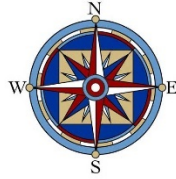


**DEPARTMENT OF FLORIDA
EDUCATION PROGRAM ACTION PLAN
2016-2017**



Important Due Dates:

Unit Mid-Year Reports due to District Chairman: December 1, 2016

District Mid-Year Reports Due to Department Chairman: December 15, 2016

Unit Year-End Reports due to District Chairman: April 1, 2017

District Year-End Report due to Department Chairman: April 15, 2017

All reports require a narrative. Your stories, pictures, and other ALA mission-related activities are important. Please provide a narrative on any other activities that were accomplished this year on a separate sheet of paper.

Mission Statement

The American Legion Auxiliary promotes education by helping to provide quality education for children and adults in the community through classroom activities, literacy programs and scholarships beyond high school, especially for military children.

As members we should work with educators and local schools to develop and maintain an education system that serves the needs of every child at every level.

Objectives

1. **Build a relationship** with your local schools:

- Volunteer to be Education Chairman in your Unit.
- Give 10 to Education. Contribute supplies to schools in their communities. Priority should be given to schools serving military children and military Family Support Groups in your area.
- Promote American Education Week (November 14-18, 2016). Send cards to a local school thanking them for what they do. A sample card may be found on the Education page of the Members Only section at www.alaforveterans.org.
- Promote Teacher Appreciation Week (May 1-5, 2017) by sending a card to your local school and provide a snack for teachers.
- Promote Auxiliary scholarships during American Education Week using local media and your own social media accounts.
- Enhance respect for the sacrifices of our military heroes among school children by scheduling Veterans in the Classroom at your local school.

- Collect “box tops” or “labels” for education and donate to your local school.
 - Ask Educators/Administrators – How can we be of assistance to you and your school?
 - Check with the nurse/school clinic if their department in school has needs.
 - Volunteer to be tutors, class counselor, assist in after school activities or bus patrol.
2. Assist and **support military children** with educational opportunities:
- Identify military children in local classrooms and reach out to the child who has a family member deployed.
 - Offer individual tutoring or assistance to a struggling military child.
 - Inform schools of a free tutoring website for military children: www.tutor.com/military
 - Organize a classroom recognition event for military children to share the accomplishments of their relative who is serving.
 - Provide local schools with a copy of “Educator’s guide to the Military Child during Deployment.” Visit: www2.ed.gov/about/offices/list/os/homefront/homefront.pdf
 - Ask the American Legion, Sons of the American Legion and Legion Riders to hold a fundraiser for the benefit of a scholarship for a descendant of a veteran. A good example would be the **American Legion Auxiliary Department Scholarship**.
3. **Assist and support veterans** pursuing a higher education or vocational education:
- Members should sign up to receive The American Legion’s Legislative Action Alerts and support the alerts regarding the GI Bill.
 - Volunteer to collaborate with campus student veterans group at colleges and universities in your community.
 - Arrange for your post home to be available for off-campus events/chapter meetings. Promote events through local media and your own social media accounts.
4. Enhance respect for our military heroes and sacrifices they have made in our school children by scheduling **Veterans in the Classroom**.
- Contact your local schoolteachers to see if they would be interested in hosting a "Veterans in the Classroom" event.
 - Involve your local post to present Veterans in the Classroom within your local schools.
 - Provide information to the teacher hosting your program about challenges in today’s military families. This article that was published in the Legion’s magazine is a tool for teachers to use that will introduce the topic before the Unit’s presentation: www.legion.org/magazine/162500/hardest-year
 - Wear your American Legion Auxiliary apparel when you visit schools.
 - Review *Veterans in the classroom: History in the First Person* on the Legion’s website at www.legion.org/publications for hints on starting this program.

Education is vital to democracy and investing time and money to educating our youth. It is literally an investment in America’s future. Our veterans make sacrifices every day so that we

can live in freedom. We can ease the burden of the cost of their children's education by providing scholarships, which is one way we can express our gratitude to veterans.

To that purpose, the Auxiliary supports a number of scholarship programs on the National and Department level.

