, mentor youth, and promote patriotism, good citizenship, peace, and security.

3 million hours of Auxiliary mission outreach services are volunteered annually for veterans and military families. Come join us!

Read more about the
American Legion Auxiliary at
www.ALAforVeterans.org

Email your questions or comments to
alahq@ALAforVeterans.org



Your Local American Legion Auxiliary Contact:



American Legion Auxiliary
National Headquarters
3450 Founders Road, Indianapolis, IN 46268
P: (317) 569-4500 | F: (317) 569-4502
www.ALAforVeterans.org
www.ALAFoundation.org

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Produced in the USA

AUXILIARY MEMBER DISCOUNTS & SERVICES

The value of being an American Legion Auxiliary member is growing! You bring untold value to the Auxiliary and America's veterans through your service to our mission. To show our appreciation, we bring valuable benefits to you! Your membership brings you access to a wide array of discounts, products, and services:

- ★ Supplemental insurance
- ★ Telehealth services, hearing, dental, vision and prescription discounts
- ★ Hotel and resort discounts around the world
- ★ Discounted digital subscription to military news and more!

The American Legion Auxiliary also offers:

- ★ Free subscription to the quarterly *Auxiliary* magazine, which features news for and about ALA members, units, and those we serve
- ★ Opportunity to apply for scholarships
- ★ Eligibility to apply for emergency assistance through the Auxiliary Emergency Fund after three consecutive years of membership
- ★ Opportunity to attend the annual National Convention, held every August in rotating cities across America



For a detailed description of all discounts and services, visit www.ALAforVeterans.org.

AMERICAN LEGION AUXILIARY MISSION:

*In the spirit of Service
Not Self, the mission
of the American Legion
Auxiliary is to support
The American Legion and
honor the sacrifice
of those who serve by
enhancing the lives
of our veterans, military,
and their families,
both at home and abroad.
For God and country,
we advocate for veterans,
educate our citizens,
mentor youth,
and promote patriotism,
good citizenship, peace,
and security.*



There are many opportunities for involvement in the
American Legion Auxiliary. Help us get you connected!

I am interested in learning more about:

- ☐ Volunteering for Veterans, Military, and Their Families
- ☐ Youth Activities, Including ALA Girls State, Junior Member Programs, and Scholarships
- ☐ Member Discounts and Services
- ☐ Other _____

Please contact the following individual about volunteering or joining the American Legion Auxiliary:

Name	Phone	Email
_____	_____	_____
Name	Phone	Email
_____	_____	_____
Name	Phone	Email
_____	_____	_____
Recruiter's Name	Unit/Post #	City
_____	_____	_____
_____	_____	State

Visit us online at
www.ALAforVeterans.org

WHO WE ARE

Patriotism and veterans advocacy are so important to the American Legion Auxiliary that for a century, we've been serving, educating, and giving to America's finest—our military.

We answer the call of *Service Not Self*. We are the male and female spouses, grandmothers, mothers, sisters, and direct and adopted female descendants of members of The American Legion. Some of us are veterans ourselves.



COME SEE WHAT WE'RE ABOUT!

If you value patriotism, responsible citizenship, volunteerism, and advocacy for veterans, the military, and their families, you will feel right at home in the American Legion Auxiliary.

You can educate school children about our nation's flag, assemble care packages to send to our troops, or volunteer at your local VA medical center. As a member of a local Auxiliary unit, you'll have a ready-made support system and many hands-on opportunities to serve the ALA mission. In addition to your annual membership dues, there are many ways to participate in making a difference in the lives of those we serve.

ALA FAST STATS

- ★ 3.2 million hours volunteered in serving veterans and military
- ★ Nearly 8,000 local Auxiliary units
- ★ Nearly \$7 million raised and spent on youth, scholarships, communities
- ★ \$1 million in scholarships awarded
- ★ Learning opportunities for members through our Mission Training events and ALA Academy courses
- ★ Part of a membership that makes up The American Legion Family

We are the American Legion Auxiliary. And we make a difference. You'll find us in nearly 8,000 local communities in the USA and in foreign countries. Founded in 1919 during the first National Convention of The American Legion, the ALA has grown to be one of the largest veterans support organizations. And we'd love for you to be part of our mission outreach.

WOMEN VETERANS & SERVICEMEMBERS

Are you a woman veteran or servicemember or do you know someone who is? A woman eligible for American Legion membership is also eligible to join the American Legion Auxiliary regardless of whether she is a member of The American Legion.