National Scholarships

(See the application rules sheet for more information)

Children of Warriors National President's Scholarship

- Awarded to **children of veterans** who served in the armed forces during eligibility dates for the American Legion. One for \$3,500, one for \$3,000 and one for \$2,500 will be awarded in each division. A total of 15 outstanding students will be awarded a **total of \$45,000** to further their higher education.
- Applicant must complete 50 hours of community service during his/her high school years to be eligible for one of these scholarships.

See complete list of eligibility requirements at www.alaforveterans.org.

The Non-Traditional Student Scholarship

- One scholarship in the amount of \$2,000 to be awarded in each American Legion Auxiliary division.
- Must be a **member of The American Legion, American Legion Auxiliary or Sons of the American Legion** and shall have paid dues for the two preceding years and for the calendar year in which application is made.

See complete list of eligibility requirements at www.alaforveterans.org.

Spirit of Youth Scholarship

- **One junior member in each division** will receive a scholarship valued at \$5,000.
- Applicant must have held membership in the **American Legion Auxiliary** for the immediate past three years, hold a current membership card and continue her membership in the **American Legion Auxiliary** during the four-year scholarship period.

See complete list of eligibility requirements at www.alaforveterans.org.

Applications are on National's website at: www.alaforveterans.org. Check deadline dates for submission on all applications.

Department Scholarships

Department Scholarship

- Awarded annually to **children of honorably discharged veterans only**.
- Four-year University grants are not to exceed \$2,000.
- Junior College and Technical Vocational school grants are not to exceed \$1,000.
- Scholarships shall be all grants and require the recipients to attend an accredited Florida University, College or Technical Vocational school and be a resident of the State of Florida.

Department Memorial Scholarship

- Awarded annually to **members of the American Legion Auxiliary, their daughters or granddaughters**, provided said member has been a member in good standing in a Unit within the Department of Florida.
- Member shall have maintained that membership for at least three (3) consecutive years, with current dues paid.
- Four-year University grants are not to exceed \$2,000 per year and Junior College and Technical – Vocational school grants are not to exceed \$1,000 per year.
- All awards are to be made to full-time students only (defined as students who have earned 12 credit hours in the semester).
- Awards shall be paid directly to the institution, payable in two equal payments by the Department Secretary-Treasurer, second payment contingent on meeting credit hour and GPA minimum requirements.
- Scholarships awarded will be determined by the funds available at the time of each screening meeting.
- All scholarships will be renewed annually in an undergraduate school provided the student needs further financial assistance and has maintained at least a 2.5 GPA.
- Renewal contracts to be sent by Department Headquarters to recipients.

Department Master's Scholarship

- Awarded to **members of the American Legion Auxiliary** who have maintained membership for five (5) consecutive years with current dues paid.
- Grants not to exceed \$2,500 for continuing their education in an accredited Master's Degree program and can be renewed only once.

Applications:

Applications can be obtained from the Department Headquarters or downloaded from the website. Deadline for receipt of completed applications to Department of Florida for 2016-2017 is March 1, 2017.

Applications are on the Department Website at: www.alafl.org. Check deadline dates for submission on all applications.

Attachments to completed applications:

- Certified transcript from high school, college or university last attended by applicant.
- Personal letter from applicant supplying any information concerning him or herself that would be of interest in consideration of application including extracurricular activities.
- Three letters of reference from those who have known the applicant for at least one year. One of these shall be a faculty member of the school last attended by the applicant.
- Provide signed complete copies with all schedules for Form 1040 of the individual income tax returns of all those who will contribute to support.
- Copy of veteran parent's honorable discharge.

National Awards

Member Award: Give 10 to Education

Type of Award: Printable citation

Presented to: Those who have participated in Give 10 to Education

Unit Award: Million Member Award

Type of Award: Citation Plaque

Presented to: One Unit per division, five total awards

Guidelines:

- For Rules, go to www.alaforveterans.org. (National Education Program Action Plan).
- Due to the Southern Division Chairman Anne Parker, Department of South Carolina, by June 1, 2017 with a copy to **Department Education Chairman**.
 - **Address:** 8470A SW 92 Lane, Ocala, FL 34481
 - **Email:** anneparker@yahoo.com
 - **Phone:** (843) 390-5639

Unit Award: Most Outstanding American Education Week Program

Type of Award: Citation Plaque

Presented to: One Unit Education chairman

Guidelines:

- For Rules go to www.alaforveterans.org (National Education Program Action Plan).
- Due to National Vice Chairman Anselma Obremski, Department of Maryland, by June 1, 2017 with a copy to Department of Florida Education Chairman.
 - **Address:** 14112 Adkins Rd, Laurel, MD 20708
 - **Email:** anselma2@verizon.net
 - **Phone:** (301) 490-4630

Unit Award: Most Outstanding Scholarship Program

Type of Award: Citation Plaque

Presented to: One Unit Education Chairman

Guidelines:

- For Rules, go to www.alaforveterans.org (National Education Program Action Plan).

- Due to Education Committee Member, Diane Rousseau, Department of Florida, by June 1, 2017.
 - **Address:** 5250 Byron Rd., Fruitland Park, FL 34731
 - **Email:** ffrogs@aol.com

Unit Award: Most Outstanding Veterans in the Classroom Program

Type of Award: Citation Plaque

Presented to: One Unit Education Chairman

Guidelines:

- For Rules go to www.alaforveterans.org. (National Education Program Action Plan)
- Due to National Chairman Norma Tramm, Department of Minnesota, by June 1, 2017 with a copy to Department of Florida Education Chairman:
 - **Address:** 29052 County Road 50, Cold Spring, MN 56320
 - **Phone:** (H) 320-685-8510; (C) 320-493-8509
 - **Email:** ntramm@juno.com

Unit Award: Honoring the Service of our Military

Type of Award: Citation Plaque

Presented to: One Unit Education Chairman

Guidelines:

- For Rules go to www.alaforveterans.org.
- Due to Education Committee Member Joe Anne Jackson, Department of Connecticut, by June 1, 2017 with a copy to Department of Florida Education Chairman.
- **Address:** 110 Turnbull Rd., New Hartford, CT 06057
- **Email:** 2joesinnewhartford@gmail.com

Department Awards

Barbara McEvilly Trophy

Unit Award: The best-year round program through participation in all phases of the education and scholarship program. Must confirm with the National program.

Type of Award: Revolving Trophy

Guidelines:

- SEE 2016-2017 UNIT GUIDE FOR RULES. PLEASE FOLLOW RULES EXACTLY!

Elizabeth P. Storer Plaque

Unit Award: Awarded to the Unit that hosts the best educational tutoring program.

Type of Award: Revolving Trophy

Guidelines:

- SEE 2016-2017 UNIT GUIDE FOR RULES. PLEASE FOLLOW RULES EXACTLY!

Department Education Chairman Awards

Department Scholarship Fund:

Cash for College Plaque: Each member of the Department of Florida will be asked to give \$1.00. That's it! The Unit from each membership grouping that donates the largest amount **BY**

APRIL 30, 2017 will receive a plaque. Submit your donation remittance form marked for “**DEPARTMENT SCHOLARSHIP**” to Department Headquarters.

National Flight Academy:

Pennies for Pilots: Each Unit member will be asked to save pennies (not limited to pennies). The Unit from each membership grouping that collects the most money will be put into a drawing for a full six-day “deployment” to the National Flight Academy in Pensacola (worth \$1,250.00). The drawing will be at Department Convention. Wraps are available for a 2-liter drink bottle upon request from Department Education Chairman. Email Linda Knoblach-Harkness at education@alafl.org. **DO NOT BRING BAGS OF PENNIES TO CONVENTION!** Ask your bank if they will waive the “counting fee” since we are a Veterans’ Service Organization. National Flight Academy is on the donation form. Please send a check to Department Headquarters. Please mark your checks and donation remittance form “**PENNIES.**” Your donation remittance form is due **NO LATER** than **APRIL 30, 2017**. **GOOD LUCK!**

Resources

1. Veterans in the Classroom: www.alaforveterans.org/Programs/Education
2. American Legion Auxiliary Scholarship applications: www.alaforveterans.org/Scholarships
3. Educational resources through the Americanism and Children & Youth Commission of the American Legion: www.legion.org/education
4. Free online tutoring for military children: www.tutor.com/military
5. Student Veterans of America: www.studentveterans.org
6. American Legion Flag and Emblem Sales for educational products at www.emblem.legion.org

DEPARTMENT OF FLORIDA
EDUCATION COMMITTEE



Chairman: Linda Knoblach-Harkness

8903 Tarrytown Rd,

Milton, FL 32583

484-264-7890

education@alafl.org

“Navigating the course for Veterans and their families”

EDUCATION
UNIT Mid-Year REPORT
2016-2017

Unit #: _____ Unit Chairman's Name: _____

Phone #: _____ Email: _____

Here is what our Unit did from **April 16, 2016 to November 30, 2017**

Did your Unit participate in Give 10 to Education?