Your annual membership makes a difference. Even if you're limited on time to attend unit meetings or volunteer service, your dues will support the ALA's mission outreach efforts and activities. Once you've learned more about what we do, we hope you'll take the next step in becoming a member of the American Legion Auxiliary.

WHAT WE DO

We are one of the nation's most prominent supporters of veterans, military, and their families. The American Legion Auxiliary helps to advance the mission of The American Legion. From helping to draft the GI Bill in 1944 to advocating for veterans on Capitol Hill, the nonpartisan American Legion Family is instrumental in advancing legislation that improves the quality of life for our nation's veterans and servicemembers.



GET INVOLVED

Join the American Legion Auxiliary at www.ALAforVeterans.org/join, or complete the attached application and send it to the local Auxiliary contact listed on the back of this brochure. Once your membership eligibility is confirmed, you'll be directed to a local ALA unit in your community.



AMERICAN LEGION AUXILIARY – MEMBERSHIP APPLICATION

APPLICANT INFORMATION

Full Name _____

Address _____

City _____ State _____ ZIP _____

Home Phone _____ Cell Phone _____

Email Address _____ Unit # and Location (if known) _____

Date of Birth (Required) _____ Birth - 17 _____ 18 and over _____

Have you been a member previously? ☐ Yes ☐ No (If yes, fill in below, if known.)

Previous Unit City/State: _____ ALA ID#: _____

Signature of Applicant (or legal guardian if under 18) _____ Date _____

Submit this application to the ALA unit you wish to join. If unit is unknown, contact National Headquarters at (317) 569-4500 for assistance.

Annual dues must accompany completed application. Ask local contact for amount due. **Membership pending approval of application.**

ELIGIBILITY INFORMATION

Eligible Through—Name of Veteran (Female Veterans: List Your Own Name) _____

If Living: ☐ American Legion Member ID # (Required) _____ Post # _____ City _____ State _____

☐ Deceased (If veteran is deceased, contact ALA unit about the necessary military records.)

Veteran Served:

☐ WWII (4/6/1917-11/11/1918) Anytime After 12/7/1941 (check all that apply):

☐ Global War on Terror ☐ Lebanon/Grenada ☐ WWII

☐ Gulf War ☐ Vietnam ☐ Other Conflicts

☐ Panama ☐ Korea

Applicant's Relationship to the Veteran:

☐ Male Spouse ☐ Female Spouse ☐ Mother ☐ Sister ☐ Self

☐ Grandmother ☐ Daughter ☐ Granddaughter

To Be Completed By The American Legion Post Adjutant/Officer

I certify that the above named individual served at least one day of active duty during the dates marked above and was honorably discharged or is still serving honorably.

Post Adjutant/Officer Membership Verification _____ Date _____

ALA 05/2021



DUES RECEIPT (Please Print)

Date _____

Received From _____ for 20 _____ Dues \$ _____

Recruiter's Name _____

Recruiter's Signature _____

Recruiter's Phone # _____

AMERICAN LEGION

AUXILIARY

Welcome!

**AMERICAN LEGION
AUXILIARY NATIONAL
HEADQUARTERS:**
3450 Founders Road
Indianapolis, IN 46268
P: (317) 569-4500
F: (317) 569-4502

**ALA WASHINGTON, D.C.
OFFICE:**
1608 K Street NW
Washington, D.C. 20006
P: (202) 861-1351
F: (317) 569-4502

EMAIL:
alahq@ALAforVeterans.org

ONLINE:
www.ALAforVeterans.org
www.ALAFoundation.org

OUR MISSION:

In the spirit of Service Not Self, the mission of the American Legion Auxiliary is to support The American Legion and honor the sacrifice of those who serve by enhancing the lives of our veterans, military, and their families, both at home and abroad.

For God and Country, we advocate for veterans, educate our citizens, mentor youth, and promote patriotism, good citizenship, peace and security.

*A Community
of Volunteers
Serving Veterans,
Military, and their
Families*

Thank you for becoming part of the American Legion Auxiliary (ALA)! Here is an overview of who we are and what we do, but there is so much more about why we matter. We encourage you to take our free online orientation, “ALA 101,” the first course in our ALA Academy. These online courses provide our members with information to help us better serve our mission. Log in today at www.ALAforVeterans.org/ALA-Academy.

We have so much useful information available for member the national ALA website. Accessing free information for members only is as easy as creating a username and password. Simply click on “Log In” at the top-right corner of our homepage at www.ALAforVeterans.org, and thousands of helpful resources are at your fingertips.