Dollars spent: _____

Value of in-kind donations: _____

Veterans in the Classroom:

Hours volunteered: _____

Dollars spent: _____

Value of in-kind donations: _____

Number of Veterans in the Classroom presentations _____

Our Unit actively supports veterans' associations on campus:

Hours volunteered: _____

Dollars Spent: _____

Scholarships our Unit presented:

Dollar amount of local scholarships: _____

Number of scholarships awarded: _____

Dollar amount donated to Department scholarships: _____

Number or Dept./Nat'l scholarships presented/awarded:

Helping a needy student:

Hours volunteered _____

Dollars spent: _____

Value of in-kind donations: _____

of children assisted: _____

Juniors service to schools:

Hours volunteered: _____

Dollars spent: _____

Value of in-kind donations: _____

Number of children assisted _____

EDUCATION
DISTRICT MID-YEAR REPORT
2016-2017

District #: _____ District Chairman's Name: _____

Phone #: _____ Email: _____

Here is what our Units did from April 16, 2016 to November 30, 2016

How many Units participated in Give 10 to Education?

Dollars spent: _____

Value of in-kind donations: _____

Veterans in the Classroom:

Hours volunteered: _____

Dollars spent: _____

How many Units held a "Veterans in the Classroom" presentation:

How many Units actively support veterans' associations on campus:

Number of Units: _____

Hours volunteered: _____

Dollars Spent: _____

Scholarships Our Units presented:

Dollar amount of local scholarships: _____

Number of scholarships awarded: _____

Dollar amount donated to Department scholarships: _____

Number or Dept./Nat'l scholarships presented/awarded:

Helping a needy student:

Hours volunteered _____

Dollars spent: _____

Value of in-kind donations: _____

of children assisted: _____

Juniors service to schools:

Hours volunteered: _____

Dollars spent: _____

Value of in-kind donations: _____

Number of children assisted _____

EDUCATION
Unit End of the Year REPORT
2016-2017

Unit #: _____ Unit Chairman's Name: _____

Phone #: _____ Email: _____

Here is what our Unit did from **April 1, 2016 to April 30, 2017:**

Did your Unit participate in Give 10 to Education?

Dollars spent: _____

Value of in-kind donations: _____

Veterans in the Classroom:

Hours volunteered: _____

Dollars spent: _____

Value of in-kind donations: _____

Number of Veterans in the Classroom presentations _____

Our Unit actively supports veterans' associations on campus:

Hours volunteered: _____

Dollars Spent: _____

Scholarships our Unit presented:

Dollar amount of local scholarships: _____

Number of scholarships awarded: _____

Dollar amount donated to Department scholarships: _____

Number of Dept./Nat'l scholarships presented/awarded: _____

Helping a needy student:

Hours volunteered _____

Dollars spent: _____

Value of in-kind donations: _____

of children assisted: _____

Juniors service to schools:

Hours volunteered: _____

Dollars spent: _____

Value of in-kind donations: _____

Number of children assisted _____

Education DISTRICT End of the Year REPORT
2016-2017

District #: _____ District Chairman's Name: _____

Phone #: _____ Email: _____

Here is what our Units did from April 16, 2016 to April 30, 2017

How many Units participated in Give 10 to Education?

Dollars spent: _____

Value of in-kind donations: _____

Veterans in the Classroom:

Hours volunteered: _____

Dollars spent: _____

How many Units held a "Veterans in the Classroom" presentation:

How many Units actively support veterans' associations on campus:

Number of Units: _____

Hours volunteered: _____

Dollars Spent: _____

Scholarships Our Units presented:

Dollar amount of local scholarships: _____

Number of scholarships awarded: _____

Dollar amount donated to Department scholarships: _____

Number of Dept./Nat'l scholarships presented/awarded: _____

Helping a needy student:

Hours volunteered _____

Dollars spent: _____

Value of in-kind donations: _____

of children assisted: _____

Juniors service to schools:

Hours volunteered: _____

Dollars spent: _____

Value of in-kind donations: _____

Number of children assisted _____