OUR RELATIONSHIP WITH THE AMERICAN LEGION

The ALA was founded in 1919 to support The American Legion, the largest organization of U.S. wartime veterans. Our mutual purpose is to make life better for our veterans, military, and their families. We work steadfastly, side by side, promoting patriotism and national security while supporting youth and advocating for those who have served our country.

ALA UNITS

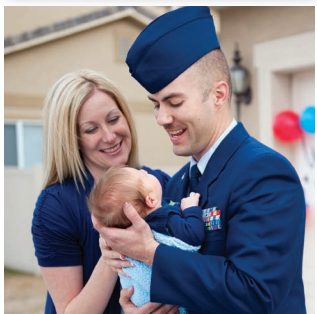
The American Legion Auxiliary unit is where grassroots work of the Auxiliary takes place. There are almost 8,000 ALA



units nationwide. At the local level, The American Legion is called a post, and the Auxiliary is called a unit. All ALA units are attached to a Legion post, taking its name, location, and number (e.g., John P. Hand American Legion Auxiliary Unit 250), but units are not obligated to meet at the Legion post. If the post is no longer active, a unit may continue to function as what's called a widow unit. Sons of The American Legion groups within Legion posts at the community level are referred to as squadrons.

A note about ALA membership dues

An American Legion Auxiliary member's dues are made up of three portions, representing the three levels of our organization — national, department (state), and unit. The dues amount listed on your renewal notice is a total of these three portions. Membership dues are paid annually and can be paid directly to your unit or by calling ALA National Headquarters at (317) 569-4570, or by logging in to your profile on the national website at www.ALAforVeterans.org and paying your dues online.



The Auxiliary membership year is January 1 to December 31. Members pay dues prior to the start of the upcoming membership year, and many units start collecting dues six months in advance.

UNIT OFFICERS

Each ALA unit has a set of officers. Your unit can tell you more about the members who hold these offices, along with their specific responsibilities.

The American Legion Auxiliary Unit Guidebook, available at www.ALAforVeterans.org, also provides information about how a unit functions.

ALA NATIONAL PROGRAMS/ COMMITTEES

The following is a list of all national-level programs/committees in the ALA. Departments and units may have all of these programs, some, or additional committees included in their activities. Please visit www.ALAforVeterans.org for more information on ALA programs.

- ★ Veterans Affairs & Rehabilitation
- ★ Legislative
- ★ Poppy
- ★ Children & Youth
- ★ Community Service
- ★ Junior Activities
- ★ Education
- ★ Americanism
- ★ ALA Girls Nation
- ★ National Security
- ★ Membership
- ★ Auxiliary Emergency Fund
- ★ Leadership
- ★ Public Relations
- ★ Constitution & Bylaws
- ★ Finance
- ★ Risk & Compliance

FREQUENTLY ASKED QUESTIONS

What is The American Legion Family?

The American Legion Family is comprised of The American Legion, the American Legion Auxiliary, and Sons of The American Legion. The Legion Family also includes American Legion Riders, a program of American Legion Family members for motorcycle enthusiasts. While members of The American Legion Family are individually unique, collectively we are a multimillion- member powerhouse of caring advocates dedicated to service.

What are the advantages of American Legion Auxiliary membership?

The ALA is a remarkable organization with nearly 100 years of service to veterans and the nation's communities. In addition to the personal gratification and rewards gained in voluntary service, there are many tangible benefits for members of the ALA. Members receive a complimentary subscription to the Auxiliary's national quarterly magazine and have exclusive access to a wide variety of discount services and supplemental insurance products. Members also have access to free classes, webinars, and trainings through the ALA Academy. The Auxiliary Emergency Fund is a national grant assistance program that provides temporary emergency help to eligible members of the American Legion Auxiliary who have suffered a significant financial setback as the result of an act of nature or other personal crisis.

What if I need to update my name and/or address? Can I do this online?

Members whose dues are current can create an account to log in to the MyAuxiliary area on the national website to update their mailing address, phone number, and email address at any time. For log-in assistance or a name change, email ALAMIShelp@ALAforVeterans.org.

I paid my ALA dues. Why haven't I received my membership card?

Units are to provide members their card upon payment of dues. Members who renew either online or by phone with national headquarters are mailed a membership card to the home address on file. Members can log in to their MyAuxiliary account online at any time to print a copy of their most current ALA membership card.

How do I find my member ID number?

New senior members receive a 'Thank you for joining' email or postcard after they join. Their member ID number is located in the body of the email or on the address label of the postcard. A member's ID number is also listed on the address label of their quarterly *Auxiliary* magazine. Members can email membership@ALAforVeterans.org to request their ID number. Members will need their ID number in order to create their online profile on the national website.